

**VENTURA COUNTY COMMUNITY COLLEGE DISTRICT  
Board of Trustees**



Minutes for the Board of Trustees  
Regular Meeting  
June 15, 2021

Respectfully submitted:

Greg Gillespie, Secretary, approved and ordered into proceedings of the District, Tuesday, August 10, 2021.

  
\_\_\_\_\_, Chair  
Joshua Chancer

  
\_\_\_\_\_, Secretary  
Greg Gillespie



**Ventura County Community College District  
Board of Trustees Regular Meeting Minutes  
June 15, 2021**

**Board Members Present:** Joshua Chancer, Stan Mantooh, Dianne McKay, Bernardo Perez, Gabriela Torres

**Others Present:** Chancellor Greg Gillespie; Vice Chancellors David El Fattal, Laura Barroso, Cynthia Herrera; Associate Vice Chancellor Dan Watkins; Director Patti Blair; Presidents Julius Sokenu, Luis Sanchez, Kim Hoffmans; Academic Senate Presidents: Erik Reese, Amy Edwards, Daniel Clark; Classified Senate Presidents: Linda Resendiz, Amparo Medina, Sebastian Szczebiot; SEIU Chief Steward Maria Urenda. **Recorder:** Laura Brower

**1. Regular Meeting of the Board**

**1.01 Call to Order.** Chair Chancer called the meeting to order at 5:01 p.m.

**1.02 Pledge to the Flag.** Chair Chancer led the pledge to the flag.

**1.03 2020 VCCCD Board of Trustees Ground Rules.** Provided for information.

**1.04 Public Comments - Closed Session Agenda Items.** Chancellor Gillespie read written public comment from Hugo Hernandez addressing college marketing.

**2. Closed Session**

**2.01 PUBLIC EMPLOYEE PERFORMANCE EVALUATION - Chancellor (Gov. Code § 54957).**

**2.02 CONFERENCE WITH LABOR NEGOTIATORS: AFT/SEIU (Gov. Code, § 54957.6).**

**3. Reconvene in Open Session**

**3.01 Report of Action in Closed Session.** There was no action taken.

**3.02 Chancellor's Recommendation of the Agenda.** Chancellor Gillespie stated the items were reviewed within the District Consultation Council and presented without constituent objection. The Chancellor reviewed Accreditation Standard 4.C.1 that reads "The institution has a governing board that has authority over and responsibility for policies to assure the academic quality, integrity, and effectiveness of the student learning programs and services and the financial stability of the institution", adding how the Board is really the integral part and the capstone of our participatory governance process as we bring items through. Chair Chancer referred to the Community College League of California Trustees Handbook and key responsibilities of the Board.

**3.03 Changes to the Agenda.**

The following change was made to the agenda:

- Item 12.18 Action to Approve a Lease Agreement with Bender Farms for the Continued Use of Ventura College East Campus in Santa Paula. The following (underlined) language has been added to the agenda item; first paragraph under *Analysis*:

The College has negotiated a new two-year lease for rental of the same 10,000 square feet of space at \$7,530 per month and \$2,473 for common area operating expenses for a total lease monthly amount of \$10,003 for the first year (July 1, 2021 through June 30, 2022). In addition to the 10,000 square foot leased space being renewed, Ventura College is expanding the leased space by 2,000 square feet to include an adjacent suite: Suite 206. The additional space will be leased at the same price per square foot as the original space, currently \$.75/square foot. The common area operating expenses are also increasing from 20.83% to 25% per month. The total leased space will be 12,000 square feet for a monthly lease payment total of \$9,040, plus the common area operating expenses of \$2,968 for a total amount of grand total of \$12,008 per month for the first year (July 1, 2021 through June 30, 2022). An annual Cost of Living Adjustment (COLA) will be applied for year two.

The attachment has been updated to reflect the new lease.

**3.04 Chancellor's Report.** The Chancellor's Report includes: (1) an update on staff actions and follow-up that have occurred since the previous Board Meeting; (2) additional background for specific agenda items; and (3) an overview of important college, district, and community meetings and interactions of relevance to the Board. The report complements meetings and other communications between the Chancellor and individual Trustees to provide foundational information to support the Board as they consider and take action on agenda items. Board items addressed are listed in the electronic agenda.

