

## Moorpark College - Academic Senate Council Minutes v.4

Tuesday April 5, 2022 2:30pm-4:00pm in CCCR and via [Zoom](#)

**Moorpark College Mission Statement:** *Grounded in equity, social justice, and a students first philosophy, Moorpark College values diverse communities. We empower learners from local, national, and global backgrounds to complete their degree, certificate, transfer, and career education goals. Through the integration of innovative instruction and customized student support, our programs are designed to achieve equitable outcomes.*

All handouts are available on the Academic Senate handout website:

<https://www.moorparkcollege.edu/academic-senate-2021-2022-handouts>

### I. Public Comments

- A. Ruth – Tuesday, April 12, 2022 is Multicultural Day. Author [Susan Straight](#) is coming to speak to for free and give 20 of her books for free to students in the Performing Arts Center.
- B. Allison – Indoor masking is voluntary starting on April 11, 2022. You can order N95 masks from your division admin. There is also a video to show you how to wear them properly.
- C. Cynthia – I would like to record my division’s and department’s displeasure on my faculty prioritization list. The accounting, psychology, and business positions are getting prioritized over GRMM position where we were ranked 7, overlooking journalism ranked 4 and music ranked 10. To be overlooked like that is demoralizing at best. It makes us feel like the amount we put into the faculty prioritization process was overlooked by our president. Temporary full-time positions that could be stop gap measures were mentioned. What might those positions be?
- D. Nathan - I echo the sentiments that Cynthia shared. The update to the faculty prioritization is bewildering and undermines our process and makes it feel ceremonial. We are trying to work on the process in a workgroup, and it gives me pause. We have a bevy of shows this month including Vocal Showcase 4/8/22, We have the intimate evening of music 4/9/22 and Come Together music tech showcase. And the spring dance concert Motion Flux is also coming up 4/22 & 4/23. You can buy tickets at [Moorparkcollege.edu/pac](https://moorparkcollege.edu/pac).
- E. Nicole – Film Club is having a field trip to Warner Bros. Studios on Saturday, April 16, 2022 and all Moorpark College students are welcome to attend. They just need to fill out the permission form by April 6<sup>th</sup>. On Monday, May 9<sup>th</sup> we will be having a film festival at the High Street Arts Center in Old Town Moorpark, and it is free admission.

### II. Consent Agenda

- A. [Minutes from Mar 15, 2022](#)
  - 1. [Chuck – Motion to approve the March 15, 2022 minutes](#)
  - 2. [Sydney – Second the motion to approve the minutes](#)
  - 3. [Erik – Is there any discussion?](#)
  - 4. [Roll Call vote](#)
  - 5. [Motion passes with one abstention from Silva](#)

### III. Student Report

A. Priscilla - Went to Sacramento and joined the ASCCC student general assembly which was very informative. We talked to Assemblymember Jacqui Irwin's staff about financial aid reform and [AB 1746](#) for Cal Grants and [AB1705](#) which takes away placement tests to make it easier for students. In addition, we have an upcoming scavenger hunt gift card giveaway for students including a \$15 Starbucks, Spotify \$30, Disney \$40, and Target \$50.

1. Comment – Don't believe everything Jacqui Irwin says about AB 1705.
2. Comment – Yes there are two sides to that.

### IV. Unfinished Business

A. Brown Act Teleconference Suspensions During a State of Emergency. There was a robust conversation in our last meeting about this.

1. Comment - Given that we are allowing people to be without masks I feel more at risk than before and would like the option to safely meet on zoom remotely.
2. Ruth – I move that we continue in our hyflex/hybrid mode for safety due to the danger of COVID-19.
  - a) Cynthia – Seconds the motion
  - b) Roll call vote with two no's from Tiffany and Jamee
  - c) The motion passes
3. Erik - We will continue to meet in the hybrid format this semester.

B. Academic Senate Council and Standing Committee Representation Updates

1. Erik - Reminding you to have elections for committees this semester so we can ratify new members now for the Fall. Some of the elections are through the division and some are by department.
  - a) Comment– There have been calls for greater transparency as to who gets to serve on committees for a more inclusive process. A lot of people don't know what the committees are or when they meet or what they do. We have created a document with that information that can be shared with your departments so individual faculty members can sign up.
  - b) Erik – I have a copy and will send it to Council members and department chairs.

