



**Ventura County Community College District  
Board of Trustees Regular Meeting Minutes  
March 10, 2020**

**Board Members Present:** Chair Bernardo Perez, Vice Chair Joshua Chancer, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Gabriela Torres, Student Trustee Jessica Martinez

**Others Present:** Chancellor Greg Gillespie, Vice Chancellors David El Fattal, Larry Buckley, Jim Dembowski; Administrative Officer Patti Blair; Presidents: Julius Sokenu, Kim Hoffmans; Vice President Oscar Cobian (for President Luis Sanchez); Academic Senate Presidents: Nenagh Brown, Amy Edwards, Daniel Clark; Classified Senate Presidents: Gilbert Downs, Amparo Medina, Sebastian Szczebiot; AFT President Doug Thiel; SEIU Union Steward Maria Urenda; Recorder: Laura Brower

**1. Regular Meeting of the Board**

**1.01 Call to Order.** Chair Perez called the meeting to order at 5:04 p.m.

**1.02 Public Comments – Closed Session Agenda Items.** The following individuals provided public comment on negotiations: Maria Urenda, Ara Khanjian, and Lyn MacConnaire. The following individuals provided public comments on retiree health benefits: H. Fred Meyer, Donna Allyn, Susan Webster, Rene Rodriguez, Gary Johnson, and Patricia Parham.

Trustee Chancer requested Trustees review any communications sent to all employees and retirees on critical matters prior to being sent.

Chair Perez adjourned to Closed Session at 5:35 p.m.

**2. Closed Session**

**2.01 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (Gov. Code, § 54957); 1 case.**

**2.02 CONFERENCE WITH LABOR NEGOTIATORS: AFT/SEIU (Gov. Code, § 54957.6).**

**2.03 PUBLIC EMPLOYEE PERFORMANCE ANNUAL EVALUATION - Chancellor (Gov. Code § 54957).**

**3. Reconvene in Open Session.** Chair Perez reconvened the meeting at 6:45 p.m.

**3.01 Report of Action in Closed Session.**

- **2.01 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (Gov. Code, § 54957); 1 case.** There was no action taken.
- **2.02 CONFERENCE WITH LABOR NEGOTIATORS: AFT/SEIU (Gov. Code, § 54957.6).** There was no action taken.

- **2.03 PUBLIC EMPLOYEE PERFORMANCE ANNUAL EVALUATION - Chancellor (Gov. Code § 54957).** There was no action taken.

**3.02 Pledge to the Flag.** Oxnard College Vice President Oscar Cobian led the pledge to the flag.

**3.03 Chancellor's Recommendation of the Agenda.** The Chancellor's Consultation Council is the representative body designed to support the governance processes at each College, assist in District governance through the review and analysis of the Board of Trustees agenda prior to action by the Trustees, and advise the Chancellor. Critical to the integrity of the College and District governance structure is that each member of the District community understands the roles, responsibilities, and accountability of each constituent group in the governance process. Members of the District have the authority and responsibility to make recommendations in matters appropriate in scope. The scope for each constituent group is derived from several sources: the Government Code of California, California Code of Regulations, VCCCD Board Policy, District practices and procedures, and job descriptions. The items presented to the Board of Trustees was reviewed within the District's Consultation Council and are hereby presented to the Trustees, without constituent objection.

**3.04 Changes to the Agenda.** As a change to the agenda, Chair Perez announced one public comment would be moved to immediately follow Agenda Item 3.04 Changes to the Agenda.

Public Speaker: Rigoberto Vargas, County of Ventura Health Department, provided an update on the current COVID-19 coronavirus situation.

#### **4. Reception: Guests and Recognitions**

**4.01 Acknowledgement of New Employees.** Trustees recognized and welcomed VCCCD employees hired during the period of February 1, 2020 – February 28, 2020.