#### **4. Guests and Recognitions**

**4.01 Acknowledgement of New Employees.** The Board welcomed and congratulated the following new employees:

##### Appointment of Classified Personnel

- Antonio Frias, Child Development Center Supervisor, Oxnard College
- Lauren Bykov, Instructional Lab Technician II, Nursing, Moorpark College
- Michael Haydon, Admissions & Records Technician, Ventura College
- Robert Uichanco, Instructional Lab Technician II - Nursing, Moorpark College
- Ruben Alcalá, Career and Transfer Specialist (Bilingual), Oxnard College

##### Appointment of Management

- Gabriela Rodriguez, Grant Director - Title V Grant, Oxnard College
- Julius Sokenu, President, Moorpark College

**4.02 Recognition of Ventura County Community College District Retirees.** The Board recognized the following individuals for their dedication and years of service, and offered congratulations upon retirement:

- Janet Dawald, Oxnard College, Technical Data Specialist, District service began on August 5, 2015.

- Robin Douglas, Ventura College, Child Care Center Supervisor, District service began on November 1, 1997.
- Leslie Folkes, Ventura College, Kinesiology Instructor, District service began on August 12, 1997.

**4.03 Acknowledgement of Student Athletes.** On behalf of the Board, Chancellor Gillespie recognized the resiliency of student athletes at all three colleges who faced challenges due to COVID-19. The athletes have worked hard to find their pathway to move on to a Bachelor's Degree and higher. The District opted-in for a Spring 2 Season with limited competition and scrimmages.

**4.04 Acknowledgement of Guests and Special Recognitions.** There were no special guests or recognitions.

## 5. Public Comments

**5.01 Public Comments - Open Session Agenda Items.** Michael Sheetz provided a public comment on enrollment.

## 6. Senate Consultation

### 6.01 Academic Senate Presidents Consultation.

- Erik Reese, Moorpark College Academic Senate President, acknowledged President Sokenu on his permanent position as President; and commented on *Item 4.03 Acknowledgement of Student Athletes*, commending athletes and Athletic Director Matt Crater who joined Moorpark College at a difficult time and has been an advocate for athletes.
- Amy Edwards, Oxnard College Academic Senate President, welcomed new employees Antonio Frias and Ruben Alcalá; *Item 4.03 Acknowledgement of Student Athletes*, commending Jonas Crawford and all athletes at Oxnard College for their diligence during COVID; *Item 8.01 Oxnard College Educational Master Plan 2021-2030* advising the Board the document was vetted throughout the campus and participatory governance; *Item 13.02 Action to Approve Oxnard College Curriculum* highlighting the new Certificates of Completion in QuickBooks and Achievement in Community Behavioral Health Worker, and deactivation of courses being replaced by noncredit courses; *Item 14.05 Action to Approve Permanent Increase in Assignment for a Performing Art Center Technician I Position at Oxnard College* stating the position is necessary for all live and online classes to help faculty with audio and technical support; and *Item 14.06 Action to Approve Permanent Increase in Assignment for Two Child Development Associate Positions and One Child Development Associate (Bilingual) Position at Oxnard College* advising the position was encouraged by the CDC Task Force to revitalize the center.
- Daniel Clark, Ventura College Academic Senate President, commented on *Item 14.04 Action to Approve the Establishment of a Chicano Studies and Ethnic Studies Instructor at Ventura College*, advising the Board this position comes forward partly as a result of the Ventura College Academic Senate prioritizing this position; *Item 16.02 Action to Approve the 2021-22 Tentative Budget for all Funds of the District*, reassuring the Board the budget has gone through participatory governance and DCAS and supported by all.

