

VENTURA COUNTY COMMUNITY COLLEGE DISTRICT

761 E. Daily Drive, Suite 200
Camarillo, CA 93010
805-652-5500

CONTRACT FOR CONTRACTING SERVICES

THIS CONTRACT made and entered into on April 8, 2021, by and between the VENTURA COUNTY COMMUNITY COLLEGE DISTRICT, hereinafter called the DISTRICT and COVELLO'S PACIFIC AIRCARE, INC. hereinafter called the CONTRACTOR.

WITNESSETH; the parties do hereby contract and agree as follows:

- The CONTRACTOR shall furnish labor and materials to the DISTRICT for a total contract price of Five Hundred Seventy Seven Thousand Five Hundred Eighty Dollars (\$577,580) the following services:
HVAC cleaning services in preparation for UV Lighting on Air Handler units at Moorpark College.
Conditions are as outlined on their proposal dated March 19, 2021.
- The start date for this contract is April 8, 2021, and continues until service is completed.
- The Contractor shall not commence services under this Contract until the insurance required under Paragraph 23 of the Terms and Conditions and satisfactory proof of such insurance has been submitted to the District and said insurance has been approved by the District.
- Payment Schedule - Payment for the services shall be made incrementally as follows: Design Development Phase (20%); Construction Document Phase (42%); Bidding Phase 3%; Construction Contract Administration Phase (32%); Post Construction Phase (3%).
- Coordination, inspection and acceptance shall be performed by John Sinutko, Director of Facilities and Maintenance Operations at Ventura College, or his authorized representative.
- This Contract includes the general terms and conditions as printed and set forth on the following pages, and the Contractor, by executing this Contract, agrees to comply with all such general terms and conditions.
- Reimbursable Expenses for costs of a non-capital nature reasonably and necessarily incurred by Contractor to perform the Basic Services or authorized Additional Services, including postage, delivery, office supplies, plans, prints, or photographs necessary to complete the basic or authorized additional services, as limited below.
- IN WITNESS WHEREOF, the parties hereunto have subscribed to this Contract, including all Contract Documents as listed below:

- _____ Specifications/Scope of Services Statement
- _____ Certificate of Insurance naming District as Additional Insured & Policy Endorsements
- _____ Purchase Order
- _____ Contractor's Proposal/Quotation
- _____ Contractor's Affidavit
- _____ Other _____

"I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for Worker's Compensation or to undertake self insurance in accordance with provisions of that code, and I will comply with such provisions before commencing the performance of the services of this Contract."

Initials JIC

NOTE: Federal Regulations (Code Sections 6041 and 6209) require non-corporate recipients of \$600.00 or more to furnish their taxpayer identification number to the payer. The regulations also provide that a penalty may be imposed for failure to furnish the taxpayer identification number. In order to comply with these regulations, the District requires your federal tax identification number or Social Security Number, whichever is applicable.

TYPE OF BUSINESS ENTITY

Individual
 Sole Proprietorship
 Partnership
 S Corporation
 Other

TAX IDENTIFICATION

26-3959505
Employer Identification

Social Security Number

IN WITNESS WHEREOF, the parties hereunto have subscribed to this Agreement, including all contract documents referred to herein.

COVELLO'S PACIFIC AIRCARE, INC.

VENTURA COUNTY COMMUNITY COLLEGE DISTRICT

Signature: Perry A. Covello

TITLE: President

DATE: 04/08/2021

LICENSE NUMBER: 929914

DIR NUMBER: 1000007244

ADDRESS: 2890 Butterfield Road, Riverside, CA 92503

E-MAIL: perry@pachvac.com PHONE: 714/ 469-1757 FAX: 951/ 977-8641

Signature: _____

TITLE: Director of General Services

DATE: _____

P.O. NUMBER: _____

CONTRACTOR'S AFFIDAVIT

I, Perry A. Covello, do solemnly swear, depose and say that the foregoing contract is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the contract is genuine and not collusive or sham; that the District has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid or that anyone shall refrain from bidding; that the District has not in any manner, directly or indirectly, sought by agreement, communication or conference with anyone to fix the bid price of the District or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in this contract; that all statements contained in my bid/proposal are true; and further, that the District has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee or consideration of value to any individual, corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to secure this contract. I also affirm that the taxpayer I.D. number cited above is accurate. I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

April 08, 2021
(Date)


Perry A. Covello (Signature)

