

Criteria for Program Planning and Evaluation	Evaluation Comment / Rationalization Notes		Evaluation																				
A. Extent to which the program advances the district/college mission:			high <input checked="" type="checkbox"/> medium <input type="checkbox"/> low <input type="checkbox"/>																				
B. Extent to which the program addresses district/college strategic goals and objectives:			high <input checked="" type="checkbox"/> medium <input type="checkbox"/> low <input type="checkbox"/>																				
C. Extent to which the program duplicates programs offered elsewhere in the district or service area and the extent to which it provides services that are unique to the service area.	unique <input type="checkbox"/> not unique <input checked="" type="checkbox"/>		does not duplicate <input type="checkbox"/> duplicates <input checked="" type="checkbox"/> not applicable <input type="checkbox"/>																				
D. Analysis of the ratio of weekly student contact hours to full-time equivalent faculty (WSCH: FTEF "productivity"), factoring in fluctuations in program productivity caused by manipulations of enrollment caps.	<table border="1" data-bbox="917 724 1402 943"> <thead> <tr> <th>TERM</th> <th>#CRNS</th> <th>FTEF</th> <th>525</th> <th>%525</th> </tr> </thead> <tbody> <tr> <td>Fall 2017</td> <td>0</td> <td>.0000</td> <td>0.0</td> <td>0%</td> </tr> <tr> <td>Fall 2018</td> <td>0</td> <td>.0000</td> <td>0.0</td> <td>0%</td> </tr> <tr> <td>Fall 2019</td> <td>0</td> <td>.0000</td> <td>0.0</td> <td>0%</td> </tr> </tbody> </table>		TERM	#CRNS	FTEF	525	%525	Fall 2017	0	.0000	0.0	0%	Fall 2018	0	.0000	0.0	0%	Fall 2019	0	.0000	0.0	0%	at or above 525 <input type="checkbox"/> below 525 <input type="checkbox"/> not applicable <input checked="" type="checkbox"/>
TERM	#CRNS	FTEF	525	%525																			
Fall 2017	0	.0000	0.0	0%																			
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E. Student demand	<table border="1" data-bbox="831 992 1488 1235"> <thead> <tr> <th>ACADEMIC YEAR</th> <th>MAJORS</th> <th>CENSUS ENROLLMENT</th> </tr> </thead> <tbody> <tr> <td>2017-18</td> <td>0</td> <td>0</td> </tr> <tr> <td>2018-19</td> <td>0</td> <td>0</td> </tr> <tr> <td>2019-20</td> <td>0</td> <td>0</td> </tr> </tbody> </table>		ACADEMIC YEAR	MAJORS	CENSUS ENROLLMENT	2017-18	0	0	2018-19	0	0	2019-20	0	0	high demand <input checked="" type="checkbox"/> medium demand <input type="checkbox"/> low demand <input type="checkbox"/>								
ACADEMIC YEAR	MAJORS	CENSUS ENROLLMENT																					
2017-18	0	0																					
2018-19	0	0																					
2019-20	0	0																					
F. Extent to which program addresses needs identified as part of environmental scanning, as appropriate to mission.			high <input checked="" type="checkbox"/> medium <input type="checkbox"/> low <input type="checkbox"/>																				

G. For career/technical programs, evidence of employer demand for program completers, such as job placement, updating of skills, minutes of advisory committee meetings, etc.						yes <input type="checkbox"/> no <input type="checkbox"/> not applicable <input checked="" type="checkbox"/>
H. Extent of course completion, number of degrees and certificates conferred and transfer rates.	ACADEMIC YEAR	MAJORS	#DEGREES	#CERTS	%COURSE SUCCESS	Comments: not applicable <input checked="" type="checkbox"/>
	2017-18	0	0	0	0%	
	2018-19	0	0	0	0%	
	2019-20	0	0	0	0%	
I. Currency of program curriculum in relation to employer demand and transfer institution requirements	Last date of curriculum review:					yes <input checked="" type="checkbox"/> no <input type="checkbox"/> not applicable <input type="checkbox"/>

Recommended course of action:

- No action needed
- Strengthen the program
- Reduce the program
- Review for discontinuance

Comments from the EVP/plans for improvement:


- Program shared a creative video of library updates
- Being remote has pushed program to innovate
- Program had five-year goals that ended up being done in a year
- Lending library helping DI groups, larger proportion of DI groups taking advantage of service
- Evaluating library collection for currency, some of the print collection is outdated, this is the perfect time to do it
- Expanding safe space related signage
- Would like to diversify employees, including student workers
- Expanding accessibility in collaboration with ACCESS
- Program is worried about providing new expanded online services when we repopulate the campus with current staffing
- Program could explore provisional hiring
- Program would like to explore a one unit course for research methods
- Would like a 3rd full-time librarian, ILT, employees for PM, and other needs

Program Plan Evaluation: Library

- Would like to create something similar to Apple Genius Bar
- Want to equip study rooms with more technology
- Discussed various ideas for re-arranging the library
- Program commended for innovation
- Danielle commended for leadership
- Library is in the process of redefining itself post-COVID

Program response:

Next date of Program Evaluation meeting: Come back in one year

Mary Rees 	4/5/2021		
Mary Rees, Interim Vice President, Academic Affairs	Date	Program Chair/Faculty	Date

_____ Dean	_____ Date
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