##### Appointment of Classified Personnel

- Guadalupe Bedolla, Student Services Specialist-Student Information Center, Moorpark College
- Shandor Batoczki, Library Assistant, Moorpark College
- Celestina Chavez, Executive Assistant, Office of the Personnel Commission (Confidential), District Administrative Center
- Andrew DeRouen, Information Technology Support Specialist III, District Administrative Center

##### Appointment of Management

- Arthur Sandford, Vice President of Academic Affairs, Oxnard College

**4.02 Recognition of Ventura County Community College District Retiree.** Trustees recognized the following individuals for their dedication and years of service, and offered congratulations upon retirement:

- Mark Clements, Maintenance Worker II, Moorpark College, District service began on February 1, 1997.

- Maune Coburn, HVAC&R Technician, Ventura College, District service began on June 1, 2011.

**4.03 Action to Endorse the 2020 VCCCD Classified Employee of the Year Nominee for the California Community Colleges Classified Employee of the Year Award.** Trustees recognized the following classified employees who were selected by their peers as Classified Employees of the Year.

- Tina Quigley, Payroll Technician, District Administrative Center
- Susan Royer, College Services Supervisor, Ventura College
- Matthew Spinneberg, Instructional Assistant - Assistive Technology Center, Moorpark College
- Candice Wittkins, Counselor Assistant, Oxnard College

Susan Royer, College Services Supervisor, Ventura College, was selected to move forward as the District's nomination for the California Community Colleges Classified Employee of the Year Award. The Chancellor recommends approval. Motion by Trustee Dianne McKay, second by Trustee Larry Kennedy. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Jessica Martinez Advisory Vote.

**4.04 Acknowledgement of Guests and Special Recognitions – Newly Tenured Faculty.** Trustees recognized newly tenured faculty at Moorpark, Oxnard and Ventura Colleges.

#### **4.05 Reception**

### **5. Student Reports**

**5.01 Student Trustee Advisory Report.** Student Trustee Jessica Martinez congratulated newly tenured faculty members and commented on Women's History Month and OC Live We Speak event, participating on a panel at the Ventura County Leadership Academy, and thanked James Schuelke, Oxnard College for his efforts in reaching out to students regarding the COVID-19 virus.

**5.02 Student Reports –** There were no reports.

Student Trustee Jessica Martinez provided the following college reports:

Moorpark College – Associated Students are forming a committee to review scholarship applications that have been released and are planning Women's History Month events, Raider X ( event to highlight student stories), and a March Blues Day.

Oxnard College – Associated Students have released applications for the Southern California Exposure tour, and are planning de-stress events, Women's History Month events and a question and answer session at the Dream Resource Center.

Ventura College – Associated Students will present a showing of a Statewide Undocumented Seminar, distributed the second interactive Guided Pathways survey, planning Pirate Fridays, Heroes event and Women's History Month event.

**6. Public Comments - Open Session Agenda Items.** The following individual provided public comment on *Item 4.04 Newly Tenured Faculty* – Preston Pipal. The following individuals provided public comments on negotiations – David Carlander, Lisa Marie Ruiz. The following individuals provided public comments on *Item 13.04 Action to Approve New Courses and Programs at Ventura College* - Nick Godinez, Janis Shinkawa, Dorothy Farias, and Patrick Skinner. The following individual commented on *13.02 Action to Approve New Courses, New Noncredit Courses, New Program and TOP/SAM Code Changes at Moorpark College* - Fawn Myvold.