## 6.02 Classified Senate Presidents Consultation.

- Linda Resendiz, Moorpark College Classified Senate President. There was no report.
- Amparo Martinez, Oxnard College Classified Senate President, welcomed new employees Antonio Frias and Ruben Alcala; congratulated Gabriela Rodriguez on her new position and Janet Dawald on her retirement; and commented on *Item 8.02 Oxnard College Educational Master Plan 2021-2030* advising the Board the plan was developed after many discussions gathering feedback from all constituents; *Item 14.02 Action to Approve the Establishment of a Basic Needs Specialist (Bilingual) Position at Oxnard College* stating this position will expand support to students with basic needs and went through the ranking process; support of *Item 14.06 Action to Approve Permanent Increase in Assignment for Two Child Development Associate Positions and One Child Development Associate (Bilingual) Position at Oxnard College*; *Item 16.02 Action to Approve the 2021-22 Tentative Budget for all Funds of the District* stating the process was discussed and approved through participatory governance; and *Item 18.02 Action to Approve the Equal Employment Opportunity Fund Multiple Method Allocation Model Certification Form, Fiscal Year 2020-2021* stating the current report is the most detailed and included evidence provided by the EEO Committee.
- Sebastian Szczebiot, Ventura College Classified Senate President, welcomed new classified employee Michael Haydon and congratulated Robin Douglas on her retirement.

## 7. Reports

**7.01 Student Reports.** There were no student reports.

### 7.02 College Reports.

- Erik Reese, Moorpark College Academic Senate President, thanked Student Activities Specialist Kristin Robinson and faculty Member Christy Douglass for their organization and coordination of the graduation drive thru; thanked Trustee Perez and Chancellor Gillespie for their attendance; and commented on attending the Nursing Pinning Ceremony.
- Amy Edwards, Oxnard College Academic Senate President, stated the Academic Senate created a list of accomplishments hyper-linked in the written report, and commented on the final OC Live episode and plans for Holiday performance; public safety tours conducted by Public Safety Department Chair Mike Ketaily, and congratulated Linda Chaparro on her retirement.
- Daniel Clark, Ventura College Academic Senate President, commented on faculty summer sessions, accreditation work and preparing for the ASCCC Curriculum Institute. The cultural curriculum audit that VC is exploring has the first set of mentors working with Long Beach City College where the program originated. Those mentors will start training the first cohort of faculty this summer and another over the fall on ways to update teaching practices and equity for students.
- Sebastian Szczebiot, Ventura College Academic Senate President, provided a written report.

- Amparo Medina, Oxnard College Classified Senate President, provided results of the OC Academic Senate elections and commented on graduation activities, classified retreat, and OC raising the LGBTQIA+ flag.
- Linda Resendiz, Moorpark College Classified Senate President, thanked administration for Classified Appreciation Week communications, and commented on graduation events, the Classified Leadership Institute commending Amparo Medina, Sebastian Szczebiot and Gilbert Downs for their presentations, and upcoming retreat to plan for 2021-22.
- Luis Sanchez, Moorpark College President, advised Trustees he looks forward to presenting Item 8.01 Oxnard College Educational Master Plan 2021-2030.
- Mary Rees, Vice President, Moorpark College (representing President Sokenu), acknowledged the athletes and athletic directors and coaches for their fortitude and teamwork during the COVID-19 pandemic; advised the Board the revised MC Mission Statement was tied to the college goals as suggested by a social justice workgroup and was fully vetting through participatory governance; and the renewal of the MOU with the Department of Corrections and Rehabilitation, Division of Juvenile Justice, highlighting the great work taking place; and invited the Trustees to listen to the MC vocal ensemble linked in the Moorpark College report.
- Kim Hoffmans, President, Ventura College, thanked athletes and athletic directors who made it possible for athletes to continue during COVID-19, and commented on the VC Foundation donation of \$180,000 from Aurora Loss who recently passed away to be used to purchase items related to the nursing program and scholarships for nursing students, the Bender Farms lease agreement that enables more time to find permanent facilities working through the facilities master plan; new hires for an Instruction Lab Assistant for the Agriculture Program and Ethnicity/Chicano faculty member to put in place the required classes to meet CSU requirements for transfer and the MOU with Ohana Pet Hospital.

