



# EdCAP/ Fiscal Planning Joint Committee Agenda

## April 28, 2022, 1:00-3:00pm

### Mission Statement

Grounded in equity, social justice, and a students first philosophy, Moorpark College values diverse communities. We empower learners from local, national, and global backgrounds to complete their degree, certificate, transfer, and career education goals. Through the integration of innovative instruction and customized student support, our programs are designed to achieve equitable outcomes.

### EdCAP Committee Charter

The Education Committee on Accreditation and Planning makes recommendations on college-wide planning and accreditation issues related to educational programs and student services.

The planning component under the purview of EdCAP includes:

- Program Plans: Evaluating the program planning process and recommending modifications as needed;
- Educational Master Plan: Defining the format of the Educational Master Plan, establishing and monitoring the timeline, and recommending approval of the final document;
- Strategic Plan: defining the strategic directions and goals of the Strategic Plan, establishing and monitoring the timeline, and recommending approval of the final document;
- Annual Work Plan: reviewing the goals and metrics of the Annual Work Plan and recommending approval of the final document; and
- Annually with the Fiscal Planning Committee, reviewing college resource recommendations in relation to the Strategic Plan for gap analysis and recommendations.

The accreditation component under the purview of EdCAP includes:

- Monitoring and reviewing the preparation of the Self-Evaluation reports required by ACCJC;
- Monitoring/evaluating/documenting progress on self-evaluation plans developed by the college as well as recommendations from the ACCJC; and
- Reviewing and analyzing the ACCJC Annual Report, including the Institution-Set Standards.

### Goals for 2021-22:

- 1) Provide leadership for accreditation—draft ISER by end of academic year
- 2) Develop vision for planning committee, including charge and membership
- 3) Provide transparency for budget and fiscal expenditures
- 4) Ensure equity in planning and budget
- 5) Perform gap analysis on prioritizations that will inform the planning processes for the following academic year and includes alignment with support of disproportionately impacted groups
- 6) Review program planning process for efficiency and to support student learning and equitable outcomes
- 7) Clarify relationships among the planning documents
- 8) Review and recommend updates to the Moorpark College Vision and Values as appropriate

### EdCAP Membership / Attendance

Position	Name	Present
Co-Chairs	Nenagh Brown	
	Oleg Bespalov	
VP Academic Affairs*	Mary Rees	
VP Business Services*	Jennifer Clark	
VP of Student Support*	Amanuel Gebru	
Academic Senate Pres.*	Erik Reese	
Classified Senate Pres*	Linda Resendiz	
Dean members:	Oleg Bespalov	
	VACANT	
	Carol Higashida	
	Matt Calfin	
	Priscilla Mora	
	Khushnur Dadabhoy	
	Monica Garcia	
Robert Cabral		

Position	Name	Present
<u>Faculty Dept Chair, Cord, or designee from each department:</u>		
ACCESS	Silva Arzunyan	
EATM	Gary Wilson	
Kin/Health/Athletics	Adam Black	
Behavioral Sciences	Chad Basile / Dani Vieira	
Business	Josepha Baca/Reet Sumal	
Chemistry/Earth Sci.	Tiffany Pawluk/Roger Putnam	
Early Childhood Dev.	Cindy Sheaks-McGowan	
Counseling	Jodi Dickey	
English/ESL	Sydney Sims	
EOPS	Angie Rodriguez/Marnie Melendez	
Health Sciences	Christina Lee	
Library	Danielle Kaprelian	
Life Sciences	Audrey Chen	
Mathematics	Phil Abramoff	

Position	Name	Present
Comm Studies & Media Arts	Rolland Petrello	
Visual Arts	Erika Lizee	
Performing Arts	Nathan Bowen	
Physics/Ast/Engr/CS	Farisa Morales	
Social Sciences	Hugo Hernandez	
Student Health Center	Allison Barton	
World Languages	Helga Winkler	
<u>2 classified staff:</u>	Dina Pieleat	
	Deb Brackley	
<u>ASMC</u>	Jin Kim	
* Ex-officio, non-voting members		
<b>Guests:</b>		

Future Meetings
Fall semester: August 24; September 28; October 26; November 23
Spring semester: January 25; February 22; March 22;



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Agendas and documents are available on the [EdCAP meeting information website](#) and through the links below.

AGENDA ITEM	DISCUSSION NOTES	ACTION
<b>CALL TO ORDER, TIMELY BUSINESS, READING OF MINUTES</b>		
<ul style="list-style-type: none"> <li>A. Call to order</li> <li>B. Public comments</li> <li>C. Approval of joint EdCAP/Fiscal minutes: <a href="#">March 22, 2022</a></li> <li>D. <a href="#">ACCJC Annual Budget Report</a> Follow-Up</li> </ul>		
<b>BUDGET AND PLANNING</b>		
<ul style="list-style-type: none"> <li>A. Integrated Planning Committee Charge and Membership— <a href="#">second read</a></li> <li><b>B. <a href="#">Program Plan Summary Report</a></b></li> <li>C. 2021-2022 Planning and Resource Allocation Gap Analysis Update               <ul style="list-style-type: none"> <li>a. <a href="#">Email to college president</a></li> </ul> </li> <li>D. Strategic Planning Retreat debrief               <ul style="list-style-type: none"> <li>a. <a href="#">Survey results</a></li> <li>b. Mission, Vision, and Values                   <ul style="list-style-type: none"> <li>i. <a href="#">Draft Vision and Values with track changes</a></li> <li>ii. <a href="#">Draft Vision and Values clean</a></li> </ul> </li> <li>c. <a href="#">2022-2023 Annual Work Plan</a></li> </ul> </li> <li>E. <a href="#">Integrated Planning Model</a></li> <li>F. <a href="#">Goals and Accomplishments</a></li> </ul>		
<b>ACCREDITATION</b>		
<ul style="list-style-type: none"> <li>A. ACCJC Advanced Training Debrief</li> <li>B. Fall Accreditation Update</li> <li>C. ISER Overview and Initial Review               <ul style="list-style-type: none"> <li>a. Timeline &amp; Summer Work                   <ul style="list-style-type: none"> <li>i. Student Learning Outcomes</li> <li>ii. Regular and substantive interactions</li> </ul> </li> <li>b. Current Status Update: Standard IV.C</li> </ul> </li> </ul>		