Initials MC

GENERAL TERMS AND CONDITIONS

1. **PROPOSAL ACCEPTANCE.** Proposals are subject to acceptance by the issuance of an appropriate purchase order at any time within ninety (90) days after the receipt of quotes unless otherwise stipulated. The District reserves the right to accept or reject any and all quotes and reserves the right to waive any informality in any quote.
2. **SITE EXAMINATION.** Contractor must examine the site and certify all measurements, specifications and conditions affecting the services to be performed at the site. By submitting their quote the Contractor warrants that they have made such site examination, as they deem necessary as to the condition of the site, its accessibility for materials, workmen and utilities and ability to protect existing surface and subsurface improvements. No claim for allowance of time or money will be allowed as to such matters or for any other undiscovered conditions of the site.
3. **EQUIPMENT AND LABOR.** The Contractor shall furnish all tools, equipment, apparatus, facilities, transportation, labor, and material necessary to furnish the professional services herein described, the services to be performed at such times and places as directed by and subject to the approval of the authorized district representative indicated in the work specifications attached hereto.
4. **CONSULTANTS.** Contractor agrees to bind every Consultant by terms of the contract as far as such terms are applicable to Consultant's services. Nothing contained in the contract documents shall create any contractual relations between any Consultant and the District.
5. **SAFETY AND SECURITY.** It shall be the responsibility of the District to ascertain from the District the rules and regulations pertaining to safety, security and driving on school grounds, particularly when students are present.
6. **DEFAULT BY CONTRACTOR.** When Contractor, or any Consultant, or vendor shall fail to deliver any article or service or shall deliver any article or service which does not conform to the work specifications, the District may, upon five (5) business days' prior written notice describing the default, at its option, annul and set aside the contract entered into with said Contractor, Consultant or vendor either in whole or in part, and make and enter into a new contract in such manner as seems to the Board of Trustees to be to the best advantage of the District. Any failure for furnishing such articles or services by reason of the failure of the Contractor, Consultant or vendor, as above stated, shall be a liability against the Contractor and his sureties. The Board of Trustees reserves the right to cancel any articles or services which the Contractor may be unable to furnish because of economic conditions, governmental regulations or other similar causes beyond the control of the Contractor provided satisfactory proof is furnished to the Board of Trustees, if requested.
7. **CONTRACT CHANGES.** No changes or alterations to this contract shall be made without specific prior written approval by the District. The District, without invalidating the contract, and as provided by law, may order extra work or make changes by altering, adding to, or deducting from work, the contract sum being adjusted accordingly. All such work shall be subject to prevailing rates and shall be executed under the conditions of the original contract except that any claim for extension of time caused thereby shall be adjusted at the time of ordering such change. In giving instructions, Contractor agrees that the District shall have authority to make minor changes in work, not involving change in cost, and not inconsistent with the purposes or approvals of the project. Otherwise, except in an emergency endangering life or property, no extra work or change shall be made unless pursuant to a written order from the District, and no claim for an addition to the contract sum shall be valid unless so ordered.
8. **WORKERS.** Contractor shall at all times enforce strict discipline and good order among his employees and shall not employ or work any unfit person or anyone not skilled in work assigned to him or her. Any person in the employ of the Contractor whom the District may deem incompetent or unfit shall be dismissed from the job site and shall not again be employed at site without written consent from the District.
9. **SUBSTITUTIONS.** No substitutions of materials or service from those specified in the Scope of Work shall be made without the prior written approval of the District.
10. **DISTRICT SUPERVISION.** When necessary, Contractor shall provide competent supervision of personnel employed on the job site, use of equipment, and quality of professional services.
11. **ACCESS TO WORK.** District representatives shall at all times have access to work wherever it is in preparation or progress.

