

## Moorpark College Academic Senate Council Minutes (Draft)

Tuesday, November 19, 2019, 2:30 – 4:00 PM in the Campus Center Conference Room

**Mission Statement:** *With a “students first” philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.*

See all handouts here on the [Academic Senate website](#)

### I) Public Comments

- A. Marnie Melendez– Remind students to register now for classes. Faculty can wear a “Register Now” button to promote this campaign.
- B. Hugo Hernandez–Next meeting is Nov 22 at 10 AM at Cantara’s Cellars 125 N. Wood Road. We will have lunch and work-groups. For questions, email [hugoaft1828@gmail.com](mailto:hugoaft1828@gmail.com).
- C. Vance Manakas – MC Athletics and the Associated Students together are having a food drive Nov 20 – Dec 11. Encourage students to bring can food items. We can come by to pick up.

### II) Approval of Minutes

- A. October 29, 2019
  - 1. **Motion to amend the minutes previously adopted by Council made by Chuck Brinkman, seconded by Marnie.**
  - 2. **Voted to amend the minutes previously adopted by required two thirds majority with abstentions from Erik Reese and Renée Butler.**
  - 3. **Motion to accept the minutes as now amended made by Jolie Herzig, seconded by Chuck.**
  - 4. **Voted to accept the minutes as amended with abstentions from Sharon Manakas, and Erik.**
- B. November 5, 2019
  - 1. Postponed to the next Council meeting.

### III) Unfinished Business

- A. AS Council and Standing Committee membership updates
  - 1) The AS Council and Standing Committee membership list was presented with updates.
  - 2) **Motion made by Vance Manakas to approve the updated AS Council and Standing Committee list, and seconded by Jolie.**
  - 3) **Voted to approve this updated membership list unanimously.**
- B. Academic Senate scholarships – Ruth Bennington
  - 1. Updated Letter to Faculty and Faculty Nomination of Student form were presented with changes of using the general essay, and including a suggestion to include two items for students to address in their general essay.
  - 2. **Motion to approve the Letter to Faculty and Faculty Nomination of Student form made by Deanna Franke and seconded by Marnie.**
  - 3. Discussion:
    - a) Mary LaBarge asked about the general essay questions.
    - b) Ruth explained that the general essay has these two questions the AS scholarship essay had, and a question about service to the community and college. It is to be 900 to 1200 words in length, as opposed to the AS essay which was 500 words or less. Students were taking the most important parts of their general essay and putting it into the AS essay.

This is a lot of extra work for the students and produces a shortened version of the general essay.

- c) Sharon Manakas proposed changing “suggest” in the Faculty Nomination of Student form under instructions to “please also address the following.”
- 4. Motion to amend the Faculty Nomination of Student form to include “please also address the following” made by Sharon and seconded by Marnie.**
- 5. Voted to approve the amendment to the Faculty Nomination of Student form unanimously.**
- 6. Voted to approved the Letter to Faculty and the amended Faculty Nomination of Student form unanimously.**
7. Nenagh Brown – Thank you, Ruth, for your work on these forms for the scholarships.

#### **IV) Informational Items**

- A. Faculty prioritization voting tally, Fall 2019  
The final tally recorded votes for all full-time faculty requests is posted on the AS website.
- B. BP/AP 3440: Service Animals  
BP/AP 3990: Speech – Time, Place and Manner  
Postponed for a future meeting.

#### **V) New Business**

- A. The Academic Senate for California Community Colleges (ASCCC) Fall Plenary, 2019
  1. Tiffany Pawluk
    - a) She was glad to participate at Plenary, and found it fascinating. It was like our AS Council meetings on a grand scale.
    - b) There were mostly presidents and vice presidents from many of the community colleges in California. Academic Senates are very different at other colleges.
    - c) If faculty feel they need to make a change, it starts here in our Academic Senate Council. We can put forward a resolution that advances onto the ASCCC, and if passed, it then is recommended to the Chancellor’s office, the state level.
  2. Jenna Patronete
    - a) She thought it was “very cool” to see so many people there from all over the state.
    - b) She learned how a bill become a law.
    - c) She was glad she went, and learned how someone can put forward a resolution, others can make comments on it, and how it can be revised before it gets voted on by the ASCCC for adoption.
    - d) There were breakout sessions for different topics, including one for the CVC-OEI.
    - e) She learned how to put her course forward for approval, which in turn, will improve FTES.
    - f) She learned a great deal and encourages others to attend a Plenary conference.
  3. Erik Reese
    - a) The main themes were diversity, equity, inclusion and transparency. Faculty diversification remains a main goal of the ASCCC.
    - b) Frustration with the Chancellor’s office continue but at a more subdued level than previously. The Chancellor agreed to go to the area meetings as a compromise since he was unable to attend Plenary.
    - c) Many resolutions changed the election process for the ASCCC with the goal of more transparency and inclusiveness.
    - d) Encouragement of colleges to enable the option for students to use their preferred name in Canvas generated a surprising amount of debate.