## **7 College/District Reports**

### **7.01 College Reports**

- Gilbert Downs, Moorpark College Classified Senate President, congratulated Moorpark Classified Employee of the Year, Matt Spinneberg, Instructional Assistant, who plays a critical role in professional development activities and commented on attending the 4CS Gathering of the Senate conference.
- Amparo Medina, Oxnard College Classified Senate President, congratulated Oxnard College Classified Employee of the Year, Candice Wittkins, Counselor Assistant, and recognized her great work with students, and commented on completing the classified resources requests, making changes to the Participatory Governance Manual, attending the 4CS Gathering of the Senate conference, and thanked Oxnard College and the District for their support of classified employees.
- Sebastian Szczebiot, Ventura College Classified Senate President, congratulated Ventura College Employee of the Year, Susan Royer, College Services Supervisor, and moving forward as a nominee for the California Community College's Employee of the Year award, and commented on attending the 4CS Gathering of the Senate conference where discussion to place to request inclusion of classified employee representation in the audience of the State Chancellor's Consultation Council, and securing a spot in the second Cohort of Caring Campus through the State Chancellor's Office.
- Julius Sokenu, Moorpark College President congratulated newly tenured faculty and tenured committees who contributed to their success, and commented on the recent Aspen Prize interview and campus census work. President Sokenu also provided an update on campus activities and communications related to the Coronavirus. Canvas training continues for faculty and classified staff.
- Oscar Cobian, Oxnard College Vice President of Student Services, on behalf of Luis Sanchez, Oxnard College President, commented on campus census work and provided an update on Coronavirus communication and activities and acknowledged the leadership of Michael Ketaily. Campus cleaning and sanitizing and Canvas training continue.
- Kim Hoffmans, Ventura College President, congratulated newly tenured faculty members and commented on campus census events, Ventura College ranked 19 in the top 25 community colleges featured in Hispanic Magazine, the Social Justice transfer degree, curriculum for the Vet Tech program, and work on mid-term draft accreditation reports. President Hoffmans also provided an update on the activities and communications on the Coronavirus.

- Nenagh Brown, Moorpark College Academic Senate President, commented on the many great events that took place during Moorpark College's Career Education Week.
- Amy Edwards, Oxnard College Academic Senate President, thanked the Oxnard College Foundation for gifting of the Art Plus Design Building, congratulated newly tenured faculty, and commented on work taking place on the Oxnard College participatory governance manual and planning for the upcoming college retreat.
- Daniel Clark, Ventura College Academic Senate President, provided a written report, and commented on the Academic Senate agreement to participate in the equity plan workgroup.

Trustee Chancer asked if there is a plan for colleges to close and deliver instruction remotely due to the Coronavirus. When will that plan be tangible and be shared with the students and community?

Trustee Perez replied to Trustee Chancer that Rigoberto Vasquez was invited to the Board meeting to provide local insight from the County Health Department. Chancellor Gillespie is providing leadership, and working with College Presidents and Vice Chancellors to take a proactive approach to maintain instruction for students to complete their degree requirements. The Chancellor is working with the AFT on a MOU on faculty training; social distancing protocols; and meeting student and employee technology needs. Chancellor Gillespie encouraged Trustees to stay informed and to send any questions to him. The Chancellor will work with staff to provide answers and encouraged the Board, if contacted by students or community members, to refer questions to the Presidents or Patti Blair for response. The plan is continually being modified to meet the changing situation.

## **7.02 District Administrative Reports**

- David El Fattal, Vice Chancellor Business Services, advised the legal services RFP closed on Thursday and the evaluation committee will review in March. Recommendations will be agendaized in a future Board meeting. Trustee Chancer asked who is on the evaluation committee. Vice Chancellor El Fattal will forward names to Trustees.
- Patti Blair, Administrator Officer, provided a written report and commented on the Coronavirus alert page established on the website. The page is updated daily and there has been increased traffic. Notebooks have been prepared for the Board containing updated Coronavirus information from the District, County, and State Chancellor's office.
- Larry Buckley, Vice Chancellor Institutional Effectiveness, provided a written report and commented on work taking place on the VCCCD District Strategic Plan. A schedule of workshops is being developed to receive input from constituent groups.
- Jim Dembowski, Vice Chancellor Human Resources, provided a written report and thanked Trustees and stakeholders for meeting with the outside consultant to provide feedback on the Human Resources Vice Chancellor recruitment. Trustee Chancer and Torres encouraged the District to move quickly on the hiring of the Vice Chancellor as

well as the Director of HR/Personnel position stressing the importance of equity and diversity in the process.

## **8. Senate Consultation**

### **8.01 Academic Senate Presidents Consultation**

- Nenagh Brown, Moorpark College Academic Senate President, congratulated Moorpark College Classified Employee of the Year, Matt Spinneberg, and the newly tenured faculty and commented on *Item 10.13 Action to Reaffirm Board Policy 7211 Minimum Qualifications and Equivalencies (existing). Revised Administrative Procedure 7211 Minimum Qualifications and Equivalencies is provided for information* pointing out the policy is substantively new and much clearer on what will work and new processes to be broader and inclusive with the goal to encourage diversity. Ms. Brown also commented on *Item 13.02 Action to Approve New Courses, New Noncredit Courses, New Program and TOP/SAM Code Changes at Moorpark College*, highlighting the Vet Tech associate degree, credit courses to enable bridges for engineering, and English classes for AB705.
- Amy Edwards, Oxnard College Academic Senate President. There was no report.
- Daniel Clark, Ventura College Academic Senate President, commented on *Item 13.04 Action to Approve New Courses and Programs at Ventura College*, highlighting the Chicano Studies degree and Ventura College East Campus Vet Tech courses.