12. **PROTECTION OF WORK AND PROPERTY.** The District shall maintain at all times, as required by conditions and progress of work, all necessary safeguards for the protection of employees and the public. In an emergency affecting life and safety of life or of work or of adjoining property, District, without special instruction or authorization from District, is permitted to act at his discretion to prevent such threatened loss or injury.
13. **OCCUPANCY.** District reserves the right to occupy buildings at any time before formal contract completion and such occupancy shall not constitute final acceptance or approval of any part of the work covered by this contract, nor shall such occupancy extend the date specified for substantial completion of the work.
14. **ASSIGNMENT OF CONTRACT AND PURCHASE ORDER.** The District shall not assign or transfer by operation of law or otherwise any or all of its rights, burdens, duties, or obligations under this contract without the prior written consent of the District.
15. **FORCE MAJEURE CLAUSE.** The parties to the Contract shall be excused from performance thereunder during the time and to the extent that they are prevented from obtaining, delivering, or performing by act of God, fire, strike, loss, or shortage of transportation facilities, lock-out, commandeering of materials, products, plants or facilities by the government, when satisfactory evidence thereof is presented to the other party (ies), provided that it is satisfactorily established that the non-performance is not due to the fault or neglect of the party not performing.
16. **HOLD HARMLESS AGREEMENT.** The Contractor shall hold harmless and indemnify, but have no obligation to defend the District from and against any and all losses, damages, liabilities, claims, and costs of whatsoever kind and nature for injury to or death of any person and for loss or damage to any property occurring in connection with or in any way incident to or arising out of the occupancy, use, service, operations, or performance of services on the property under the terms of this contract, to the extent actually caused by the negligent acts or omissions of the Contractor, any Consultant, or any employee, agent, or representative of Contractor and/or its Consultants.
17. **PAYMENT.** Unless otherwise specified, the Contractor shall render invoices referencing the Contract/Purchase Order Number for materials delivered or services performed under the Contract/Purchase Order. The District shall make payment for materials, supplies or other services furnished under this Contract in lump sum as agreed within thirty (30) days after delivery to and approval by the authorized District representative of all invoices and other documentary evidence reasonably required by the District (which approval shall not be unreasonably withheld). Certified payroll records will be required at completion of work, if required by law for the work performed, prior to invoice payment. Included in the contract price for Contractor's services hereunder, the Contractor shall be paid Reimbursable Expenses not to exceed **\$500.00** for costs of a non-capital nature reasonably and necessarily incurred by Contractor to perform the Basic Services or authorized Additional Services, including postage, delivery, office supplies, plans, prints, or photographs necessary to complete the basic or authorized additional services.
18. **PERMITS AND LICENSES.** The Contractor and all of his employees, agents, and Consultants shall secure and maintain in force, at Contractor's sole cost and expense, such licenses and permits as are required by law, in connection with the furnishing of services, materials, or supplies herein listed.
19. **DISTRICT NOT OFFICER, EMPLOYEE, OR AGENT OF DISTRICT.** While engaged in carrying out other terms and conditions of the purchase order, the Contractor is an independent Contractor, and not an officer, employee, agent, partner, or joint venture of the District.
20. **ANTI-DISCRIMINATION.** It is the policy of the Ventura County Community College District's Board of Trustees that in connection with all work performed under construction and purchasing contracts, there be no discrimination against any employee engaged in the work because of race, color, sex, ancestry, national origin, or religious creed, and therefore the Contractor agrees to comply with the applicable Federal and California Laws, including, but not limited to the California Fair Employment Practice Act, beginning with Labor Code, Section 1410 and Labor Code, Section 1735. In addition, the Contractor agrees to require such compliance by all Consultants employed on the work by him.
21. **LABOR CODE.** The Contractor shall comply with the applicable provisions of the California Labor Code 1771, including the payment of the general prevailing rates for public works projects of more than One Thousand Dollars (\$1,000). Copies of the prevailing rate of per diem wages are on file on the California Department of Industrial Relations web site: www.dir.ca.gov/DIRdatabases.html.

