

VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
Board of Trustees



Minutes for the Board of Trustees
Regular Board Meeting
September 8, 2020

Respectfully submitted;

Greg Gillespie, Secretary, approved and ordered into proceedings of the District,
Tuesday, October 13, 2020.


_____, Chair
Bernardo M. Perez


_____, Secretary
Greg Gillespie



**Ventura County Community College District
Board of Trustees Regular Meeting Minutes
September 8, 2020**

Board Members Present: Chair Bernardo Perez, Vice Chair Joshua Chancer, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Gabriela Torres, Student Trustee Ashley Gonzales

Others Present: Chancellor Greg Gillespie, Vice Chancellors David El Fattal and Laura Barroso; Interim Vice Chancellor Cynthia Herrera; Administrative Officer Patti Blair; Presidents: Julius Sokenu, Kim Hoffmans; Luis Sanchez; Academic Senate Presidents: Erik Reese, Amy Edwards, Daniel Clark; Classified Senate Presidents: Linda Resendiz, Amparo Medina, Sebastian Szczebiot; Lorena Ortiz, Oxnard College Associated Student Government President; Carlo Plascencia; Associated Students of Ventura College President, AFT President Bea Herrera; SEIU Union Steward Maria Urenda. **Recorder:** Laura Brower

1. Regular Meeting of the Board

1.01 Call to Order. Chair Perez called the meeting to order at 4:32 p.m.

1.02 Public Comments - Closed Session Agenda Items. Public comment was provided by Bea Herrera, AFT President, provided public comment on AFT's initial proposals on extension of the Distant Education MOU and postponement of faculty evaluations; and Preston Pipal on *Item. 3.02 Action to Approve Revised Employment Agreement - Administrator: Chancellor.*

2. Closed Session. Chair Perez recessed to Closed Session at 4:35 p.m.

- **2.01 CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION (Gov. Code § 54956.9); 2 cases**
- **2.02 CONFERENCE WITH LABOR NEGOTIATOR (Gov. Code § 54957.6): Agency designated representative: Laura Schulkind, Liebert Cassidy Whitmore
Unrepresented employee: Chancellor**
- **2.03 CONFERENCE WITH LABOR NEGOTIATORS: AFT (Gov. Code, § 54957.6).**

3. Reconvene in Open Session

3.01 Report of Action in Closed Session.

Chair Perez provided the following Closed Session Report:

- **2.01 CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION (Gov. Code § 54956.9); 2 cases.** There was no action taken.
- **2.02 CONFERENCE WITH LABOR NEGOTIATOR (Gov. Code § 54957.6): Agency designated representative: Laura Schulkind, Liebert Cassidy Whitmore
Unrepresented employee: Chancellor.** There was no action taken.

- **2.03 CONFERENCE WITH LABOR NEGOTIATORS: AFT (Gov. Code, § 54957.6).**
There was no action taken.

3.02 Action to Approve Revised Employment Agreement - Administrator: Chancellor. Motion by Trustee Dianne McKay, second by Trustee Larry Kennedy to approve the Revised Employment Agreement - Administrator: Chancellor. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Ashley Gonzales Advisory Vote.

3.03 Chancellor's Recommendation of the Agenda. The items presented to the Board of Trustees have been reviewed within the District's Consultation Council and are hereby presented to the Trustees, without constituent objection.

3.04 Changes to the Agenda. There were no changes to the agenda.

4. Guests and Recognitions

4.01 Acknowledgement of New Employees. The Board welcomed the following employees hired or promoted during the period of July 24, 2020 - August 31, 2020:

Appointment of Academic Personnel - Full-Time

- Adelina Lopez, Nursing, Ventura College
- Celenia Cano, Mathematics, Oxnard College
- Cristina Lopez-Bowlin, English, Oxnard College
- Esmeralda Camarena, Counselor: EOPS, Moorpark College
- Hovik Gasparyan, Biological Sciences, Moorpark College
- Jamie Whittington-Studer, Communications Studies, Moorpark College
- Karen Lovati, Nursing, Moorpark College
- Kellie Porto-Garcia, Counselor, Moorpark College
- Kenny Plummer, Kinesiology, Health Education, and Head Women's Basketball Coach, Moorpark College
- Milagros Tabije-Ebuen, Nursing, Moorpark College
- Noreen Kreisher, Nursing, Ventura College
- Roza Gabrielyan, English, Moorpark College
- Tammy Terzian, Mathematics, Moorpark College