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<b>REPORTS</b>		
A. DCAS Update a. <a href="#">Infrastructure Model changes</a> b. District Allocation Model update c. DAC Positions Update B. Campus Environment Committee a. <a href="#">Committee Notes</a>		
<b>ANNOUNCEMENTS &amp; FUTURE AGENDA ITEMS</b>		
<b>ADJOURNMENT</b>		



**MOORPARK COLLEGE**  
**Fiscal Planning Committee**

*The Fiscal Planning Committee makes recommendation on college-wide fiscal processes. Responsible to plan, monitor and evaluate the college- wide fiscal operations: Ed Code 53200(c): - processes for budget development*

**Fiscal Planning Membership / Attendance**

POSITION/DEPARTMENT	CHAIR/DESIGNEE	ATTEND	DEPARTMENT	CHAIR/DESIGNEE	ATTEND	DEPARTMENT	CHAIR/DESIGNEE	ATTEND
Co-Chair: Academic Senate President	Erik Reese		Athletics/KIN/Health	Matt Crater		English/ESL	Tamarra Coleman	
							Kara Lybarger-Monson (ALT)	
						Business Admin	Ruth Bennington	
Co-Chair: Classified Senate President	Linda Resendiz		Physics/Astronomy/CS Engineering			Library	Jackie Kinsey	
						ACCESS	Silva Arzunyan	
Co-Chair: VP Business Services	Jennifer Clark		Student Health Center	Allison Case Barton		Health Sciences	Christina Lee	
AFT Faculty Appointee (1)	Hugo Hernandez							
Associated Students Representative (1)	Marina Bayless		Chemistry/Earth Sciences	Rob Keil		Mathematics	Phil Abramoff	
Classified Supervisors' Representative (2)	Michele Perry		Counseling	Traci Allen		Child Dev	Cindy Sheaks-McGowan	
	Johanna Pimentel			Wendy Berg (Alt)				
Classified Representatives (5)	Ruth Houston-Mudd		Social Sciences	Hugo Hernandez		EOPS	VACANT	
	Kris Romero							
	Linda Sanders							
	Obalid Younan		Visual Arts	Erika Lizee		Behavioral Sciences	Dani Vieira	
Dean Appointees (3)	Carol Higashida		Performing Arts	Nathan Bowen		Life Sciences	Melia Tabbakhian	
	Priscilla Mora		World Languages	Perry Bennett		Media & Comm Studies	Neal Stewart	
	Khushnur Dadabhoy					Ex Officio (non-voting):		
Director, Facilities, Maintenance & Ops	John Sinutko					VP AA	Mary Rees	
Financial Aid	Kim Korinke					VP SS	Amanuel Gebru	



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FISCAL PLANNING COMMITTEE		
COLLEGE-WIDE COMMITTEE	CHARGE AND SOURCE OF AUTHORITY	MEMBERSHIP
Fiscal Planning  <u>Reports:</u>	<p>Plans, monitors, and evaluates college-wide fiscal operations</p> <p><i>The Fiscal Planning Committee makes recommendations on college-wide fiscal processes. Responsible to plan, monitor and evaluate the college-wide fiscal operations: Ed Code 53200(c): - processes for budget development</i></p> <p>The specific tasks of this committee are:</p> <ul style="list-style-type: none"> <li>• Annually review the District Budget Allocation Model and make recommendations for changes as necessary;</li> <li>• Reviewing reports on the development of the College General Fund budgets in alignment with District processes, and relaying information to constituent areas;</li> <li>• Reviewing emergent budget needs and constraints;</li> <li>• Implementing the annual Classified Hiring Prioritization process; and</li> <li>• Annually with the Education Committee on Accreditation and Planning, reviewing college resource recommendations in relation to the Strategic Plan for gap analysis and recommendations.</li> </ul>	<p><b>Co-Chairs:</b>            Vice President, Business Services            Academic Senate President Classified            Senate President</p> <p><b>Members:</b></p> <ul style="list-style-type: none"> <li>▸ Faculty Appointed by AFT (1)</li> <li>▸ Associated Students Representative (1)</li> <li>▸ Classified Supervisors' Representative (2)</li> <li>▸ Classified Representatives (5)</li> <li>▸ Dean Appointees (3)</li> <li>▸ Director of Facilities, Maintenance &amp; Operations</li> <li>▸ All Faculty Department Chairs and Coordinators or Designees</li> <li>▸ Executive Vice President (Ex-officio, non-voting)</li> </ul>