#### 7.03 DAC Reports:

- Director Patti Blair provided a written report.
- Vice Chancellor Cynthia Herrera provided written report.
- Vice Chancellor David El Fattal provided written report.
- Vice Chancellor Laura Barroso commented on DCHR changing to a tri-chair model; work on hiring procedures and development of a handbook for next year, and commented that the EEO committee requested an extension on *Item 18.02 Action to Approve the Equal Employment Opportunity Fund Multiple Method Allocation Model Certification Form, Fiscal Year 2020-2021* as this item was not addressed during the last Board meeting.

Trustee Torres commended Information Technology for sending the survey to students who have dropped courses. Chair Chancer referred to Academic Senate President Erik Reese's written report and asked whether the vote to move to a compressed calendar received full

support of the Moorpark College Academic Senate. Dr. Reese advised that three senators voted against and the rest of the Senate Council members were supportive.

**7.04 Board Committee Reports.** Vice Chair McKay and Trustee Torres met to review the Board evaluation process. The self-evaluation questions used were the same as last year due to timing. Changes suggested for next year is to create a more formal evaluation after each Board Meeting and Trustees will work with Director Blair to hold Town Halls at each college to widen input from the community for more self-reflection.

Vice Chair McKay and Trustee Torres also interviewed consultant Ted Bagley to conduct implicit bias training as it was determined the last Board training in January was more lecture-based and the Board agreed to additional training with more Board interaction. It was also discussed to consider a professional development session with Mr. Bagley to address Board policies from a DEI perspective. Chair Chancer offered his support to hire Mr. Bagley and is eager to engage in community forums.

**7.05 COVID Response Update 2020-21.** Chancellor Gillespie presented updated information on the COVID Response Plan. Information about the pandemic continues to change drastically but trends continue to be positive. The Chancellor thanked Michael Sheets for public comment on enrollment decline stating the District does have significant amounts of federal dollars to reverse the downward trend. The priority is to return to the pre-COVID level during this period of hold harmless. Chair Chancer reiterated his interest in more in-person classes.

### Information Items

**8.01 Oxnard College Educational Master Plan 2021-2030.** President Sanchez stated the criteria in the plan is lean, is a living document to review regularly, and contains goals on student access and success and strengthening the college financially. President Sanchez acknowledged the work of Dean Keller Magenau, Director James Schuelke, members of the Executive Council, Senate Presidents, and students.

## 9. Approval of Consent Calendar.

The following items were pulled from the Consent Calendar, moved to Action, and discussed and voted on separately.

- Item 12.18 REVISED: Action to Approve a Lease Agreement with Bender Farms for the Continued Use of Ventura College East Campus in Santa Paula. (See Item 3.03 Changes to the Agenda.)
- Item 13.03 Second Reading: Action to Approve Board Policy 5530 Student Rights and Grievances (reviewed). Administrative Procedure 5530 Student Rights and Grievances (revised) is provided for information.

Chair Chancer commented on Items 12.09 – 12.13, stating legal costs have been increasing and asked whether there is a policy in place addressing who has the authority to contact legal counsel. Chancellor Gillespie stated only the Chancellor and Board have authority. College Presidents should work through the Chancellor when requesting legal opinions.

Chair Chancer also stated for the record he had asked that prior to advertising, all new positions would come to the Board.

**9.01 Approval of Consent Calendar.** The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooh, Trustee Dianne McKay, Trustee Bernardo Perez.

**10. Consent: Approval of Minutes**

**10.01 Action to Approve Minutes from the April 27, 2021 VCCCD Board of Trustees Special Board Meeting.** The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooh, Trustee Dianne McKay, Trustee Bernardo Perez.

**10.02 Action to Approval Minutes from the May 11, 2021 VCCCD Board of Trustees Meeting.** The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooh, Trustee Dianne McKay, Trustee Bernardo Perez.

**10.03 Action to Approval Minutes from the May 18, 2021 VCCCD Board of Trustees Special Meeting.** The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooh, Trustee Dianne McKay, Trustee Bernardo Perez.

**10.04 Action to Approval Minutes from the May 25, 2021 VCCCD Board of Trustees Special Meeting.** The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooh, Trustee Dianne McKay, Trustee Bernardo Perez.

