

## Student Learning Outcomes Committee – March 8, 2022 Minutes

### Student Learning Outcomes Committee Charter

The Student Learning Outcomes Committee promotes campus-wide understanding and integration of Student Learning Outcomes, facilitating campus dialogue to enhance institutional effectiveness and the continuous improvement of student learning. The specific tasks of this committee are:

- Refine the plan and timeline for the ongoing development and assessment of Course and Program Outcomes, General Education Student Learning Outcomes, Student Service Outcomes, and Institutional Student Learning Outcomes as needed
- Guide the college through the continual process of developing, implementing, assessing, and evaluating outcomes
- Monitor and evaluate the process of assessing all outcomes for courses, programs, and services; and
- Document all outcomes, processes and results for accreditation

| SLO Committee:   | Members  | Alternate                                   |
|--|--|---|
| Co-chair, Faculty  | <input checked="" type="checkbox"/> Ruth Bennington          |   |
| Co-chair, Dean   | <input checked="" type="checkbox"/> Oleg Bepalov             |   |
| Academic Senate President (ex officio, non-voting)                           | <input type="checkbox"/> Erik Reese                          |   |
| Dean   | <input checked="" type="checkbox"/> Priscilla Mora           |   |
| SLO Coordinator (non-voting)   | <input checked="" type="checkbox"/> Rachel Beetz             |   |
| Student Representative (non-voting)  | <input type="checkbox"/>                                     |   |
| <b>Faculty member per department (Quorum is 12 out of 23 voting members)</b> |  |   |
| ACCESS/Learning Skills   | <input checked="" type="checkbox"/> Sile Bassi               |   |
| Behavioral Sciences  | <input checked="" type="checkbox"/> Dani Vieira              | <input type="checkbox"/> Julie Campbell     |
| Business/Accounting/CNSE/CIS/Hospitality                                     | <input checked="" type="checkbox"/> Josepha Baca             |   |
| Chemistry & Earth Sciences   | <input type="checkbox"/> Rob Keil                            |   |
| Child Development/Education  | <input checked="" type="checkbox"/> Shannon Coulter          |   |
| Counseling   | <input checked="" type="checkbox"/> Trevor Hess              |   |
| EATM   | <input checked="" type="checkbox"/> Brenda Woodhouse         |   |
| English/ESL  | <input type="checkbox"/> Ryan Kenedy                         | <input type="checkbox"/> Sydney Sims        |
| EOPS   | <input checked="" type="checkbox"/> Marnie Melendez          | <input type="checkbox"/> Esmeralda Camarena |
| Health Sciences  | <input checked="" type="checkbox"/> Olga Myshina             |   |
| Kinesiology, Athletics & HED   | <input type="checkbox"/>                                     |   |
| Library  | <input checked="" type="checkbox"/> Jackie Kinsey            |   |
| Life Sciences  | <input type="checkbox"/>                                     |   |
| Mathematics  | <input checked="" type="checkbox"/> Laurel Drane             |   |
| Media Arts & Communication Studies   | <input checked="" type="checkbox"/> Jamie Whittington Studer | <input type="checkbox"/> Jill McCall        |
| Performing Arts  | <input checked="" type="checkbox"/> Nathan Bowen             |   |
| Physics, Astronomy, Engineering & Comp.Sci                                   | <input checked="" type="checkbox"/> Loay Alnaji              |   |
| Social Science   | <input type="checkbox"/> Christian Beam                      | <input type="checkbox"/> Hugo Hernandez     |
| Student Health Center  | <input checked="" type="checkbox"/> Allison Case Baron       |   |
| Visual Arts  | <input checked="" type="checkbox"/> Erika Lizee              |   |
| World Languages  | <input type="checkbox"/>                                     |   |

| Meeting Calendar Fall 21<br>2 <sup>nd</sup> Tuesday 1:00 pm | Meeting Calendar Spring 22<br>2 <sup>nd</sup> Tuesday 1:00 pm |
|---|---|
| <del>09/14/2021</del>                                       | <del>01/11/22</del>   |
| <del>10/12/2021</del>                                       | <del>02/08/22</del>   |
| <del>11/09/2021</del>                                       | 03/08/22  |
| <del>12/14/2021</del>                                       | 04/12/22  |

## MINUTES

1. CALL MEETING TO ORDER  
Meeting began at 1:02 pm

2. Brown Act Teleconference Suspensions During a State of Emergency  
*New legislation modified the Brown Act, enabling virtual meetings during a state of emergency ([Gov code Section 54953](#)). Curriculum Committee must agree that the emergency impacts the ability to meet safely in person and “make the findings” (reconsider emergency circumstances and its impact on meeting safely) every 30 days to continue virtual meetings.*

Dani Vieira moves to continue meeting online, motion seconded by Sile Bassi. Nathan Bowen abstains. Vote taken and motion passes.