### **8.02 Classified Senate Presidents Consultation**

- Gilbert Downs, Moorpark College Classified Senate President. There was no report.
- Amparo Medina, Oxnard College Classified Senate President. There was no report.
- Sebastian Szczebiot, Ventura College Classified Senate President. There was no report.

## **9. Board Committee Reports**

**9.01 Administrative Services Committee Update.** Trustee Kennedy indicated the Administrative Services Committee met on February 26, 2020, and items reviewed are agendaized. Trustee Torres commented that comments made during the meeting might not be captured in the minutes, which can lose the essence of the discussion. An example is discussion on the budget allocation model where it was discussed language would be changed from the Board “*may*” be advised of changes made to the model to “*will*” be advised. This discussion was not referred to in the minutes and that if not all Trustees are present during the committee meeting, they would not have this information when voting on approval of the budget allocation model. Chair Perez noted the comment from Trustee Torres.

Trustee Chancer commented on the food services discussion at the meeting and inquired where we are at with the RFP process. What is the timeline and what is the Board’s role in the decision?

David El Fattal advised there have been many conversations on food services but it is a complex issue and the second legal opinion of in-service food services has been recently received which has cleared the way to go forward with an RFP which will most likely take place in April. Meetings with SEIU have taken place.

Chair Perez reminded Board members to submit questions to the Chancellor on topics not agendized so a response can be sent to all Trustees in a more expeditious manner.

Chancellor Gillespie advised Moorpark and Ventura colleges are moving forward with the RFP's and in-house food services will not be used. As with the bookstores, food services was losing money and did not work out financially for the colleges. The bookstores were taken over by Barnes & Noble as they have the expertise to run a bookstore and the food services will be run by experts in that area.

**9.02 Policy, Planning, and Student Success Committee Update.** The Policy, Planning and Student Success Committee met on February 20, 2020. Trustee McKay stated there was insufficient time to complete review of all agendized policies. As a result, some are agendized tonight and the rest will be discussed at the next Policy, Planning and Student Success Committee meeting. Trustee Chancer added it is challenging work and the committee is eager to complete Chapter 2 in reference to the role of the Trustees and expressed concern of being told no when he requested to place an agenda item to a Board meeting. Trustee Torres agreed that as an elected official and representing the communities, she is also concerned it is her role to bring items forward to the Board. Chair Perez stated he will take comments under advisement and this conversation should take place at the Policy, Planning and Student Success Committee. Trustee Perez stated it was not an absolute "no" to the item requested to be placed on the agenda; an explanation was given as a representative from the Ventura County Health Department was addressing the topic requested already in the meeting.

## **10. Action: Trustees/Chancellor's Office**

### **10.01 Board Professional Development Update.**

Trustee Kennedy attended the March 5 CSU Channel Islands State of the University event, the VCSBA dinner meeting, and the CLU Business meeting featuring Harold Edwards from Limoneira.

Trustee Torres commented on a recent conversation with Cynthia Herrera, Interim Director, Strategic Partnerships and Planning, and learning about the direction the District is going in working towards a symposium and areas we are addressing that we have not before. The Superintendents of the high schools have shared their interest in potential programs to benefit students.

Trustee Chancer referred to *Agenda Item 10.08 Action to Approve Board Policy 2220 Committees of the Board (revised)* stating that when a Trustee is not part of a committee, information can be lost and not all Board Members may be kept up-to-date. Would this be the item to discuss having a "committee of the whole" for broader Board input? Chair Perez and Trustee McKay discussed in the past a number of committees were considered and recommended. It is the responsibility of the Chair to appoint an ad hoc committee and the policy can be reviewed to look at changes.