C. VCCCD Participatory Government Handbook

1. Erik - It has been improved significantly and there have been changes in district committees. I asked for it to go back to the colleges for at least a thumbs up or thumbs down.
2. Comment – I liked the chunked out assigned readings. It motivates me to read it.
  - a) Erik – OK. We will assign each senator a particular section to read and review for the next meeting. Come prepared next time for a thumbs up or a thumbs down and then it can go to its final approval to district consultation council.
3. Question – Are you looking for suggested changes?
  - a) Erik – . Input is always appreciated though major changes might prove challenging at this stage.
4. Question – Is this an appropriate time to bring up the faculty prioritization process? How can we encourage the President to adhere to our recommendations?
  - a) Erik – This is a district handbook. The Board is there to simply approve or decline the college's local decision. And the Academic Senate Council is a recommending body for the President to make the decision.

## Credit for Prior Learning at Moorpark College

5. Erik – We had a pretty good discussion on this last time. This is our second look. It was originally legislated to give credit to students for what they have done in the past including military service among other things. This is a living document. The new piece is that we have been asked to have links to particular classes instead of just general education units to help students move forward on their path. It was reaffirmed in curriculum today and it comes to us for final approval.
6. Comment – Latricia and Scarlet said we need this now about a month ago, so this should be old news.
7. Comment – Hopefully it went through all the departments now and we are all acting as representatives and bringing these back to our departments.
8. Sydney – I move to approve the current Credit for Prior Learning processes at Moorpark College
  - a) Ruth – I second the motion.
  - b) Roll Call vote
  - c) The motion passes unanimously.

## V. New Business

### A. ACCJC Annual Report and Annual Fiscal Report

1. Erik – These reports are for information and approved by the college president, but they are a part of accreditation so we do have the opportunity to review them in EdCAP and Academic Senate thanks to the collegiality of our collaborative management. It includes student success rates with our floor, our goal, and our actual success rates. Our floor, goal, and actual number of degrees are also included.
2. Oleg – The purpose of this report is to make sure there aren't any red flags like if enrollment suddenly dropped by half. If there are red flags, they might make more frequent visits than every 7 years. If we fall below a certain rate then red flags are raised and we would have to jump into action. Nothing too dramatic other than compliance for us this time.
3. Erik – There was a question about the \$14 million in unrestricted general fund deficit. It is from the reserves for big projects like solar panels. We are not in danger of using too much money but we will get more details on that. The fiscal report is there to show that everything is transparent.
4. Tiffany – I would like to make a motion to support these documents
  - a) Chuck – I second the motion.
  - b) Erik – Any further discussion?
  - c) Roll call vote
  - d) Motion passes unanimously

### B. Guidelines for Regular and Substantive Interaction

1. Erik – These guidelines have been recommended for adoption by the Distance Education committee.
2. Christy - The Title 5 language was changed, the federal regulations have changed, and the ACCJC guidelines were updated. So, we took that new language and then we updated ours accordingly. We voted it through and are hoping that you will vote it through so these can be official Moorpark College guidelines and best practices.
3. Question - This is our campus Moorpark College committee, correct?
  - a) Erik - Correct
4. Cynthia – I think it looks great. If we vote on this, does it become a mandate and used in evaluations?

a) Erik – *In the past we have discussed this as guidelines to meet these standards. Evaluations are negotiated items. These are not guidelines for evaluations.*

5. Comment – These are ideas and suggestions how to meet the new guidelines. Some of these are really easy. You can come up with something different that still meets the standards.

6. Matthew – On the Evaluation form Appendix D, when it says Distance Education follows all standards passed by Curriculum Committee and Academic Senate, I want to confirm that we are still choosing Not Applicable for point one on the evaluation form.

a) Erik – *Yes that is correct.*

7. Matthew - I would move to adopt these guidelines with the understanding that we are still using Not Applicable for point one on the evaluation form.

a) Tiffany – *Seconds the motion.*

b) Comment – *It is not that we have to complete all of ABCD & E. We just have to complete two of them so it is even more flexible.*

c) Christy – *Yes, that is correct.*

d) Comment – *It is super helpful to have this all laid out. Thank you to the Distance Education committee. It will be very useful.*

e) Roll Call Vote

f) *The motion passes unanimously*

g) Question – *Can we add to the document the language that it is not to be used for evaluations?*

h) Erik – *Yes, we can include the motion on the document with the date it passed.*

#### C. Digital Tools Recommendations

1. Erik – A survey went out and the recommendation is to cease supporting Proctorio and Labster but to continue supporting Cranium Cafe. I want to make sure this goes back to departments so we can discuss it more fully at our next meeting.

a) Question - *How close are the actual numbers to the less than or greater numbers listed?*

b) Kelsey – *The surveys went to all faculty. I got some responses. I also talked to some department heads. The reps from the programs also told me how many people were using them. The numbers aren't exact because of that. Also, more interest is growing with some of these.*

2. Comment – The chemistry program is actively using Labster and we have talked to the DE committee in the hopes of keeping it through summer.

a) Christy – *Another factor regarding our Labster decision was the recent decision made by UC and USC who said they were no longer accepting virtual labs from transfer students. So that also added to our recommendation to no longer support Labster.*

#### D. Academic Senate Annual Awards

1. Tiffany - The procedure and nomination forms are the same as last year. We would like to recommend April 13 as the deadline this year for nominations with the option for officers to extend it if we don't get enough nominations. The Academic Senate will be voting online again by SurveyMonkey. There is also a list of the past recipients for reference. These will go out campus wide for nominations but Academic Senators are not eligible to receive these awards.