3. Public Comments and Amendments to the Agenda  
Ruth Bennington commented that since some classes are now meeting on ground, meeting online will be addressed in Academic Senate and the next meeting may be held in the CCCR. Should there be a decision to meet on ground, this standing committee will not be able to hold a hyflex meeting so if anyone chooses to participate online, their vote will not count.
4. Review and Approval of Minutes from February 8, 2022  
Priscilla Mora motions to approve the minutes of February 8, Jamie Whittington-Studer seconds the motion. Olga Myshina abstains. A vote was taken, and minutes were approved.
5. SLO Coordinator Report  
Rachel Beetz reports that the ILOs were approved at Academic Senate. The ILOs have been put into eLumen as a default program, preliminary mapping of the general education courses was completed, and mapping updated with changes from dept. chairs. Rachel met with Oxnard College to discuss our process. She attended Tech Review meetings and is going to start making SLO updates to be effective in the following semester. Non-credit certificates were added to eLumen. Sile Bassi raised a question about Developmental Math program which is non-credit and a certificate is not given. She also asked about the Learning Skills writing class. Oleg and Rachel have started meeting with disciplines to complete analyses. Spring SLO updates are due April 12.
6. eLumen Update  
Ruth reports that there are discrepancies between SLOs in CourseLeaf and eLumen which need to be corrected. Rachel would like to create a short procedural video for CourseLeaf that will be in line with the eLumen video. Loay suggested assigning a due date to review CourseLeaf with eLumen and after the due date a designated person will review for changes.  
Priscilla Mora motions that a communication will be sent to dept. chairs indicating they have until May 17 to enter SLOs from eLumen into Course Leaf. After that date they will be entered by the SLO coordinator or other designated individual over the summer. Dept. chairs will have an opportunity to review entries in Course Leaf to ensure accuracy. Nathan Bowen seconds the motion. This motion is a recommendation to be brought to administration. Since this is procedural, it does not need to go to Senate. A vote was taken and there were no oppositions or abstentions, motion passed unanimously. A summer assignment will be requested for Rachel.
7. PSLO and CSLO Analyses Update  
An email was sent to dept. chairs to schedule meetings with Oleg and Rachel to review CLO and PLO analyses. There are still quite a few disciplines that need to sign up. The meetings are going well and have been 30-40 minutes. Tableau dashboards have helped a lot in the analyses which need to be completed by May 1.

8. GELO and ISLO Update

Academic Senate approved the draft ISLOs. Rachel input the ILOs into eLumen and mapped them to general education courses. She pulled performance, modality and ethnicity reports on those results. Rachel received feedback from dept. chairs and made the appropriate changes. An ILO report was shared; quantitative competence showed lower ILO percentage scores at 83%. For majority of courses 85-86% met expectation for ILOs. Oleg will be documenting today's discussion on a spreadsheet. There is a spreadsheet for those who have started the CLO PLO analysis in SharePoint. The same analysis prompt will be used for today's discussion. Dani Vieira suggested that anything that needs to be addressed from CLOs should go back to depts and viewed holistically as it affects ILOs for entire college. Oleg will craft an email to send to dept. chairs of quantitative reasoning courses regarding ILO analysis results. He will recommend including the results as part of a CLO discussion within the department as the ILOs affect the wider community. A draft of the letter will be sent to Ruth and Dani for review. Rachel was asked to add this process to the SLO handbook if this becomes part of the process. Rachel will send a list of the quantitative reasoning courses to Oleg.

9. Other

No other items discussed.

10. Adjournment

Meeting adjourned at 2:12.

***GOALS for 2021-2022***

- 1. Assist in the implementation of eLumen for SLO assessment*
- 2. Define the process for inclusion of Student Learning Outcomes (SLO) in new and updated courses and programs*
- 3. Create course, program, and institutional learning outcomes template, including timelines*
- 4. Support ongoing development and analysis of Course Learning Outcomes (CLO) and Student Services Learning Outcomes (SSLO)*
- 5. Develop recommendations for processes and venues where reflection(s) and analysis of SLO data could take place, including consideration of equity outcomes*