**10.02 Action to Reaffirm Board Policy 2010 Board Member (existing). There is no Administrative Procedure.** The Chancellor recommends approval. Motion by Trustee Larry Kennedy, second by Trustee Joshua Chancer. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Jessica Martinez Advisory Vote.

**10.03 REVISED: Action to Approve Board Policy 2015 Student Member (revised). Existing Administrative Procedure 2015 Student Member provided for information.** The Board of Trustees pulled this item and moved to the agenda of the April 14, 2020 VCCCD Board of Trustees meeting to enable time for Student Trustee Jessica Martinez to review.

**10.04 Action to Reaffirm Board Policy 2100 Board Elections (existing). There is no Administrative Procedure.** The Chancellor recommends approval. Motion by Trustee Larry Kennedy, second by Trustee Joshua Chancer. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Jessica Martinez Advisory Vote.

**10.05 Action to Reaffirm Board Policy 2105 Election of Student Member (existing). Existing Administrative Procedure 2105 Election of Student Member provided for information.** The Chancellor recommends approval. Motion by Trustee Larry Kennedy, second by Trustee Joshua Chancer. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Jessica Martinez Advisory Vote.

**10.06 Action to Reaffirm Board Policy 2110 Vacancies on the Board (existing). Existing Administrative Procedure 2110 Vacancies on the Board provided for information (not specified).** The Chancellor recommends approval. Motion by Trustee Larry Kennedy, second by Trustee Joshua Chancer. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Jessica Martinez Advisory Vote.

**10.07 Action to Reaffirm Board Policy 2130 Term Limits (existing). There is no Administrative Procedure.** The Chancellor recommends approval. Motion by Trustee Larry Kennedy, second by Trustee Joshua Chancer. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Jessica Martinez Advisory Vote.

**10.08 Action to Approve Board Policy 2220 Committees of the Board (revised). There is no Administrative Procedure.** The Chancellor recommends approval. Motion by Trustee Larry Kennedy, second by Trustee Joshua Chancer. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Jessica Martinez Advisory Vote.

**10.09 Action to Reaffirm Board Policy 2745 Board Evaluation (existing). Existing Administrative Procedure 2745 Board Evaluation provided for information.** The Chancellor recommends approval. Trustee Torres stated if the accreditation process does not require the Board needs to be evaluated by governance committees, how productive is it that comments are made in a judgmental way with remarks like "red flags" and not constructive in a professional way. She does not see the value in this taking place if certain Board members are targeted and not given constructive criticism and suggested to eliminate this. Chair Perez and Trustee McKay will consider this in the standing ad hoc committee meeting on Board evaluation to make a decision to how we will go forward. Motion by Trustee Larry Kennedy, second by Trustee Joshua Chancer. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Jessica Martinez Advisory Vote.



**10.10 Action to Approve Board Policy 3503 Animals on Campus (revised). There is no Administrative Procedure.** The Chancellor recommends approval. Trustee McKay asked what disability trumps another disability. If someone has an allergy to a dog and someone has a service animal, which one do we deal with? Is there a way to accommodate both students? Vice Chancellor Buckley advised under the federal laws the ADA lists certain required disabilities to be considered. The campus would have to follow the law but can try to accommodate the other students affected as much as possible. Motion by Trustee Dianne McKay, second by Trustee Joshua Chancer. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Jessica Martinez Advisory Vote.

**10.11 Action to Approve Board Policy 3721 Information Security Standard (proposed). Administrative Procedure 3721 (proposed) is provided for information.** The Chancellor recommends approval. Motion by Trustee Dianne McKay, second by Trustee Larry Kennedy. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Jessica Martinez Advisory Vote.

**10.12 Action to Approve Board Policy 5035 Withholding of Student Records for Nonpayment of Financial Obligations (revised). Administrative Procedure 5035 (revised) is provided for information.** The Chancellor recommends approval. Trustee Chancer asked if there was an exception for students who would like to register but are behind in their payments. Vice Chancellor Buckley advised there are student payment plans and college foundations can supply emergency funds. Ventura College Vice President, Student Services, Damien Pena, advised that college vice presidents have the ability to override holds on a case-by-case basis as a common practice. This could be addressed in the Administrative Procedure. Motion by Trustee Dianne McKay, second by Trustee Larry Kennedy. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Jessica Martinez Advisory Vote.