22. **CONTRACTOR'S AND CONSULTANT'S INSURANCE.** The Contractor shall not commence services under this Contract until he has obtained the insurance required under this paragraph and satisfactory proof of such insurance has been submitted to District and said insurance has been approved by the District. Except for worker's compensation insurance, the policy shall not be amended or modified and the coverage amounts shall not be reduced without the District's prior written consent, and, the District shall be named as an additional insured and be furnished thirty (30) days written notice prior to cancellation. The Contractor shall not allow any Consultant, employee or agent to commence work on this contract or any subcontract until the insurance required of the Contractor, Consultant, or agent has been obtained.
- A) **WORKER'S COMPENSATION INSURANCE.** The Contractor shall procure and shall maintain during the life of this contract Worker's Compensation Insurance on all of his employees to be engaged in work on the project under this contract and in case of any such work sublet, the Contractor shall require the Consultant similarly to provide Worker's Compensation Insurance for all of the latter's employees to be engaged in such work unless such employees are covered by the protection afforded by the Contractor's Worker's Compensation Insurance.
- B) **CONTRACTOR'S PUBLIC LIABILITY AND PROPERTY DAMAGE INSURANCE.** The Contractor shall procure and shall maintain during the life of his contract, Contractor's Public Liability Insurance in an amount not less than \$1,000,000 for injuries, including accidental death to any one person, and subject to the same limit for each person, in an amount not less than \$1,000,000 on account of one accident, and Contractor's Property Damage Insurance in an amount not less than \$1,000,000. Any Consultant employed in connection with the work shall maintain such insurance unless the Contractor's insurance covers the Consultant and its employees.
- C) **CONTRACTOR'S PROFESSIONAL LIABILITY INSURANCE.** The Contractor shall procure Professional Liability with minimum limits of at least \$1,000,000 on claims-made basis and any deductible or self-insured retention shall not exceed \$50,000. The Contractor shall maintain in force during the performance of this Agreement and for four (4) years after completion of the Project, the Professional Liability Insurance coverage referenced above. The policies must contain terms or endorsements extending coverage that requires the insurer to defend and indemnify for acts, which happen before the effective date of the policy provided the claim is made during the policy period. This coverage will be in addition to any other insurance coverage required under this agreement.
23. **ASSIGNMENT OF CLAIMS.** In submitting a quote on this public works project, or any Consultant agreeing to supply goods, services, or materials, and entering into a contract pursuant thereto, the Contractor and/or Consultant do offer and agree to assign to the District all rights, title, and interest in and to all caused of action it may have under Section 4 of the Clayton Act (15 U.S.C. Section 15) or under the Cartwright Act, Chapter 2 (commencing with Section 116700 of Part 2 Division 7 of the Business and Professions Code), arising from purchases of goods, services, or materials pursuant to the public works contract or the subcontract. The assignment shall be made and become effective at the time the District tenders final payment to the Contractor without further acknowledgment by the parties.
24. **COMPLIANCE WITH LAWS.** Contractor shall give all notices and comply with all laws, ordinances, rules and regulations bearing on conduct or work as indicated or specified. If Contractor observes that any of the work required by this contract is at variance with any such laws, ordinances, rules or regulations, Contractor shall notify the District, in writing, and, at the sole option of the District, any necessary changes to the scope of work shall be made and this Contract shall be appropriately amended in writing, or this Contract shall be terminated effective upon Contractor's receipt of a written termination notice from the District. If Contractor performs any work knowing it to be in violation of such laws, ordinances, rules or regulations, and without first notifying the District of such violation, Contractor shall bear all costs arising therefrom.
25. **CONTRACT CANCELLATION.** The District retains the right to cancel this contract upon thirty days written notice. Should the District issue such notice, **CONTRACTOR** shall immediately cause all services in progress to stop within the prescribed time. The District will compensate per the hourly rates in the attached proposal for services rendered on this contract, including reimbursable expenses as defined above, if performed within the allotted time frame. **CONTRACTOR** will deliver hard and electronic copies of all work product to District representative.
26. **TIME IS OF THE ESSENCE.** Time is of the essence in the performance of and compliance with each of the provisions and conditions of this contract.
27. **GOVERNING LAW.** This contract shall be governed by and construed in accordance with the laws of the State of California.
28. **ATTORNEYS' FEES.** If any action is brought by either party against the other party hereunder, the prevailing party shall be entitled to recover from the other party reasonable attorneys' fees, costs and expenses incurred in connection with the prosecution or defense of such action.

29. **NO ORAL MODIFICATION.** Any waiver, amendment, modification, consent or acquiescence with respect to this contract or any provision of this contract or with respect to any failure to perform in accordance therewith shall be set forth in writing and duly executed by or on behalf of the party to be bound thereby.
30. **PROVISIONS REQUIRED BY LAW DEEMED INSERTED.** Each and every provision of law and clause required by law to be inserted in this contract shall be deemed to be inserted herein and this contract shall be read and enforced as though it were included therein.
31. **ASBESTOS HAZARD EMERGENCY RESPONSE ACT (AHERA).** All contract work that is performed for the Ventura County Community College District by outside Contractors or workers must meet all of the regulations that have been set forth in the AHERA rule. This means that all work which could disturb the integrity of any Asbestos Containing Building material (A.C.B.M.) needs to be approved by the District. This refers to the sawing, grinding, cutting, or drilling of any A.C.B.M. in occupied areas of District Buildings.
32. **DAMAGE OF DISTRICT PROPERTY.** In the event of damage caused by any operation caused by the activities of the Contractor, Contractor agrees immediately to make all repairs and replacements necessary to the approval of the District, and at no additional cost.

