



MOORPARK COLLEGE

AUTHORIZATION TO RELEASE INFORMATION

PERMISSION REQUIREMENT:

In accordance with the Family Educational Rights and Privacy Act of 1974, also known as FERPA or the Buckley Amendment, the confidentiality and privacy of the academic records of our students must be maintained. Student record information cannot be released to anyone without the student's written consent. The federal law applies to all students attending any college within the Ventura County Community College District, regardless of their age.

STUDENT INSTRUCTIONS:

By completing and signing this form, you are authorizing the one time release of your academic information to the individual(s) you have specified and that individual may act as your agent during this transaction. A new form must be filled out each time you seek to authorize the release of your academic information.

Student Name:

Student ID# 900

RECIPIENT INFORMATION

Date of Birth:

Recipient Name:

This request permits information to be released only to the recipient named here. If the recipient requires a specific format you may attach a form here:

Organization:

Address:

City, State & Zip:

Education record information to be released:

Purpose of release:

I give permission for MOORPARK COLLEGE personnel in possession of this signed release to disclose the content of my record as specified to the recipient listed above. This release is valid until revoked in writing.

Student Signature:

Date: