

Library Meeting Agenda/Notes

November 8, 2021

Linda Sander's last day in our division will be on Wednesday, November 10th

- New admin assistant: **Diane Gusman** (diane_gusman1@vccd.edu)

Extended Hours for Finals Week

- Jackie shared survey results
- 3 comments left on the survey asked for us to extend hours to 7pm.
 - DK suggested possibly staying open until 7pm on M/Th
- **Final Decision: Do NOT extend hours for finals week (due to lack of interest) per Matt**

Tutoring Hours Extension for SPR 2022

- Thursday on-ground is one of the busier times
- Will survey for SPR 2022 and extend based on stats and feedback

Vaccine Mandate – How's it going?

- Matt mentioned the incident on the third floor with a student who was masked, but did not go through the screen process. The student refused to go get screened (with Deb and Dean Monica) and the police had to be called. Police were able to get the student to leave the building and move to the Student Health Center.

Incident Reports

- When do we report?
 - Email all floors IF there is police presence, ambulance coming on site, or Student Health Center coming to the LLR
 - **Always text Matt** in any of these events.
 - We can configure Teams – Danielle will connect with Ruth
- Should we just report out at meetings? No –email or Teams instead.

Students Requesting Access to Showers in the Gym

- Matt: a law came out stating that students experiencing homelessness should have access to showers
- If a student is requesting a shower, please email Matt Crater
 - Please make student aware of Raider Central

Status of positions

- ILT II
 - Sarah's term ends after the fall semester. Cannot be renewed?
 - HR said they can possibly grant a 30-day extension while recruitment happens for ILT II
 - ILT II will replace Library Assistant position
 - Intent is to submit and post this position
 - Will we need to go through prioritization?
 - Matt: let's see if it goes through approval ques
 - Matt will know for sure before Classified prioritization
 - Natalie's provisional position will extend to end of SPR 2022
 - Is replacement provisional or full-time?
 - Full-time
- Assistant Dean
 - Student Worker Supervision lapses on November 25th.
 - Matt will check on this if there can be an extension or if he needs to run another recruitment. Will keep us posted...
 - To be approved today at board meeting, but unsure of status

Moving 11/22 LLR meeting to 11/29

- Matt thanked us for being awesome
- We are very grateful for the best boss EVER