**11. Consent Calendar: Trustees/Chancellor.** There were no items.

**12. Consent Calendar: Business and Administrative Services**

**12.01 Action to Approve Ratification of Accounts Payable and Payroll for the Period of April 12, 2021 to May 16, 2021.** The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooh, Trustee Dianne McKay, Trustee Bernardo Perez.

**12.02 Action to Approve the Acceptance of Gifts for FY 2020-2021 from April 15, 2021 to May 20, 2021.** The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooh, Trustee Dianne McKay, Trustee Bernardo Perez.

**12.03 Action to Approve/Ratify Board Purchase Order Report #12, for FY 2020-2021 from April 16, 2021 to May 20, 2021.** The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooh, Trustee Dianne McKay, Trustee Bernardo Perez.

**12.04 Action to Approve/Ratify Board Purchase Order Report #1, for FY 2021-2022 from April 16, 2021 to May 20, 2021.** The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Dianne McKay, Trustee Bernardo Perez.

**12.05 Action to Approve Acceptance of Completion of Bid 610, Fire Technology Apparatus Building Phase II Parking Lot & Site Utilities.** The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Dianne McKay, Trustee Bernardo Perez.

**12.06 Action to Approve OnBase Consultant with Experis Manpower Group.** The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Dianne McKay, Trustee Bernardo Perez.

**12.07 Action to Approve a One-year License Agreement to Innovative Educators Go2Orientation Software.** The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Dianne McKay, Trustee Bernardo Perez.

**12.08 Action to Approve a One-year Agreement with Turnitin for its Originality and Plagiarism Checking Services and Software.** The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Dianne McKay, Trustee Bernardo Perez.

**12.09 Action to Approve the Extension of a Professional Services Contract with the law firm of Atkinson, Andelson, Loya, Ruud & Romo.** The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Dianne McKay, Trustee Bernardo Perez.

**12.10 Action to Approve the Extension of a Professional Services Contract with the law firm of Best, Best & Krieger.** The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Dianne McKay, Trustee Bernardo Perez.

**12.11 Action to Approve the Extension of a Professional Services Contract with the law firm of Liebert Cassidy Whitmore.** The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Dianne McKay, Trustee Bernardo Perez.

**12.12 Action to Approve the Extension of a Professional Services Contract with the law firm of Parker & Covert.** The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer,

Trustee Gabriela Torres, Trustee Stan Mantooh, Trustee Dianne McKay, Trustee Bernardo Perez.

**12.13 Action to Approve a Professional Services Contract with the Law Firm of Gibbs Giden Locher Turner Senest & Wittbrodt, LLP.** The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooh, Trustee Dianne McKay, Trustee Bernardo Perez.

**12.14 Action to Approve Multiple Statement of Work (SOW) Agreements with Strata Information Group (SIG).** The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooh, Trustee Dianne McKay, Trustee Bernardo Perez.

**12.15 Action to Approve a Consulting Agreement with Burnham Benefits Insurance Services .** The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooh, Trustee Dianne McKay, Trustee Bernardo Perez.

**12.16 Action to Approve Renewal of Districtwide Palo Alto Firewall Software and Support Services with SHI International.** The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooh, Trustee Dianne McKay, Trustee Bernardo Perez.

**12.17 Action to Approve Monthly Budget Transfer Summary & Budget Amendment for the month of April 2021.** The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooh, Trustee Dianne McKay, Trustee Bernardo Perez.

**12.18 REVISED: Action to Approve a Lease Agreement with Bender Farms for the Continued Use of Ventura College East Campus in Santa Paula. (See Item 3.03 Changes to the Agenda.)** The Chancellor recommends approval. Chair Chancer stated the Facilities Master Plan and the community have spoken on several occasions about VC East Campus and said the lease agreement sends a message to the community that for at least the next two years the District will not be changing the location of VC East Campus, and suggested there should be a bridge between this lease and the Facilities Master Plan. Trustee Perez concurred. President Hoffmans advised new property acquisition could take several years. Trustee Mantooh agreed with President Hoffmans. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooh, Trustee Dianne McKay, Trustee Bernardo Perez.

