



Thursday, March 10, 2022
District Technical Review Workgroup - Student Services

Order of the Agenda
Zoom Meeting
3:00pm

1. Welcome and Announcements

Subject **1.01 Welcome and Announcements**

Meeting Mar 10, 2022 - District Technical Review Workgroup - Student Services

Category 1. Welcome and Announcements

Type Information

The members of DTRW-SS to extend welcomes and share any announcements.

Subject **1.02 Joint DTRW-I/DTRW-SS Meeting: DFNP**

Meeting Mar 10, 2022 - District Technical Review Workgroup - Student Services

Category 1. Welcome and Announcements

Type Discussion

The members to have a joint DTRW-I/DTRW-SS meeting from 2-4pm to discuss Drop For Non-Payment.

File Attachments

[DFNP-Review-2020-v2 \(3\).pptx \(56 KB\)](#)

Subject **1.03 Attendance Chart**

Meeting Mar 10, 2022 - District Technical Review Workgroup - Student Services

Category 1. Welcome and Announcements

Type Procedural

Attendance will be taken for the DTRW-SS members.

File Attachments

[DTRW-SS Attendance Chart.xlsx \(11 KB\)](#)

2. Approval of the February 10, 2022 Notes

Subject **2.01 Approval of the February 10, 2022 Notes**

Meeting Mar 10, 2022 - District Technical Review Workgroup - Student Services

Category 2. Approval of the February 10, 2022 Notes

Type Discussion, Minutes

The members of DTRW-SS to review the notes from the February 10, 2022 meeting.

File Attachments

[2022 02.10 DTRW-SS Meeting Notes DRAFT.pdf \(198 KB\)](#)

3. New Business

Subject **3.01 Catalog Appendices**

Meeting Mar 10, 2022 - District Technical Review Workgroup - Student Services

Category 3. New Business

Type Discussion

The members to have a discussion surrounding Catalog Appendices

Presenters

DTRW-SS Co-Chairs

Subject **3.02 Website Student Services Grid Update**

Meeting Mar 10, 2022 - District Technical Review Workgroup - Student Services

Category 3. New Business

Type Discussion

The members to have a discussion surrounding the Website Student Services Grid.

Presenter

Patti Blair

4. Old Business

Subject **4.01 Steps to Enroll**

Meeting Mar 10, 2022 - District Technical Review Workgroup - Student Services

Category 4. Old Business

Type Information

Update from Student Experience Workgroup meeting.

Presenter

Damien Peña

File Attachments

[Districtwide Steps to Enroll Recommendation from Student Experience Workgroup.pdf \(424 KB\)](#)

Subject **4.02 Criteria Development Workgroup for Priority Enrollment Addition**

Meeting Mar 10, 2022 - District Technical Review Workgroup - Student Services

Category 4. Old Business

Type Discussion

The members to have a discussion regarding the Criteria Development Workgroup for Priority Enrollment Addition.

Presenter
Dave Anter
Dan Clark

File Attachments
[Criteria for Assignment of Enrollment Priorities 12.09.21 Draft.docx \(27 KB\)](#)

Subject **4.03 Compressed Calendar**

Meeting Mar 10, 2022 - District Technical Review Workgroup - Student Services

Category 4. Old Business

Type Discussion

The members to have a discussion regarding Compressed Calendar.

Presenter
Eric Reese

File Attachments
[Compressed Calendar Workgroup Steps 2.16.22 \(2\).pdf \(92 KB\)](#)

Subject **4.04 Graduation Application Update As Needed**

Meeting Mar 10, 2022 - District Technical Review Workgroup - Student Services

Category 4. Old Business

Type Discussion

The members to have a discussion surrounding Graduation Application.

Presenter
Damien Peña

Subject **4.05 Chat Bots Update**

Meeting Mar 10, 2022 - District Technical Review Workgroup - Student Services

Category 4. Old Business

Type Discussion

The members to have a discussion surrounding Chat Bots.

Presenter
Patti Blair

5. Policies and Procedures

Subject **5.01 Spring 2022 BP/AP Review List**

Meeting Mar 10, 2022 - District Technical Review Workgroup - Student Services

Category 5. Policies and Procedures

Type Information

The members of DTRW-SS to refer to the Spring 2022 BP/AP Review List.

File Attachments

[DTRW-SS BP AP Review List 03.10.22.pdf \(152 KB\)](#)

Subject 5.02 Administrative Procedure 3430 Prohibition of Harassment

Meeting Mar 10, 2022 - District Technical Review Workgroup - Student Services

Category 5. Policies and Procedures

Type Discussion

The members to have a discussion surrounding the proposed draft of AP 3430 Prohibition of Harassment. This has been reviewed by Title IX and will be going to DCHR on March 10, 2022.

[BP 3430 Prohibition of Harassment](#)

[AP 3430 Prohibition of Unlawful Harassment and Discrimination](#)

Presenter

Priscilla Mora

Leah Alarcon

File Attachments

[AP 3430 Prohibition of Harassment.docx \(52 KB\)](#)

[CCLC AP 3430 Prohibition of Harassment Rev. 7-27-20.pdf \(173 KB\)](#)

Subject 5.03 Administrative Procedure 3433 Prohibition of Sexual Harassment under Title IX

Meeting Mar 10, 2022 - District Technical Review Workgroup - Student Services

Category 5. Policies and Procedures

Type Discussion

The members to have a discussion surrounding the proposed draft of AP 3433 Prohibition of Sexual Harassment under Title IX. This has been reviewed by Title IX and will be going to DCHR on March 10, 2022.

[BP 3433 Prohibition of Sexual Harassment under Title IX](#)

Presenter

Priscilla Mora

Leah Alarcon

File Attachments

[AP 3433 Prohibition of Sexual Harassment under Title IX.docx \(24 KB\)](#)

[CCLC AP 3433 Prohibition of Sexual Harassment under Title IX NEW 7-27-20.pdf \(182 KB\)](#)

Subject 5.04 Administrative Procedure 3435 Discrimination and Harassment Complaints and Investigations

Meeting Mar 10, 2022 - District Technical Review Workgroup - Student Services

Category 5. Policies and Procedures

Type Discussion

The members to have a discussion surrounding the proposed draft of AP 3435 Discrimination and Harassment Complaints and Investigations. This has been reviewed by Title IX and will be going to DCHR on March 10, 2022.

Presenter
Priscilla Mora
Leah Alarcon

File Attachments

[AP 3435 Discrimination and Harassment Complaints and Investigations LCW review.DOCX \(74 KB\)](#)
[CCLC AP 3435 Discrim & Harassment Complaints & Invest Rev. 4-26-21.pdf \(303 KB\)](#)

Subject 5.05 Board Policy 5030 Fees and Administrative Procedure 5030 Fees

Meeting Mar 10, 2022 - District Technical Review Workgroup - Student Services

Category 5. Policies and Procedures

Type Discussion

AP 5030 Fees was approved during the DTRW-SS meeting on February 10, 2022. It moved to Chancellor's Cabinet on February 14, 2022 and Consultation Council on February 25, 2022. At Consultation Council, it was recommended it be brought back to DTRW-SS for discussion. Emily Day's email correspondence and comments on AP 5030 are provided as attachments to this item.

The members to have a discussion surrounding BP 5030 Fees. There were no changes.

[BP 5030 Fees](#)
[AP 5030 Fees](#)

Presenters
Joel Diaz, Dave Anter, Erica Martinez

File Attachments

[Emily Day Email AP5030 Fees.pdf \(100 KB\)](#)
[22.02.25 ED comments on AP 5030.pdf \(1,414 KB\)](#)
[BP 5030 Fees.docx \(26 KB\)](#)
[CCLC AP 5030 Fees Rev. 4-27-2021.pdf \(201 KB\)](#)
[CCLC BP 5030 Fees Rev. 4-23-20.pdf \(154 KB\)](#)

Subject 5.06 Board Policy 5035 Withholding of Student Records for Nonrepayment of Financial Obligations and Administrative Procedure 5035 Withholding of Student Records for Nonrepayment of Financial Obligations

Meeting Mar 10, 2022 - District Technical Review Workgroup - Student Services

Category 5. Policies and Procedures

Type Discussion

The members to have a discussion surrounding the proposed drafts of BP 5035 Withholding of Student Records for Nonrepayment of Financial Obligations and AP 5035 Withholding of Student Records for Nonrepayment of Financial Obligations

[BP 5035 Withholding of Student Records for Nonrepayment of Financial Obligations](#)
[AP 5035 Withholding of Student Records for Nonrepayment of Financial Obligations](#)

Presenters

Joel Diaz, Dave Anter, Erica Martinez

File Attachments

[BP 5035 Withholding of Student Records DRAFT.docx \(94 KB\)](#)
[AP 5035 Withholding of Student Records DRAFT.docx \(96 KB\)](#)
[CCLC BP 5035 Withholding of Student Records Rev. 4-24-21.pdf \(88 KB\)](#)
[CCLC AP 5035 Withholding of Student Records Rev. 4-27-2021.pdf \(90 KB\)](#)

Subject **5.07 Board Policy 5040 Student Records, Directory Information and Privacy and Administrative Procedure 5040 Student Records, Directory Information and Privacy**

Meeting Mar 10, 2022 - District Technical Review Workgroup - Student Services

Category 5. Policies and Procedures

Type Discussion

The members to have a discussion surrounding the proposed drafts of BP 5040 Student Records, Directory Information and Privacy and AP 5040 Student Records, Directory Information and Privacy.

[BP 5040 Student Records, Directory Information and Privacy](#)

[AP 5040 Student Records, Directory Information and Privacy](#)

File Attachments

[BP 5040 Student Records, Directory Information, and Privacy DRAFT.docx \(94 KB\)](#)
[AP 5040 Student Records, Directory Information, and Privacy DRAFT.docx \(123 KB\)](#)
[CCLC BP 5040 Student Records, Directory Information, and Privacy Rev. 8-6-19.pdf \(150 KB\)](#)
[CCLC 2021 10 AP 5040 Student Records, Directory Info & Privacy Rev. 10-9-21.pdf \(259 KB\)](#)

6. Future Business/ Next Meetings

Subject **6.01 Administrative Procedure 3434 Responding to Harassment Based on Sex under Title IX**

Meeting Mar 10, 2022 - District Technical Review Workgroup - Student Services

Category 6. Future Business/ Next Meetings

Type Discussion

The members to have a discussion surrounding the proposed draft of AP 3434 Responding to Harassment Based on Sex under Title IX. This has been reviewed by Title IX and will be going to DCHR on March 10, 2022.

Presenter

Priscilla Mora
Leah Alarcon

File Attachments

[AP 3434 Responding to Harassment Based on Sex under Title IX.docx \(119 KB\)](#)
[2021 10 AP 3434 Responding to Harassment Based on Sex under Title IX Rev 10-25-21.pdf \(368 KB\)](#)

Subject **6.02 Administrative Procedure 3540 Sexual and Other Assaults on Campus**

Meeting Mar 10, 2022 - District Technical Review Workgroup - Student Services

Category 6. Future Business/ Next Meetings

Type Discussion

The members to have a discussion surrounding the proposed draft of AP 3540 Sexual and Other Assaults on Campus. This has been reviewed by Title IX and will be going to DCHR on March 10, 2022.

[BP 3540 Sexual and Other Assaults on Campus](#)

[AP 3540 Sexual and Other Assaults on Campus](#)

Presenter

Priscilla Mora

Leah Alarcon

File Attachments

[AP 3540 Sexual and Other Assaults on Campus.docx \(36 KB\)](#)

[CCLC AP 3540 Sexual and Other Assaults on Campus Rev. 7-27-20.pdf \(244 KB\)](#)

Subject 6.03 Veteran's Board Policy/Administrative Procedure

Meeting Mar 10, 2022 - District Technical Review Workgroup - Student Services

Category 6. Future Business/ Next Meetings

Type

The members of DTRW-SS to have a discussion regarding: Veterans Board Policy/Administrative Procedure. Vice Chancellor reviewing need for this policy and searching for CCLC template.

Presenter

Amy Edwards

Subject 6.04 Other?

Meeting Mar 10, 2022 - District Technical Review Workgroup - Student Services

Category 6. Future Business/ Next Meetings

Type Discussion

The members of DTRW-SS to discuss items for inclusion in future agendas.

7. Adjournment

Subject 7.01 Adjournment: Next Meeting April 14, 2022

Meeting Mar 10, 2022 - District Technical Review Workgroup - Student Services

Category 7. Adjournment

Type Procedural