- e) Cal Bright online college, the 115<sup>th</sup> California Community College.
    - i) Nenagh - There were attendees from Cal Bright, however, they were not allowed to attend as a delegation, as they are not yet accredited, and thus, did not have a vote.
    - ii) Erik - There was some opposition to Cal Bright due to course and program duplication. Although they promised there would be none, some feel they are doing so.
  - f) There were a large number of ESL-related resolutions pulled for review by the executive committee as the body tends not to delve too deeply into discipline-specific issues.
  - g) Discipline List proposals
    - i) Film studies –argued against the more specific min quals suggested for this discipline in favor of inclusiveness.
    - ii) Registered Behavior Technician (RBT) –Angela Echeverri, LACCD District AS President spoke in support. This was the first hearing; there will be another hearing at the next plenary, then it will continue on as a resolution with a formal vote.
4. Nenagh will ask for additional interested faculty to attend Plenary in the spring.
- B. Guided Pathways 1.0 – update
1. Traci Allen
    - a) There are currently four design teams.
    - b) There will be two readings for the annual plan in January, and it will need the AS President’s signature.
    - c) We need to finalize GP 1.0. How will it feel different for faculty in the classroom? What are the expectations?
    - d) Communication plan with all campuses. There was a very good district-wide meeting last Friday. A second meeting is scheduled for Dec 6 along with a district-wide GP summit. We share many students with our sister colleges and we want to be in alignment.
    - e) Ashley Lajoie is the lead for Areas of Interest Design Team.
      - i) We are using the title “Areas of Interests” for MC. “Career and Major Pathways” (CAMP) is the title VC will use.
      - ii) We do not have to have a uniform title for all three colleges. However, we want students to have the same experience when they go to the website: “I’m interested in...” in the search key for students to find information. This will be ready on the website for Fall 2020.
  2. Beth Miller – Mapping Design Team Lead
    - a) Students will be signing up for fall classes beginning this spring. The goal is to have maps on website to support sign-ups for Fall 2020.
    - b) Transfer maps include deadlines for transfer to CSU or UC.
    - c) We are trying to finish all of the maps by January, get them reviewed by Consultation Council by February and then have them posted on the MC website.
    - d) The maps will initially be PDF files and include links to the portal for selection of relevant and available GE courses. When disciplines initially generated maps, each counselor used different terminology to designate the GE courses. In the end, all maps will use the same terminology for the various GE areas, and the choice was made to make it easy to understand and similar to what students view in the portal when they go to select their courses.
    - e) Erik – Will maps be sent back to departments after changes are made by the mapping team? Beth - We can do minor edits, but major changes will be brought back to the departments.

- f) Chuck asked if this information will also be in the catalog for people looking for the mapping? Christy Douglass suggested putting a link in the catalog.
  - g) In this pilot study, the deans want everything to be mapped out. However, some faculty feel we should give the students some choices for their electives.
  - h) Beth gave a demonstration of the link to be embedded on the maps that will go to the schedule of classes so that students can sort available classes by GE area.
3. Nenagh – Beth has been working hard on these maps. The GE areas are generic area C. This is a 10+ 1 faculty decision. Research will compare the success of students following the generic GE maps versus the more prescribed maps to determine if one method is more successful than the other.
  4. Matthew Morgan– Student Support Design Team Lead
    - a) We would like to lower the ratio between the student to counselor to about 400. Currently it is about 1400.
    - b) Starfish is one model that could be used to identify students in most need of support services.
    - c) A student dash board with a survey is another model. We are not clear how to identify students who are in need of these services, who need mentoring programs. We do not have something like this in place.
    - d) At the local level, we could use ARGOS to identify students who may be at risk.
    - e) At the local level we can tailor the way we want to have it done. At the district level, we would need to agree with the other colleges.
    - f) A third way is to update our Starfish program. Since this is through the district, we would need to be in agreement.
  5. Nenagh – Dual Enrollment is the 4<sup>th</sup> design team
    - a) This team has not met. We are hiring a faculty lead that will pick up from the discussions on dual enrollment at AS Council and VP Council.
    - b) This lead would work on orientation, professional development, calendars, etc. This person would be putting the faculty voice into dual enrollment.
  6. Nenagh – The four teams are under Traci. We are rolling out GP 1.0 but this is a continuous process for improvements as we already have items we want to change.
  7. Ruth stated that to support GP and PACE, 8 new faculty is inadequate.
  8. Remy asked if we are hiring someone for dual enrollment? Nenagh - No, there is a 0.2 release position for the Dual Enrollment facilitator. The call went out already to fill this position.
  9. Nenagh announced that President Julius Sokenu is asking for a 9<sup>th</sup> dean, and told classified he will hire some classified positions.
  10. Ruth noted that it is great to hire classified, but this will not help teach classes.
- C. Student Learning Outcomes (SLO) data management system – Dani Vieira, SLO Co-Chair
1. From the ACCJC: First they congratulated us on our SLO work, but then informed us that we were not in compliance in disaggregating our SLO data, and then updated this to make it a recommendation to work on for our midterm report.
  2. We had tried to put something into TracDat to allow us to disaggregate, but this did not work.
  3. Nuventive was researched, but it is basically an updated TracDat and they were not sure if they could connect to CANVAS
  4. eLumen was researched– The entire software package can record our SLO data, disaggregate the data, provide a curriculum platform, and house our program plans. Oleg invited eLumen to present to the committee.
  5. Oleg Beshpalov