Appointment of Management

- Andrea Ingley, Director of Employment Services & Personnel Commission, District Administrative Center

4.02 Recognition of Ventura County Community College District Retirees. There were no retirees this month.

4.03 Acknowledgement of Guests and Special Recognitions. There were no guests or special recognitions.

4.04 Acknowledgement of Oxnard College Dental Hygiene and Fire Technology Programs. Oxnard College President Sanchez commended Interim Career Education Dean Armine Derderian and Assistant Dean Matt Jewett for the Dental Hygiene and Fire Technology 2021 Bellwether Awards nominations. A short video highlighting each program was presented.

5. Student Reports

5.01 Student Trustee Advisory Report. There was no report.

5.02 Student Reports.

- Carlo Plascencia, Associated Students of Ventura College President, commented on Welcome Back Days, student club training, Student Life Month, Latin Heritage Month, and preparing for Constitution Day.
- Lorena Ortiz, Oxnard College Associated Student Government President, commented on student events and Student Senate for California Community Colleges (SSCCC) Region 6.

6. Public Comments

6.01 Public Comments - Open Session Agenda Items. There were no public comments.

7. 01 College / District Reports

- Erik Reese, Moorpark College Academic Senate President, provided a written report, commented on establishing goals for the Senate and standing committees, and thanked faculty on distant education courses.
- Daniel Clark, Ventura College Academic Senate President, provided a written report, commented on student identified anti-racism issues, curriculum and academic professional matters, Guided Pathways, elections for the next two-year session, goals, and faculty hiring and tenure review committees.
- Amy Edwards, Oxnard College Academic Senate President, provided a written report, and commented on the Senate use of BoardDocs, a standing agenda item on anti-racism, the new Participatory Governance Handbook, thanked Vice Chancellor Barroso for meeting with the Senate Presidents, and shared that Kevin Corse and Dillan Ultman, automotive instructors, will represent Oxnard College at the State Academic Senate Committee.
- Linda Resendiz, Moorpark College Classified Senate President, commented on professional development workshops on October 1, including valuing cultural competency and social justice.
- Amparo Martinez, Oxnard College Classified Senate President, commented that the senate held its first meeting to set goals to include accountability wellness checks, service clubs, and professional development activities. The senate is participating in the One Campus One Book *White Fragility* by Robin DiAngelo and Board Members were invited to the 9/11 memorial event scheduled Friday, September 11.
- Sebastian Szczebiot, Ventura College Classified Senate President, congratulated Classified Service Awards Recipients: Service to Students - Karyl Osher; Service to College - Jordan Goebel; and Service to Classified Professionals – Felicia Torres.

- Julius Sokenu, Moorpark College President, commented on \$2.9 million STEM grant in support of biology and engineering students and outreach to high schools, MC Foundation job ready alumni workshop, 9/11 event, and social justice workgroups.
- Luis Sanchez, Oxnard College President, commented on OC facemasks.
- Kim Hoffmans, Ventura College President, commented on All College Day, IEPI visit, congratulated Faculty and Classified Senate award winners, and thanked the Ventura College Foundation for \$85,000 in donations to benefit students.

7.02 District Administrative Reports.

- Laura Barroso, Vice Chancellor Human Resources, commented on CalPERS health benefits sign-ups; an invitation from the EEO Committee to Trustees McKay and Torres; and first DCHR of academic year.
- Cynthia Herrera, Interim Vice Chancellor Institutional Effectiveness, commented on upcoming county business listening session and provided an update on Title IX.
- Patti Blair, Administrative Officer to the Board of Trustees and Chancellor, provided a written report.

7.03 Information Item - Use of Board Authorized (up to) \$2 Million Dollars for Emergency Expenses Related to COVID-19. Information report. Vice Chancellor El Fattal explained the use of funds to offset police services as parking and fines are no longer providing revenue with less students on campus. Many districts are utilizing COVID-19 block grant, reserves, or just reserves and are not doing furloughs or layoffs. Overtime has been substantially reduced. Chief Joel Justice provided an overview of police activities. Trustee questions were addressed.

8. Senate Consultation

8.01 Academic Senate Presidents Consultation.

- Erik Reese, Moorpark College Academic Senate President, welcomed new faculty.
- Amy Edwards, Oxnard College Academic Senate President, inquired about the process for agenda changes after Consultation Council. Chancellor Gillespie commented a review of the process can take place during Consultation Council.
- Daniel Clark, Ventura College Academic Senate President. There was no report.

8.02 Classified Senate Presidents Consultation.

- Linda Resendiz Moorpark College Classified Senate President. There was no report.
- Amparo Martinez, Oxnard College Classified Senate President. There was no report.
- Sebastian Szczebiot, Ventura College Classified Senate President. There was no report.

9. Board Committee Reports

9.01 Administrative Services Committee Update. Trustee Kennedy stated Chair Perez and Trustee McKay attended the meeting and the items are agendaized for Board approval.

9.02 Policy, Planning and Student Success Committee Update. Trustee McKay commented on a productive meeting and items are agendaized for Board approval.

10. Action: Board Policies and Procedures

10.01 Action to Approve Board Policy and Administrative Procedure 2710 Conflict of Interest (No Revisions) and 2712 Conflict of Interest Code - Form 700: Statement of Economic Interests (Revised) Presented for Information. The Chancellor recommends approval. Motion by Trustee Dianne McKay, second by Trustee Larry Kennedy. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Ashley Gonzales Advisory Vote.

11. Action: Trustees/Chancellor's Office

11.01 Action to Approve Resolution in Support of Proposition 15 Schools and Communities First. The Chancellor recommends approval. Motion by Trustee Larry Kennedy, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Ashley Gonzales Advisory Vote.

11.02 Fall Semester Opening Update and Operational Guidelines. Chancellor Gillespie provided an update on finalized District operational guidelines and thanked everyone for their work. The document will be continually reviewed and edited as guidelines change. College Presidents provided information on screening efforts and enrollment. Trustees requested information on classified and faculty reassignments. Chancellor Gillespie stated all classified employees are considered disaster workers, and there is no issue around reassignment in the SEIU contract.

Student Trustee Gonzales inquired whether the Oxnard Culinary Arts program will meet in person. Chancellor Gillespie advised the program will be conducted in a virtual format at this time.

11.03 Oxnard College Child Development Center Update. Chancellor Gillespie and Trustees thanked members of the task force for their work. Acting Vice Chancellor Herrera provided an overview of the report, answered Trustees questions, and thanked President Sanchez for his support.

11.04 Action to Approve Board Member Absence. There was no action taken.

12. Action: Business and Administrative Services

12.01 INFORMATION: FY 2020-21 Budget Update. Vice Chancellor El Fattal reviewed the budget planning timeline. Vice Chair Chancer stated the necessity to establish a reserve policy to address anticipated budget cuts. Trustees agreed a study session on reserves should be planned.

12.02 Action to Approve Ratification of COVID-19 Block Grant Funds - for Fiscal Year 2020-21. The Chancellor recommends approval. Motion by Trustee Dianne McKay, second by Trustee Larry Kennedy. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela

Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Ashley Gonzales Advisory Vote.

12.03 Action to Approve Endowment Funds to Oxnard College Foundation from Project Acceso Y Progreso Grant Funds. The Chancellor recommends approval. Motion by Trustee Dianne McKay, second by Trustee Larry Kennedy. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Ashley Gonzales Advisory Vote.

12.04 Action to Approve the 2020-21 GANN Appropriations Limit. The Chancellor recommends approval. Motion by Trustee Dianne McKay, second by Trustee Larry Kennedy. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Ashley Gonzales Advisory Vote.

12.05 Action to Approve Year-End Budget Transfers. The Chancellor recommends approval. Vice Chair Chancer requested clarification on the state CalSTRS reimbursement. Vice Chancellor El Fattal offered to provide a clarifying email to Trustees. Motion by Trustee Dianne McKay, second by Trustee Larry Kennedy. Motion was approved. Yes: Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Ashley Gonzales Advisory Vote. No: Trustee Gabriela Torres. Abstain: Trustee Joshua Chancer.

13. Action: Human Resources

Action: 13.01 Action to Approve Exceptions in Salary Placements Due to Scarcity. The Chancellor recommends approval. Trustee McKay stated the first enumerated item should read, "The recruitment has failed "once" within the last two academic years." Vice Chair Chancer inquired if AFT was involved. Vice Chancellor Barroso advised the AFT President was included in discussions and there was no impact to the collective bargaining agreement. Motion to approve with one change. Motion by Trustee Dianne McKay, second by Trustee Larry Kennedy. Motion was approved. Yes: Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Ashley Gonzales Advisory Vote. No: Trustee Joshua Chancer

14. Action: Institutional Effectiveness. There were no items.

15. Approval of Consent Calendar.

The following item was pulled from the Consent Calendar to Action and was discussed and voted on separately.

- 18.02 Action to Approve/Ratify Board Purchase Order Report #3, for FY 2020-2021 from July 16, 2020 to August 13, 2020.

The Chancellor recommends approval. Motion by Trustee Dianne McKay, second by Trustee Larry Kennedy. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Ashley Gonzales Advisory Vote.

16. Consent: Approval of Minutes

16.01 Action to Approve Minutes from the July 23, 2020 VCCCD Special Board of Trustees Meeting. The Chancellor recommends approval. Motion by Trustee Dianne McKay, second by Trustee Larry Kennedy. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Ashley Gonzales Advisory Vote.

16.02 Action to Approve Minutes from the August 4, 2020 VCCCD Special Board of Trustees Meeting. The Chancellor recommends approval. Motion by Trustee Dianne McKay, second by Trustee Larry Kennedy. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Ashley Gonzales Advisory Vote.

16.03 Action to Approve Minutes from the August 11, 2020 Board of Trustees Meeting. The Chancellor recommends approval. Motion by Trustee Dianne McKay, second by Trustee Larry Kennedy. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Ashley Gonzales Advisory Vote.

17. Consent Calendar: Trustees/Chancellor. There were no items.

18. Consent Calendar: Business and Administrative Services

18.01 Action to Approve Ratification of Accounts Payable and Payroll for the Period of July 13, 2020 to August 9, 2020. The Chancellor recommends approval. Motion by Trustee Dianne McKay, second by Trustee Larry Kennedy. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Ashley Gonzales Advisory Vote.

18.02 Action to Approve/Ratify Board Purchase Order Report #3, for FY 2020-2021 from July 16, 2020 to August 13, 2020. The Chancellor recommends approval. Vice Chair Chancer highlighted P0122786 – Vapor Inc. for Bottle Filling Hydration Stations, thanked Ventura College for providing stations on campus, and asked Vice Chancellor El Fattal to clarify that Fund 126 is appropriate for P0122863 Home Depot for hand sanitizing stations and COVIC-19 supplies for students and staff. Vice Chancellor El Fattal replied that Fund 126 is federal grants and is appropriate and confirmed the college is tracking COVID-19 related expenditures to request FEMA reimbursement. Trustee McKay advised a client of her company is listed on the PO list and will abstain from the vote. Motion by Trustee Joshua Chancer, second by Trustee Larry Kennedy. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Bernardo Perez, Student Trustee Ashley Gonzales Advisory Vote. Abstain: Trustee Dianne McKay.

18.03 Action to Approve the Acceptance of Gifts for FY 2020-2021 from July 16, 2020 to August 13, 2020. The Chancellor recommends approval. Motion by Trustee Dianne McKay, second by Trustee Larry Kennedy. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Ashley Gonzales Advisory Vote.

18.04 Action to Approve a Districtwide Contract Between Career America dba Ocelot LLC and Ventura County Community College District. The Chancellor recommends approval. Motion by Trustee Dianne McKay, second by Trustee Larry Kennedy. Motion was approved.

Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Ashley Gonzales Advisory Vote.

18.05 Action to Approve the Renewal of a Four-year Contract with Computerland of Silicon Valley for a Microsoft Campus Agreement. The Chancellor recommends approval. Motion by Trustee Dianne McKay, second by Trustee Larry Kennedy. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Ashley Gonzales Advisory Vote.

18.06 Acton to Approve Rescission of Board Approval of the John Nava Sculpture at Ventura College. The Chancellor recommends approval. Motion by Trustee Dianne McKay, second by Trustee Larry Kennedy. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Ashley Gonzales Advisory Vote.

18.07 Action to Approve Training Contract for Fiscal Year 2020-21. The Chancellor recommends approval. Motion by Trustee Dianne McKay, second by Trustee Larry Kennedy. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Ashley Gonzales Advisory Vote.

19. Consent Calendar: Human Resources

19.01 Action to Approve the Establishment of an Instructional Lab Technician I - Veterinary Technology Position at Ventura College. The Chancellor recommends approval. Motion by Trustee Dianne McKay, second by Trustee Larry Kennedy. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Ashley Gonzales Advisory Vote.

19.02 Action to Approve the Abolishment of an Office Assistant and the Establishment of a Communications Assistant (Bilingual) Position at Oxnard College. The Chancellor recommends approval. Motion by Trustee Dianne McKay, second by Trustee Larry Kennedy. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Ashley Gonzales Advisory Vote.

19.03 Action to Approve the Reclassification of a Disability Services Specialist/Interpreter Position to a DSPS Specialist/ASL Interpreter Position at Moorpark College. The Chancellor recommends approval. Motion by Trustee Dianne McKay, second by Trustee Larry Kennedy. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Ashley Gonzales Advisory Vote.

19.04 Action to Approve the Reclassification of an Instructional Assistant – Assistive Technology Center Position to an Alternate Media Specialist Position at Moorpark College. The Chancellor recommends approval. Motion by Trustee Dianne McKay, second by Trustee Larry Kennedy. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Ashley Gonzales Advisory Vote.

19.05 Action to Approve the Abolishment of Three Positions and the Establishment of Two Positions at the District Administrative Center. The Chancellor recommends approval. Motion by Trustee Dianne McKay, second by Trustee Larry Kennedy. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Ashley Gonzales Advisory Vote.

19.06 Action to Approve the Reclassification of an Administrative Officer to the Chancellor and Board of Trustees Position to a Director of Public Affairs and Marketing Position at the District Administrative Center. The Chancellor recommends approval. Motion by Trustee Dianne McKay, second by Trustee Larry Kennedy. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Ashley Gonzales Advisory Vote.

20. Consent Calendar: Institutional Effectiveness. There were no items.

21. Trustee/Chancellor Reports

21.01 Trustee Reports

Vice Chair Chancer thanked staff for reports and faculty, staff and managers for their work in preparation of teaching distance education classes.

Trustee Torres thanked students for participating in the meeting, Senates and faculty for work keeping students safe, and urged everyone to work in solidarity and compassion during these difficult times.

Trustee Kennedy commented on speaking with retirees on the health care transition, thanked the following retirees for their help in assisting fellow retirees: Gary Johnson, Dennis Cabral, Rene Rodriguez, Carmen Guerrero, Marta Freixas, Marie Soohoo, Harry Culotta, Joy Kobayashi, and Patricia Gage, and commended Patti Blair for being recognized in several reports during the meeting for her contributions.

Trustee McKay thanked staff for their reports, recommended Trustees listen to recent webinar on social justice that called out many areas requiring attention, and commented on the importance of the Board to ensure we are listening when hiring employees.

Chair Perez expressed appreciation to faculty, classified staff, administrators and the District team for their work putting students first during the pandemic.

21.02 Chancellor Report. The Chancellor thanked everyone for their support to students and the start of fall semester, and acknowledged Trustees for their support and attendance at meetings and hopes to have one-on-one meetings with each Trustee on a regular basis.

21.03 Future Board Items

- Study Session on Reserves and Guiding Principles.

21.04 Summary of Staff Follow-Up.

- Provide number of reassigned classified employees by location. Human Resources will provide the list within a week of the Board Meeting. If not available within a week, the Chancellor will advise date of receipt.
- Vice Chancellor El Fattal will provide an updated budget reduction timeline.
- A study session on reserves will be scheduled.
- The Board requests all meeting agenda items be complete in the Board packet prior to the meeting.
- Trustees McKay and Torres will attend the Special EEO Committee Meeting.

21.05 Board of Trustees September 8, 2020 Meeting Evaluation.

Trustee Kennedy stated the Board followed the rules of conduct where all Trustees contributed in a balanced way. Although there is uncertainty during COVID-19 and the budget, there has been some cohesion.

Trustee McKay suggested moving Action Items before reports to move through the agenda more efficiently and requested written reports.

Trustee Torres noted it was a good meeting where everyone listened to one another as a Board, appreciates plans for a study session on reserves, and concurs with Trustee McKay's suggestion to move action items before reports.

Vice Chair Chancer appreciated everyone's input and working together.

Chair Perez thanked Trustees for adhering to the rules of conduct.

22. Adjournment. The meeting was adjourned at 10:10 p.m. in memory of the following:

- Gerd Koch, former Ventura College Art Instructor.
- Tom Kimberling, former Ventura College Business Instructor and Vice President of Business Services.