SCOPE OF SERVICES

1. Electrical Plans. Included will be plans for electrical systems related to the new and modified equipment. Also included will be specifications for all equipment and materials and work to be performed. Electrical contracting will be performed by _____.
2. Coordination. Included is coordination with your office, DSA application and review, review of submittals, responses to requests for information from contractors, issuance of Bulletins, review of Change Order Requests, attendance at construction meetings, limited review of construction, preparation of punch lists, and project close-out.

Covello's Pacific AirCare, Inc.
 2890 Butterfield Rd.
 Riverside, CA 92503-6224 US
 (714)469-1757
 perry@pachvac.com

Invoice



BILL TO
Ventura County Community College District 761 E. Daily Drive, Suite 200 Camarillo, CA 93010

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
150327-198	06/14/2021	\$286,580.00	06/14/2021	Due on receipt	

DESCRIPTION	QTY	RATE	AMOUNT
Air Duct Cleaning Air Duct Cleaning services per NADCA 2021 2013 Standard. Building completed listed below with price.	1	0.00	0.00
Sales HSS- HUMANITIES/SOCIAL SCIENCE	1	36,900.00	36,900.00
Sales A-ADMINISTRATION		29,860.00	29,860.00
Sales LLR-LIBRARY LEARNING RESOURCES		60,240.00	60,240.00
Sales AA-APPLIED ARTS		19,070.00	19,070.00
Sales CDC-CHILD DEVELOPMENT CENTER		19,230.00	19,230.00
Sales COM-COMMUNICATIONS BUILDING		22,850.00	22,850.00
Sales BUSINESS TECHNOLOGY		41,500.00	41,500.00
Sales MUSIC BUILDING		25,700.00	25,700.00
Sales PE ANNEX BUILDING		4,800.00	4,800.00
Sales EATM BUILDING		26,430.00	26,430.00

All work listed above is complete.
 Reports and photos submitted for each building.

BALANCE DUE

\$286,580.00

P0124970

[Signature]
6/15/2021

Covello's Pacific AirCare, Inc.
 2890 Butterfield Rd.
 Riverside, CA 92503-6224 US
 (714)469-1757
 perry@pachvac.com

Invoice



BILL TO
Ventura County Community College District

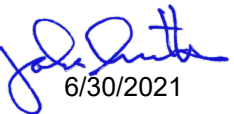
INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
150327-199	06/29/2021	\$113,430.00	07/29/2021	Net 30	

DESCRIPTION	QTY	RATE	AMOUNT
Air Duct Cleaning Air Duct Cleaning services per NADCA Acr 2013 Standar	1	0.00	0.00
Sales FH_ FOUNTAIN HALL	1	52,110.00	52,110.00
Sales AC Academic Center	1	59,820.00	59,820.00
Sales EATAM TRAILER	1	1,500.00	1,500.00

BUILDING COMPLETE AS OF 06/29/2021

BALANCE DUE

\$113,430.00


 6/30/2021

Covello's Pacific AirCare, Inc.
 2890 Butterfield Rd.
 Riverside, CA 92503-6224 US
 (714)469-1757
 perry@pachvac.com

Invoice



BILL TO
Ventura County Community College District 761 E. Daily Drive, Suite 200 Camarillo, CA 93010

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
150327-204	08/25/2021	\$177,570.00	08/25/2021	Due on receipt	

DESCRIPTION	QTY	RATE	AMOUNT
Air Duct Cleaning Air Duct Cleaning services per NADCA Acr 2013 Standard	1	0.00	0.00
Sales all work is complete	1	177,570.00	177,570.00

CK # 45703959 \$ 286,580.00
 CK # 45704547 \$ 113,430.00
 Balance 177,570.00

BALANCE DUE \$177,570.00

PO # 129470 VENDOR # COVPAC

John Smith
 8/25/2021

From: [John Sinutko](#)
To: [Katharine Boyd](#)
Subject: FW: Question about Accreditation Standard IIIB Physical Resources
Date: Thursday, June 02, 2022 11:41:59 AM
Attachments: [VenturaCountyCCD-HazardAssessment-\[LDRP-GeneralSiteSafety\]-012022.pdf](#)
[Moorpark College Report-Finalpdf.pdf](#)
[Invoice_150327198_from_Covellos_Pacific_AirCare_Inc_JS_Signed.pdf](#)
[Invoice_150327199_from_Covellos_Pacific_AirCare_Inc_JS_Signed.pdf](#)
[Invoice_150327204_from_Covellos_Pacific_AirCare_Inc_JS_Signed.pdf](#)
[MOORPARK COLLEGE Invoice Form JS Signed.pdf](#)
[Air Treatment 129788 JS Signed.pdf](#)
[PR #1Moorpark UV Light Phase 1JS Signed.pdf](#)
[Bon Air Phase 1 PR #2 Moorpark UV Ligh JS Signedt.pdf](#)

