



Book	VCCCD Administrative Procedure Manual
Section	Chapter 2 Board of Trustees
Title	AP 2435 Evaluation of the Chancellor
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Evaluation of the Chancellor should be an ongoing and systematic process conducted both informally and formally. Its purpose is to clarify the expectations placed on this position by the Governing Board and to assess performance based upon these expectations.

The employment agreement between the Chancellor and the Ventura County Community College District addresses the annual evaluation of the Chancellor.

Formal evaluation shall occur once each fiscal year and shall be the responsibility of the Governing Board. The process and criteria used shall be understood by and mutually acceptable to the Board and the Chancellor.

The Governing Board's formal evaluation of the Chancellor shall result in a written record of performance upon which the Board will base its annual review of the contract of the Chancellor.

The evaluation of the Chancellor shall be placed in his/her personnel file.

See [Board Policy BP 2435](#).