- a) The committee created a rubric to cover items that they thought were important.
- b) The SLO Committee voted for eLumen to be the finalist and invited the representatives to return to give a second presentation.
- c) The SLO Committee now brings this recommendation to AS Council. One concern is that it will require all faculty to enter their own data. A short demo can be provided to help.
6. Nenagh –We can input our SLO data through Canvas or directly into eLumen.
7. eLumen demo video was shown.
8. Josepha asked if we were requested to disaggregate by student? Dani – Yes it will look exactly like the student success disaggregated data.
9. Dani – It will keep the faculty member anonymous but you can see how you compare with the rest of the department. No one will be able to see who puts the information in.
10. Jolie – We put the SLOs in to see the reflections to help faculty improve
11. Ruth asked if the assessment comes through from an external site, can it go into eLumen? Or, do we need to re-enter those scores into eLumen? Dani –we may be able to connect that data into eLumen.
12. Oleg – The training takes about 15 minutes for each person. The data entry is quick because it is intuitive.
13. Nenagh stated that we have this recommendation from the SLO committee to use eLumen for our SLO entry and disaggregated data. Whether to adopt eLumen for program planning will go to EdCAP for a decision.
- 14. Motion from the AS Council to adopt eLumen for SLO data entry made by John Loprieno and seconded by Ruth.**
15. Discussion:
  - a) Deanna asked about the cost of eLumen.
  - b) Oleg answered 40 K per year. There will be cost savings from TracDat. OC is already using eLumen. If VC also decides to use it, we may get a discount.
  - c) Cynthia Minet asked about how user friendly is the eLumen program?
  - d) John believes eLumen is comprehensive; it would make sense to use it for program planning as well so we do not have two different programs that we would need to use.
- 16. Vote from the AS Council to adopt eLumen for SLO data entry passed with Dani abstaining.**
17. Nenagh – Thank you to Dani and Oleg!

## **VI) Reports**

See handouts on AS website

- A. Officer Reports
- B. Faculty Liaison Reports
- C. Co-Chair Reports

## **VII) Announcements**

- A. Annual Strategic Planning Retreat: March 20, 8 AM – 4 PM, Wood Ranch Golf Club

## **VIII) Adjournment**

- A. Meeting adjourned at 4:04 PM.

ACADEMIC SENATE COUNCIL REPRESENTATIVES 2019 – 2020

POSITION	NAME	Present	POSITION	NAME	Present
ASC President	Nenagh Brown	NB	Library	Mary LaBarge Danielle Kaprelian	ML
ASC Vice President	Erik Reese	ER	Life Sciences	Jazmir Hernandez Audrey Chen	JH
ASC Secretary	Renée Butler	DRB	Mathematics	Chris Copeland Curtis Paul	
ASC Treasurer	Ruth Bennington	RB	Media Art / Comm Studies	Jenna Patronete Nicole Block	JP
ACCESS	Jolie Herzig Silva Arzunyan	JH	Performing Arts	John Loprieno Nathan Bowen	JL
Athletics	Vance Manakas Mike Stuart	VM	Physics / Ast / Engr / CS	Ronald Wallingford Scarlet Relle	RW
Behavioral Sciences	Dani Vieira Kari Meyers	DV	Social Sciences	Matthew Morgan Susan Kinkella Rex Edwards	MM/RE
Business Administration	Josepha Baca Reet Sumal	JB	Student Health Center	Sharon Manakas Silva Arzunyan	SM
Chemistry / Earth Sciences	Tiffany Pawluk Deanna Franke	TP/DF	Visual Arts	Svetlana Kasalovic Cynthia Minet	CM
Child Development	Cindy Sheaks-McGowan Shannon Coulter	CSM	World Languages	Perry Bennett Alejandra Valenzuela	
Counseling	Chuck Brinkman Jodi Dickey	CB/JD	Part-time Faculty Representative	Felix Masci Dan Darby	FM
EATM	Gary Wilson Cindy Wilson		AFT Representative (non-voting)	Hugo Hernandez	HH
English / ESL	Sydney Sims Jerry Mansfield	SS	CTE Liaison (non-voting)	Josepha Baca	JB
EOPS	Marnie Melendez Angie Rodriguez	MM	GP Liaison (non-voting)	Beth Miller	BM
Health Education / Kinesiology	Remy McCarthy Adam Black	RM	Student Liaison (non-voting)	Cecilia Nguyen	CN
Health Sciences	Michelle Dieterich Dalila Sankaran	MD	Committee Co- Chairs (non-voting)		

Guests: Sahil Vig, ASMC; Traci Allen, Counselor; Christy Douglass, Hospitality; Oleg Bepalov, Dean