**10.13 Action to Reaffirm Board Policy 7211 Minimum Qualifications and Equivalencies (existing). Revised Administrative Procedure 7211 Minimum Qualifications and Equivalencies is provided for information.** The Chancellor recommends approval. Motion by Trustee Dianne McKay, second by Trustee Joshua Chancer. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Jessica Martinez Advisory Vote.

**10.14 Action to Approve Board Member Absence.** There was no action taken.

## **11. Action: Business and Administrative Services**

**11.01 STUDY SESSION: Total Computational Revenue (TCR) Update (FY19 Recalculation and FY20 First Principal Apportionment); Overview of Ventura County Community College District FY20 Adoption Budget Allocation and Infrastructure Funding.** Vice Chancellor El Fattal stated this study session is to provide information recently requested by the Board to further explain budget items agendaized for the Board's approval. Numerous questions were asked and answered by Vice Chancellor El Fattal.

Moorpark College Vice President of Business, Jennifer Clark, explained the Budget Allocation Model and Infrastructure Funding Model to Trustees and answered Trustee questions.

**11.02 Approval of FY 2020-21 Budget Criteria and Assumptions.** The Chancellor recommends approval. Motion by Trustee Larry Kennedy, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Jessica Martinez Advisory Vote.

**11.03 Approval of FY 2020-21 Budget Allocation Model.** The Chancellor recommends approval. Vice Chancellor El Fattal provided an overview of the work that took place with District Council Administrative Services (DCAS) to review the Budget Allocation Model where ten possible scenarios were reviewed for implementation. After lengthy discussions, it was determined that the present allocation model is already closely aligned with the Student Centered Funding Formula. The decision was made to maintain the existing model for 2020/21. Trustees Chancer and Torres stated concerns that they have not yet seen the budgets for the colleges, as previously requested, in order to see the unique needs of each college.

Motion to approve with change in language from the Board “*may*” be advised of changes made to the model to “*will*” be advised. Motion by Trustee Gabriela Torres, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez. No: Trustee Joshua Chancer, Trustee Gabriela Torres. Not Present at Vote: Student Trustee Jessica Martinez Advisory Vote.

**11.04 Approval of FY 2020-21 Infrastructure Funding Model.** The Chancellor recommends approval. Motion by Trustee Dianne McKay, second by Trustee Larry Kennedy. Motion was approved. Yes: Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez. No: Trustee Joshua Chancer, Trustee Gabriela Torres. Not Present at Vote: Student Trustee Jessica Martinez Advisory Vote.

Trustee Kennedy stated there is a tremendous amount of staff work in preparation of the agenda items and not all Trustees support the work of the staff. Trustee Torres stated all five members of the Board support work and it is unprofessional for Trustee Kennedy to make this statement and this type of behavior does not follow what was discussed at the recent Board Communication Workshop.

**12. Action: Human Resources.** There were no items.

**13. Action: Institutional Effectiveness**

**13.01 Accreditation Update – Mid-Term Report Drafts.** Due to the lateness of the hour, Chair Perez requested Trustees forward questions or comments about the Mid-Term Report drafts to the Chancellor. Trustee Torres commented she was pleased to see the resources Ventura College is offering to the Santa Paula area residents through the Ventura College East Campus.

**13.02 Action to Approve New Courses, New Noncredit Courses, New Program and TOP/SAM Code Changes at Moorpark College.** The Chancellor recommends approval. Trustee McKay commented on the five-unit classes and requested an explanation be provided to Trustees. Staff will respond in a memo. Motion by Trustee Joshua Chancer, second by Trustee Larry Kennedy. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez. Not Present at Vote: Student Trustee Jessica Martinez Advisory Vote.

**13.03 Action to Approve New and/or Revised Curriculum at Oxnard College.** The Chancellor recommends approval. Motion by Trustee Larry Kennedy, second by Trustee Joshua Chancer. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay. Not Present at Vote: Trustee Bernardo Perez, Student Trustee Jessica Martinez Advisory Vote.

