# **Program Planning Information**

#### TracDat

To access TracDat please use the link in the left hand menu or <u>click here</u> (<a href="http://tracdat.moorparkcollege.edu:8081/tracdat/">http://tracdat.moorparkcollege.edu:8081/tracdat/</a>).

To obtain additional permissions or access to Program Plans and Outcomes please request through your Dean / Supervisor.

For TracDat technical assistance please contact <u>April Doud</u>
<a href="mailto:adoud@vcccd.edu;">(mailto:adoud@vcccd.edu;</a>%20ravina@vcccd.edu?
<a href="mailto:adoud@vcccd.edu;">subject=TracDat%20Help%20Please!</a>) or <u>Rocio Avina</u>
<a href="mailto:adoud@vcccd.edu;">(mailto:adoud@vcccd.edu;</a>%20ravina@vcccd.edu?
<a href="mailto:subject=TracDat%20Help%20Please!">subject=TracDat%20Help%20Please!</a>) in the Institutional Effectiveness

Department. Help documentation is also available in your Programs

Document Repository under Moorpark College.

# Division of Institutional Effectiveness, Grants and Planning

Institutional Effectiveness Reports

**Planning at Moorpark College** 

**Student Learning Outcomes** 

Institutional Learning Outcomes

### Dashboards

- Program Plan Overview Dashboard
   (https://tableau.vcccd.edu/views/ProgramPlanningDashboard/ProgramPlanningOverviewDashboard?:embed
   Portal Password)
- •<u>Student Profile Dashboard</u>
  <a href="mailto:(https://tableau.vcccd.edu/views/StudentProfileDashboard/StudentEnrollmentStory?:embed=y&:display\_count-portal Password">portal Password</a>)

For assistance with the dashboards please contact <u>April Doud</u> <a href="mailto:adoud@vcccd.edu;%20ravina@vcccd.edu?">(mailto:adoud@vcccd.edu;%20ravina@vcccd.edu?</a>
<a href="mailto:adoud@vcccd.edu;%20ravina@vcccd.edu?">(mailto:adoud@vcccd.edu;%20ravina@vcccd.edu?</a>
<a href="mailto:subject=Dashboard%20Help%20Please!">subject=Dashboard%20Help%20Please!</a>) in the Institutional Effectiveness Department.

## **Best Practices**

- Be detailed and thorough in your planning item and resource request descriptions.
- Delete your resource requests the year after you have submitted the progress report on received item - it helps keep things neat and tidy.
- Add a contact person for each resource request that can be contacted should more information be needed.
- Start early! Try not to wait until the last minute, have conversations in your department and with your Dean early to ensure you are getting everything in your program plan.