2. Ruth – I motion that we approve all the Academic Senate Annual Award papers as presented today.

a) Nathan – *I second it.*

b) Erik – *Thank you to Council for your flexibility.*

c) Comment – *Academic Senators are not eligible.*

(1) Tiffany – You can always submit Kudos on behalf of Academic Senators for consideration for employee of the month.

d) *Roll Call Vote*

e) *Unanimous approval on the documents with one abstention from Tiffany.*

E. Academic Senate for California Community Colleges (ASCCC) 2022 Spring Plenary

1. Erik - I will continue to be the voting delegate for our college at the state-wide meeting this weekend. There are multiple resolutions up for consideration in regards to AB 1705. The Asian American Studies and Native American Studies disciplines are also being considered. The resolutions are posted to our website. If you have any input, please send your thoughts to me.

F. DAC Position Requests

1. Erik - Please look at this information before our next meeting. The vote will be at the district two days after our next meeting. There was an attempt made to describe how these will affect the colleges along with a prioritization. I need to know what your opinions are so I can represent your views.

G. Institutional Self-Evaluation Report (ISER) Review

1. Erik - An incredible amount of work was performed all across campus and the district last semester to make progress on Moorpark's Institutional Self-Evaluation Report (ISER) for accreditation. We continue reviewing and providing input on a few standards that are accessible in the [accreditation SharePoint](#):

- [II.B.1 \(File\)](#) Library and Learning Support Services—General
- [IV.B.1 \(File\)](#) CEO—Primary Responsibility
- [IV.C.2 \(File\)](#) Governing Board—Collective Entity
- [IV.C.4 \(File\)](#) Governing Board—Independent Body

2. The Academic Senate Council broke into smaller groups to discuss each of the four standards.

## VI. Adjourned 4:03pm

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ACADEMIC SENATE COUNCIL REPRESENTATIVES 2021 – 2022

POSITION	NAME	Present	POSITION	NAME	Present
ASC President	Erik Reese	ER	Library	Danielle Kaprelian	DK
ASC Vice President	Tiffany Pawluk	TP	Life Sciences	Jazmir Hernandez Audrey Chen	-
ASC Secretary	Nicole Block	NB	Mathematics	Marcos Enriquez Rena Petrello	ME
ASC Treasurer	Ruth Bennington	RB	Media Arts / Comm Studies	Jenna Patronete Jamie Whittington Studer	JP / JWS
ACCESS	Jolie Herzig Silva Arzunyan	SA	Performing Arts	Nathan Bowen	NB
Athletics	Matt Crater Mike Stuart	-	Physics / AST / ENGR / CS	Scarlet Relle	-
Behavioral Sciences	Dani Vieira Kari Meyers	-	Social Sciences	Matthew Morgan Susan Kinkella Rex Edwards	MM
Business Administration	Reet Sumal	RS	Student Health Center	Allison Case Barton Silva Arzunyan	ACB
Chemistry / Earth Sciences	Roger Putnam Rob Keil	RP	Visual Arts	Cynthia Minet Erika Lizée	CB
Child Development	Cindy Sheaks- McGowan Shannon Coulter	CSM	World Languages	Perry Bennett Alejandra Valenzuela	-
Counseling	Chuck Brinkman Jodi Dickey	CB	Part-time Faculty Representative	Felix Masci Dan Darby	FM
EATM	Gary Wilson Brenda Woodhouse	-	AFT Representative (non-voting)	Hugo Hernandez	HH
English / ESL / Humanities	Sydney Sims Jerry Mansfield	SS	CTE Liaison (non-voting)	Trevor Hess	TH
EOPS	Marnie Melendez Angie A. Rodriguez	MM	Co-GP Liaisons (non-voting)	Nenagh Brown Kellie Porto-Garcia	NB / KPG
Health Education / Kinesiology	Adam Black	AB	Student Liaison (non-voting)	Priscilla Saerang	PS
Health Sciences	Jamee Maxey Michelle Dieterich	JM	Committee Co-Chairs (non-voting)	Christy Douglass Beth Gillis-Smith Letrisha Mai Norm Marten Jennie Whitlock	CD

Guests 4/5/22: Oleg Bespalov, Stan Mantooh, Kenneth Plummer, Kelsey Stuart