**12.19 Action to Approve Renewal of MOU with The Department of Corrections and Rehabilitation, Division of Juvenile Justice, and Ventura County Community College District.** The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooh, Trustee Dianne McKay, Trustee Bernardo Perez.

**12.20 Action to Approve Ratification of New Contracts and Grants for Fiscal Year 2020-21.** The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Dianne McKay, Trustee Bernardo Perez.

**12.21 Action to Approve to the Agreement between the Foundation for California Community Colleges and Ventura County Community College District for the Career Catalyst Program.** The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Dianne McKay, Trustee Bernardo Perez.

**12.22 Approval of New Contracts and Grants for Fiscal Year 2021-22.** The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Dianne McKay, Trustee Bernardo Perez.

### **13. Consent Calendar: Institutional Effectiveness**

**13.01 Action to Approve Moorpark College Curriculum.** The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Dianne McKay, Trustee Bernardo Perez.

**13.02 Action to Approve Oxnard College Curriculum.** The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Dianne McKay, Trustee Bernardo Perez.

**13.03 Second Reading: Action to Approve Board Policy 5530 Student Rights and Grievances (reviewed). Administrative Procedure 5530 Student Rights and Grievances (revised) is provided for information.** Chair Chancer requested information from other Districts on whether Boards have the final decision on student grievances. This item was pulled from the agenda pending further data.

### **14. Consent Calendar: Human Resources**

**14.01 Action to Adopt Resolution 2021-04 - Declaration of "Indefinite" Compensation for Retroactive Pay Adjustments For Fiscal Year 2021-2022.** The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Dianne McKay, Trustee Bernardo Perez.

**14.02 Action to Approve the Establishment of a Basic Needs Specialist (Bilingual) Position at Oxnard College.** The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Dianne McKay, Trustee Bernardo Perez.

**14.03 Action to Approve the Establishment of an Instructional Lab Technician I - Agriculture Position at Ventura College.** The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee

Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooh, Trustee Dianne McKay, Trustee Bernardo Perez.

**14.04 Action to Approve the Establishment of a Chicano Studies and Ethnic Studies Instructor at Ventura College.** The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooh, Trustee Dianne McKay, Trustee Bernardo Perez.

**14.05 Action to Approve Permanent Increase in Assignment for a Performing Art Center Technician I Position at Oxnard College.** The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooh, Trustee Dianne McKay, Trustee Bernardo Perez.

**14.06 Action to Approve Permanent Increase in Assignment for Two Child Development Associate Positions and One Child Development Associate (Bilingual) Position at Oxnard College.** The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooh, Trustee Dianne McKay, Trustee Bernardo Perez.

**14.07 Action to Approve/Ratify Personnel.** The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooh, Trustee Dianne McKay, Trustee Bernardo Perez.

**15. Action: Trustees/Chancellor's Office**

**15.01 Action to Approve BP 1200 Mission Statements (revised).** The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooh, Trustee Dianne McKay, Trustee Bernardo Perez.

**15.02 Second Reading/Action to Approve BP 2202 Emergency and Pandemic Response (revised).** The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooh, Trustee Dianne McKay, Trustee Bernardo Perez.

**15.03 Action to Reaffirm Board Policy 2745 Board Self-Evaluation (revised); AP 2745 Board Self-Evaluation (revised) is presented for information.** The Chancellor recommends approval. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooh, Trustee Dianne McKay, Trustee Bernardo Perez.

**15.04 Action to Approve BP 7352 Emeritus Title (revised). There is no administrative procedure.** Trustees discussed changes made and felt times listed in the policy were arbitrary. Item was pulled to provide more background information.

**15.05 Action to Approve Board Member Absence.** There was no action taken.

**16. Action: Business and Administrative Services**

**16.01 Action to Approve Ratification of Components of the 2021 Immediate Action Budget Package (Senate Bill 85) for Fiscal Year 2020-21.** The Chancellor recommends approval. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooh, Trustee Dianne McKay, Trustee Bernardo Perez.

