

Admission

- Eligibility for Admission

The right of any person to attend any college in the Ventura County Community College District is conditioned by certain admission and residency qualifications as provided by state and federal law.

Admission to the colleges of the Ventura County Community College District is open to any California resident who possesses a high school diploma or equivalent (certificate of proficiency, GED), any adult 18 years of age or older who may benefit from instruction offered, and any California resident who is an apprentice as defined in Section 3077 of the California Labor Code.

For the purpose of admission to the colleges of the Ventura County Community College District, students' self-certification may serve as proof of high school attendance and graduation or its equivalent. Students may be required to provide verification of high school graduation; or in the case of home schooled students, verification from an accredited high school district that the homeschooled curriculum completed meets the criteria for exemption from California Compulsory Attendance Laws, for financial aid eligibility or other purposes.

Students who are attending an accredited public or private K-12 school may be eligible for admission under special admission provisions noted elsewhere in this catalog. Persons who are attending a non-accredited K-12 school or home school may petition for admission under special admission provisions noted elsewhere in this catalog. (See Admission of Minors/Special Admission on this page) Special admission provisions apply to minors, and to persons 18 years of age and older if they are still attending a K-12 educational institution as defined above.

Students entering any of the public community colleges of California are subject to the residency requirements as determined by the State of California. Persons whose legal residence is determined to be in another state (nonresidents) or in a foreign country (International Students) may be admitted under conditions stipulated by the governing board on payment of specified tuition and fees. Additional information regarding residency requirements may be found under the "Residency" section in this Catalog, on the College website or by contacting the campus Admissions & Records Office.

- General Admissions Procedures

New Students to the Ventura County Community College District must complete an application for admission, and complete orientation, self-placement by multiple measures for English and math courses, and a student educational plan before they can register for classes. The application for admission is available online in the Apply and Enroll page of the Moorpark College website. Printed

copies of the application for admission can be downloaded from the College website. Consult the College website for application dates and deadlines. There is no cost to apply.

Graduating High School Seniors who are interested in attending Moorpark College will receive information about application workshops, orientation, self-placement in English and math, and counseling sessions from their high school counselors. Activities may be held on high school campuses or at Moorpark College.

Upon admission to the college, new students will be directed to setup their MyVCCCD portal to gain access to many self-service options.

Returning students who have not attended one of the VCCCD colleges in the last year must complete an application for admission, reactivate their MyVCCCD student portal if necessary, and may be required to complete orientation, self-placement, and counseling to develop or revise their educational plan. Returning students who have attended other colleges should make a counseling appointment to have any other college transcripts evaluated for the educational plan.

All requirements must be completed before returning students can participate in enrollment priority.

Applications for admission to the colleges of the Ventura County Community College District become the property of the colleges once they are submitted. Applications are submitted under penalty of perjury, whether submitted online or in written form. Falsification of information provided therein may result in disciplinary measures up to and including dismissal, termination of eligibility for programs and/or services as appropriate, and/or the retroactive assessment of nonresident tuition charges if warranted. Falsification of information that results in fraud or other crimes may result in legal penalties.

- **Admission of Minors/Dual Enrollment**

Pursuant to California Education Code Section 76001, minors may be permitted to take college courses under very specific circumstances. The intent of Dual Enrollment is to provide minors who can benefit from advanced scholastic and vocational education the opportunity to take college-level courses that are not available through their primary school or other alternatives.

- The term "Dual Enrollment Student" refers to concurrently enrolled K-12 students who have been recommended by their principal or designee and have parental permission to attend a community college during any session or term. Parental permission may not be required for Dual Enrollment students who are 18 years of age or older.)

Students admitted under Dual Enrollment may register a maximum of 11 units per semester or term, unless the student (either part-time or full-time) is enrolled under the terms of an existing AB 288 College

and Career Access Pathway (CCAP) Partnership Agreement effective at the time of enrollment.

Enrollment fees are waived for Dual Enrollment students who are registered in 11 units or less. Students under an AB 288 College and Career Access Pathways Partnership (CCAP) dual enrollment agreement with a school district who enroll in up to 15 units (no more than 4 college courses) are exempt from enrollment fees. All other fees apply unless expressly waived by Memorandum of Understanding with partnering school districts.

Dual Enrollees who are determined to be nonresidents may be admitted and classified as nonresidents but exempt from paying additional nonresident tuition per California Ed. Code, Section 76141. Please note the following conditions:

- This exemption only applies to Dual Enrollment students registered in 11 or fewer units per semester. The exemption does not apply to full-time Dual Enrollment students unless the student (either part-time or full-time) is enrolled under the terms of an existing AB 288 College and Career Access Pathway (CCAP) Partnership Agreement or “Dual Enrollment Pathway” effective at the time of enrollment.
- This exemption does not apply to categories of students who would not qualify for AB 540 nonresident tuition exemption; i.e., a) students who reside outside of California and enroll via Distance Education and b) students on most nonimmigrant visas.
- Students with T or U visas are eligible for this exemption.

Students receiving this exemption do not receive resident status for the purposes of tuition or financial aid. Rather, they are exempt from nonresident tuition under this law.

To qualify and register for Dual Enrollment, all students must apply for admission. After the initial application, Dual Enrollment students must present the following documents each semester they register at the college:

- The Dual Enrollment Recommendation & Memorandum of Understanding form signed by a parent /guardian and the high school principal or counselor. In addition, 8th grade or below must have consent of the college instructor whose class they wish to attend. Students 8th grade or below are not permitted to enroll until the semester begins.
- Homeschooled students must present the completed Private School Affidavit. For more information, visit <https://www.cde.ca.gov/sp/ps/affidavit.asp>

All Dual Enrollment forms are available online at the college website, and at the college Admissions & Records Office. Detailed information on prerequisites clearance is available on-line and in this catalog.

Student Learning Outcomes:

1. Understand the registration process.
2. Register for their dual enrollment classes.

Important Note: Under the Family Educational Rights and Privacy Act of 1974, once a student is attending an institution of postsecondary education, all rights pertaining to the inspection, review and release of his/her educational records belong to the student without regard to the student's age. Therefore, all students, regardless of age, must provide written consent for release of their college transcripts and/or college records. For more information, please refer to "Privacy Rights Regarding Student Records" in this catalog.

Parents and students applying for Special Full-time Admission status must contact the Admissions & Records Office. Petitions for Special Full-Time Admission will be considered only after the parent and student have exhausted all alternatives available through the secondary school district that the student would be attending. The decision to admit a minor as a special full-time admission student may be subject to the availability of classes. Special full-time admission students are required to complete at least 12 units in each primary term, and to maintain continuous enrollment until reaching the age of 18.