



Book	VCCCD Administrative Procedure Manual
Section	Chapter 5 Student Services
Title	AP 5700 Athletics
Code	AP 5700
Status	Active
Legal	Education Code Sections 67630 et seq. ACCJC Accreditation Standard II.C.4 California Community College Commission on Athletics Constitution and Bylaws California Education Code, Section 66271.6 and 66271.8 California Education Code, Section 78223 Title IX Education Amendments of 1972
Adopted	June 23, 2009
Last Revised	November 9, 2021

The athletic programs and students participating in athletics at the colleges shall comply with the laws, rules and regulations established by the State of California and by the California Community College Athletic Association (CCCAA).

Authority for developing, implementing and monitoring these procedures is vested in the president of each college, with the assistance of the athletic program dean and athletics director.

Recruitment

Athletic recruitment will follow the procedures established by the California Community College Athletic Association (CCCAA) Bylaw 2 and its subsections, and covering: athletic recruiting; representatives and agents; first contact; contact from outside a district's recruiting area; out-of-state recruiting; high school data; out of recruiting area evaluation of athletes; dissemination of recruitment bylaw; all-star contests and competition; coaches speaking or attendance requests; subsidizing, inducements and special privileges; and use of internet web pages.

Eligibility

Athletic eligibility will follow the procedures established by the CCCAA Bylaw 1 and its subsections, and covering: amateurism; residence; academic eligibility; eligibility certification; season of competition; eligibility for continuing competition; number of seasons of competition; illness or injury; multi-college district competition; transfer; cross-gender participation; freelance participation; club team participation; junior varsity and reserve team participation; competition/participation of individuals; mandatory service; dropped sports; and emerging sports.

The following procedural guidelines shall be used in the determination of the eligibility of student athletes to participate in intercollegiate sports:

- An Admissions & Records staff member may attend the first team meeting to oversee the completion of eligibility paperwork and answer questions.
- Student athletes will be required to submit official high school and college transcripts before being certified as eligible to participate in a sport.
- Admissions & Records staff members will compare athletic eligibility paperwork to the application for admission and high school/other college transcripts to verify accuracy and consistency of information required to determine both athletic eligibility and residency status for enrollment fee purposes.

Reporting

Athletic teams will comply with the reporting requirements of the CCCAA and will provide any data reports that may be required by the District Board of Trustees.

Program Review

Student-athlete standards of academic progress will follow the procedures established by the CCCAA governing academic eligibility. Specifically, the student athlete must be continuously and actively enrolled and attending class in a minimum of 12 units during the season of sport. Of the 12 units, at least 9 shall be attempted in courses counting toward remediation, career technical education/certificate courses, associate degree requirements, transfer/general education, and/or lower division major preparation courses as defined by the college catalog and/or articulation agreements.

Athletic programs in the district will participate in systematic program review as defined both by their respective colleges and by the rotating schedule established by the CCCAA.

Funding and Fiscal Oversight

All athletic funds shall be collected by and/or deposited with the College's Business Office. No individual, other than the district Vice Chancellor, Business and Administrative Services may open any bank account for any purpose. All financial records are to be maintained through the District's central financial management system (Banner) and are subject to annual audit. The receipt of funds is to be handled in accordance with procedures established by the District. All funds shall be expended in accordance with procedures as established by the District and are subject to the approval of the district Vice Chancellor, Business and Administrative Services or designee, the college Vice President, Business, or designee; and the college Athletic Director. Approval shall be obtained each time before any funds may be expended.

See [Board Policy 5700](#).

Governance Review

2021 10.18 Chancellor's Cabinet

2021 10.14 DTRW-SS

2021 05.13 DTRW-SS