**16.02 Action to Approve the 2021-22 Tentative Budget for all Funds of the District.** Trustee Torres stated there are no changes to identify funds for Oxnard College that was discussed at earlier meetings. Chancellor Gillespie advised Trustees will have an opportunity to provide budget input during the June 21 Strategic Planning Session. Chair Chancer advised projects listed should have a timeline or goals when they can be fulfilled. This should be aligned with the Strategic Plan. The Chancellor recommends approval. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Stan Mantooh, Trustee Dianne McKay, Trustee Bernardo Perez. No: Trustee Gabriela Torres.

**16.03 Action to Approve Ratification of Instructional Services Agreement with Farmworker Institute for Education and Leadership Development (FIELD).** The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooh, Trustee Dianne McKay, Trustee Bernardo Perez.

**16.04 Action to Approve a Memorandum of Understanding with Ohana Pet Hospitals and Ventura County Community College District, Ventura College Veterinary Program.** The Chancellor recommends approval. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooh, Trustee Dianne McKay, Trustee Bernardo Perez.

## **17. Action: Institutional Effectiveness**

**17.01 First Reading: Board Policy 4070 Auditing and Auditing Fees and Administrative Procedure 4070 Course Auditing and Auditing Fees.** This item will be agendized at the August 10 Board Meeting.

**17.02 First Reading: Administrative Procedure 5610 Voter Registration (proposed) is provided for information.** This item will be agendized at the August 10 Board Meeting.

## **18. Action: Human Resources**

**18.01 Action to Approve Employment Agreement - Vice Chancellor of Institutional Effectiveness.** The Chancellor recommends approval. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooh, Trustee Dianne McKay, Trustee Bernardo Perez.

**18.02 Action to Approve the Equal Employment Opportunity Fund Multiple Method Allocation Model Certification Form, Fiscal Year 2020-2021.** The Chancellor recommends approval. Trustee Torres acknowledged the work colleges have done but stated there was not enough focus on DEI work in recruitment and hiring. Chair Chancer felt the plan needs to seek Board input. Motion by Trustee Stan Mantooh, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Stan Mantooh, Trustee Dianne McKay, Trustee Bernardo Perez. No: Trustee Gabriela Torres.

## **19. Trustee/Chancellor Reports**

### **19.01 Trustee Reports**

Trustee Perez congratulated Dr. Linda Chaparro on her retirement and commented on attending the drive-thru commencement and nursing pinning ceremony at Moorpark College.

Vice Chair McKay commented on what a great experience the commencements were and congratulated Dr. Herrera on her new position.

Trustee Torres advised she felt great pride seeing the vaccination testing sites and vaccine stations at the colleges to serve the community.

Chair Chancer stated the commencement drive-thrus emphasized how it is a family experience and thanked the colleges for their efforts and congratulated Oxnard College on the OC experience onboarding students.

**19.02 Future Board Items.** Chair Chancer advised the Board to send any feedback for agenda items to the Chair or Vice Chair.

**19.03 Summary of Staff Follow-Up.** Chair Chancer thanked Chancellor Gillespie for his follow-up notes. Notes are provided in the electronic agenda under the agenda item.

**19.04 Board of Trustees June 15, 2021 Meeting Evaluation.** Trustee Torres appreciated the conversations and being able to make eye contact; Vice Chair McKay thinks the meetings are more productive when the Board is present together and appreciates the work taken to make this happen and will continue to work on meeting efficiencies; Trustee Perez thanked the Board for striving to improve agendas and looking forward to the Strategic Planning Session; Trustee Mantooth stated everyone sees the world differently but there is strength in working together in a positive way; Chair Chancer thanked staff for working on efficiency of the meeting and is looking forward to giving input on the adopted budget.

## **20. Closed Session**

**20.01 The Board of Trustees may reconvene to Closed Session if not all Closed Session Items were discussed at the beginning of the meeting or if additional time is required.**

Chair Chancer moved the meeting to Closed Session at 10:50 p.m.

**21.01 Closed Session Report.** There was no action taken.

**22. Adjournment.** Chair Chancer adjourned the meeting at 12:03 a.m.