John Sinutko LEED® AP
Director of Facilities, Maintenance & Operations
Moorpark College
Office: 805-378-1454
Cell:805-551-4087

From: John Sinutko
Sent: Tuesday, May 31, 2022 9:48 AM
To: Jennifer Clark <jclark@vcccd.edu>; Robert Cabral <RCabral@vcccd.edu>
Subject: RE: Question about Accreditation Standard IIIB Physical Resources

Here is the latest SWACC Report. Do you have photos to document our COVID-19 Safety Measures?

Attached is the final report from the Duct Cleaning Project. We could also provide a link to the individual building reports. Here is a link to the before & After photos:

https://vcccdventura-my.sharepoint.com/:f:/g/personal/jsinutko_vcccd_edu/EiUUGm_OxOVGtYYJhmZXxKsBg_nSWVDyjpXw0Ya2MYMVvw?e=iaWql6

I will get the filter list from Armando, when he returns from vacation tomorrow, and filter invoices from Katharine.

I will get the contracts from Katharine when she returns tomorrow as well. The Duct Cleaning invoices are attached, as are the UV-C Lighting Invoices.

I will get screen shots of the EMS system and programming. Which buildings do you want to use?

How would you like to document DSA's role in approving our construction projects? Which projects?

John Sinutko LEED® AP
Director of Facilities, Maintenance & Operations
Moorpark College
Office: 805-378-1454
Cell:805-551-4087

From: Jennifer Clark <jclark@vcccd.edu>
Sent: Friday, May 27, 2022 5:28 PM
To: Robert Cabral <RCabral@vcccd.edu>; John Sinutko <JSinutko@vcccd.edu>
Subject: RE: Question about Accreditation Standard IIIB Physical Resources
Importance: High

Gentlemen,

John – do you have the backup documents for the III.B.1 and III.B.4 ISER narratives that you wrote those many months ago? The time has come for the reviewers to review them.

Robert – do you have the backup documents for the III.B.2 ISER narrative that you wrote?

For your convenience, here's the link to the III.B. Physical Resources shared folder:

<https://vcccdventura.sharepoint.com/sites/Moorpark/Outreach/Shared%20Documents/Forms/AllItems.aspx?originalPath=aHR0cHM6Ly92Y2NjZHZlbnR1cmEuc2hhcmVwb2ludC5jb20vOmY6L3MvTW9vcnBhcmsvT3V0cmVhY2gyRXV5RXFDX3RJWHhPcTVpcU15TGvUYNcSDJ1QTJhalRUZ3BE0FLdFhVUEFNQT9ydGltZT1PROVhRDgyWTJvZw&id=%2Fsites%2FMoorpark%2FOutreach%2FShared%20Documents%2FACCJC%2FACCJC%20ISER%202023%2FEvidence%2FIII%2EB%2E%20Physical%20Resources&viewid=62a991e3%2D4a58%2D4117%2D960b%2D594f0cfb3477>

Please advise.

Thanks!

Jennifer J. Clark, MBA, EdD
VP, Business Services
Moorpark College
805.553.4015 | jclark@vcccd.edu

From: Priscilla Mora <pmora@vcccd.edu>
Sent: Thursday, May 26, 2022 4:46 PM
To: Jennifer Clark <jclark@vcccd.edu>
Subject: Question about Accreditation Standard IIIB Physical Resources

Hi Jennifer,

We are getting ready to compile all of the parts of the ISER into a single document, and I'm following up on various small questions related to that.

For Standard IIIB Physical Resources, I see that the documents have the evidence lists and names, but I don't see the evidence items themselves except in the III.B.3 folder.

Are those evidence pieces being stored in a different location, or do the items still need to be put together?

I'd like to make sure where we are with that process in case any help is needed to finish compiling the evidence.

Thanks so much!

Priscilla