**13.04 Action to Approve New Courses and Programs at Ventura College.** The Chancellor recommends approval. There were three individuals who spoke on the new curriculum for Ventura College – Professor Dorothy Farias, Dr. Janice Shinaka and Professor Rubisela Gambino. Trustee Torres thanked the speakers and expressed gratitude for the Vet Tech program that will serve the Ventura College East Campus and the residents of Santa Paula and the new Chicano Studies program in collaboration with California State University Channel Islands. Motion by Trustee Gabriela Torres, second by Trustee Larry Kennedy. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Jessica Martinez Advisory Vote.

The following agenda items were pulled from the Consent Calendar for discussion and action:

- Item 17.02 REVISED - Action to Approve/Ratify Board Purchase Order Report #9, for FY 2019-2020 from January 24, 2020 to February 25, 2020 (see Item 3.04 Changes to the Agenda)
- Item 17.09 - Action to Approve Monthly Budget Transfer Summary & Budget Amendment for the month of January 2020

**14. Approval of Consent Calendar.**

**14.01 Approval of Consent Calendar.** The Chancellor recommends approval. Motion by Trustee Dianne McKay, second by Trustee Larry Kennedy. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Jessica Martinez Advisory Vote.

**15. Consent: Approval of Minutes**

**15.01 Action to Approve Minutes from the February 18, 2020 VCCCD Board of Trustees meeting.** The Chancellor recommends approval. Motion by Trustee Dianne McKay, second by Trustee Larry Kennedy. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Jessica Martinez Advisory Vote.

**16. Consent Calendar: Trustees/Chancellor.** There were no items.

**17. Consent Calendar: Business and Administrative Services**

**17.01 Action to Approve Ratification of Accounts Payable and Payroll for the Period of January 16, 2020 to February 17, 2020.** The Chancellor recommends approval. Motion by Trustee Dianne McKay, second by Trustee Larry Kennedy. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Jessica Martinez Advisory Vote.

**17.02 REVISED - Action to Approve/Ratify Board Purchase Order Report #9, for FY 2019-2020 from January 24, 2020 to February 25, 2020 (see Item 3.04 Changes to the Agenda).**

The Chancellor recommends approval. Trustee Chancer commented on PS000676 Draza Mrvichin and why this amount is not coming from reserves. Vice Chancellor El Fattal stated as we were reaching the total amount approved on the current PO and in order to continue with negotiations, additional funds were needed to cover expenses through June 30, 2020. The expense was covered under Districtwide services for \$100,000 and to continue with negotiations we needed to augment that amount. Districtwide services covers a number of legal issues. Trustee Chancer and Trustee Torres stated they were not satisfied with the performance and capabilities of the Chief Negotiator.

Trustee Chancer made a motion to remove this PO from the report and to approve the remaining items. Trustee Torres seconded. The motion did not pass for lack of vote. Chair Perez stated this was not the place to make this statement about the Chief Negotiator. Motion by Trustee Larry Kennedy, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez. No: Trustee Joshua Chancer, Trustee Gabriela Torres. Not Present at Vote: Student Trustee Jessica Martinez Advisory Vote.

**17.03 Action to Approve the Acceptance of Gifts for FY 2019-2020 from January 24, 2020 to February 13, 2020.** The Chancellor recommends approval. Motion by Trustee Dianne McKay, second by Trustee Larry Kennedy. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Jessica Martinez Advisory Vote.

**17.04 Action to Approve Award of Bid 593, College Catalog Production, to the lowest responsible bidder, Creasy Printing in the amount of \$9,572.** The Chancellor recommends approval. Motion by Trustee Dianne McKay, second by Trustee Larry Kennedy. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Jessica Martinez Advisory Vote.

**17.05 Action to Approve Bid 603 Moorpark College Kinesiology Outdoor Classroom Phase 2 (for Synthetic Turf and Rubber Resilient Tiles surfaces) to the Lowest Responsible Bidder, Body Concepts Inc., DBA Fitness and Flooring, in the amount of \$178,078.40.** The Chancellor recommends approval. Motion by Trustee Dianne McKay, second by Trustee Larry Kennedy. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Jessica Martinez Advisory Vote.

**17.06 Action to Ratify a Memorandum of Understanding between the Ventura County Community College District, Ventura College and the California Tooling & Machining Apprenticeship Association, for an Apprenticeship and Enhanced On-the-Job Training Program in the Manufacturing Sector.** The Chancellor recommends approval. Motion by Trustee Dianne McKay, second by Trustee Larry Kennedy. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Jessica Martinez Advisory Vote.

**17.07 Approval of Acceptance of Completion of Bid 549 Moorpark College Field House and Shade Structure.** The Chancellor recommends approval. Motion by Trustee Dianne McKay, second by Trustee Larry Kennedy. Motion was approved. Yes: Trustee Joshua

Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Jessica Martinez Advisory Vote.

**17.08 Action to Approve Ratification of New Contracts and Grants for Fiscal Year 2019-**

**20.** The Chancellor recommends approval. Motion by Trustee Dianne McKay, second by Trustee Larry Kennedy. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Jessica Martinez Advisory Vote.

**17.09 Action to Approve Monthly Budget Transfer Summary & Budget Amendment for the month of January 2020.**

The Chancellor recommends approval. Trustee Chancer requested in the future that the Fiscal Impact Line description could be a stronger explanation and background on budget amendments as he always interprets this item as strictly budget transfers. In lieu of the lateness of the hour, he will agree to move forward. Motion by Trustee Joshua Chancer, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez. Not Present at Vote: Student Trustee Jessica Martinez Advisory Vote.

**18. Consent Calendar: Human Resources**

**18.01 Action to Approve the Abolishment of a Senior Administrative Assistant Position and the Establishment of a Marketing and Communications Supervisor Position at the District Administrative Center.**

The Chancellor recommends approval. Motion by Trustee Dianne McKay, second by Trustee Larry Kennedy. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Jessica Martinez Advisory Vote.

**18.02 Action to Approve Permanent Increase in Assignment for a College Nurse Position at Moorpark College.**

The Chancellor recommends approval. Motion by Trustee Dianne McKay, second by Trustee Larry Kennedy. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Jessica Martinez Advisory Vote.

**18.03 Action to Approve Granting of Unpaid Long-Term Leave of Absence for a Classified Employee.**

The Chancellor recommends approval. Motion by Trustee Dianne McKay, second by Trustee Larry Kennedy. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Jessica Martinez Advisory Vote.

**18.04 Approval/Ratification of Separation from Employment and Placement of Employee on the Reemployment List.**

The Chancellor recommends approval. Motion by Trustee Dianne McKay, second by Trustee Larry Kennedy. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Jessica Martinez Advisory Vote.

**19. Consent Calendar: Institutional Effectiveness.** There were no items.

**20. Trustee/Chancellor Reports**

**20.01 Trustee Reports**

Trustee Kennedy commented on how he was pleased to see the substantial donations listed in Item 17.03 Action to Approve the Acceptance of Gifts for FY 2019-2020 from January 24, 2020 to February 13, 2020.

Trustee Torres stated she appreciates listening to comments from community members during public comments as what they say does help with deliberations of the Board Members and encourages speakers to continue to speak as it is their right to use the Board meeting as their platform.

Trustee Chancer thanked the District business staff for the presentation on the budget and commented on the new signage in the Board room, attending the 70-Year Ventura College Art Exhibit and requested three items to be added to a special Board meeting: retirees to ask questions with CalPERS present, where we are at with the evaluation of the Chancellor, and negotiations.

Trustee McKay commended Administrative Officer Blair and the District Marketing and Communications team for their ambitious redesign of the website and meeting the timeline.

Trustee Perez commented on the Chancellor's evaluation stating the Chancellor's goals will be re-sent to Board Members for review.

**20.02 Chancellor Report.** There was no report.

**20.03 Future Board Items.** There were no items.

**21.01. Adjournment.** The meeting adjourned at 11:43 p.m. in memory of:

- Ray DiGuilio, former faculty member, coach, and administrator for the Ventura County Community College District, and former City Council member and Mayor for the City of Ventura.
- Diego Pongo, Marine Gunnery Sgt., former Moorpark College student who passed away overseas while serving our country.