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**Ventura County Community College District
Policy, Planning and Student Success Committee Meeting
August 26, 2021**

Members Present: Vice Chair Dianne McKay, Trustee Gabriela Torres

Others Present: Chancellor Greg Gillespie; Director Patti Blair; Vice Chancellors Laura Barroso, Cynthia Herrera; Academic Senate Presidents Erik Reese, Amy Edwards, Dan Clark; Presidents Julius Sokenu, Vice President Damien Peña; AFT President Bea Herrera; SEIU Union Maria Urenda.

Recorder: Laura Brower

1. Call to Order. Committee Chair Torres called the meeting to order.

1.02 Changes to the Agenda. There were no changes to the agenda

1.03 Public Comments. There were no public comments.

2. Approval of Minutes

2.01 Approval of October 22, 2020 Policy, Planning, and Student Success Committee Meeting Minutes.

The minutes were reviewed. Vice Chair McKay explained this was the last meeting that took place prior to Board Chair Chancer change of bringing all Board agenda items directly to the Board of Trustees and pause of PPSS Committee Meetings.

3. General Items

3.01 Old/Pending Business- Vice Chair McKay stated meetings were set up with Chair Chancer and both the Academic Senate and Classified Senate Presidents to discuss Board Policy BP 2431 CEO Selection to be inclusive and respectful. Input will also be gathered from community and students. Town Hall meetings will be planned.

3.02 Review of Board Policy and Administrative Procedure Tracking. Chancellor Gillespie stated a meeting is planned with Vice Chancellor's and their Executive Assistants to review the policy tracking process to determine policies covered in their respective areas. Conversations will take place with Academic Senate Presidents. Trustee Torres stated policies should come to the Board first and then go through the participatory governance as the Board provides input first. Academic Senate President Dan Clark stated Board Policies should come to the Board first and the Administrative Procedures should go to governance committees. Vice Chair McKay stated the District has many policies and suggested review and streamlining for unnecessary policies.

4. New Business

4.01 COVID-19 Update. Chancellor Gillespie stated Director Patti Blair and Vice Chancellor Laura Barroso have been working on student and employee vaccination medical and religious exemption forms. Once completed, they will be posted on the website. Vice Chair McKay asked if a psychiatrist note would be accepted for medical exemptions such as mental anguish. Vice Chancellor Barroso advised it would only be a certification from the doctor, as typically we are not entitled to diagnosis.

5. Accreditation Update. Chancellor Gillespie indicated that an Accreditation Update will be a standing item for the committee. A more formal report will be provided during the next meeting and coordinated with the DCAP Committee Tri-Chairs. Vice Chair McKay asked Vice Chancellor Herrera to please send the Standard IV self-study draft to the Board as soon as possible, so the Board's work can begin. Chancellor Gillespie advised he will schedule meetings with the Board Chair and Vice Chair along with the Academic and Classified Senate Presidents.

6. Board Policies and Administrative Procedures

6.01 Action to Approve BP 1200 Mission Statements. Director Blair commented that an update to this policy was received in April from CCLC who recommends the Board review this policy through a DEI lens. The DEI ad hoc committee will be asked to assist with the policy review. Academic Senate President Clark stated the Ventura College mission statement is one part of the mission; some colleges have an entire DEI statement that is separate from their mission statement. Vice Chair McKay stated more time is needed to come up with a revision but does not want the Board to slow the policy down. Chancellor Gillespie advised it should be done soon for accreditation purposes. Trustee Torres asked to receive the information for the meeting a week before so she has time to review the policies. Academic Senate President Reese recommended that until Ventura College's mission statement comes forward, this policy should not come to the Board until the District's is ready and will send the Chancellor and the Trustees the Board of Governor's adopted comprehensive statement.

6.02 Action to Approve Board Policy 2410 Board Policy (revised); Administrative Procedure 2410 Board Policy (revised) is provide for information. Chancellor Gillespie recommends asking for a two-year extension to extend the policy review process to 2023. Trustee Torres prefers to ask for one year now, and a second year if needed. Discussion followed on employee review of Board Policies, as suggested by Chair Chancer during the December 2020 Board of Trustees Meeting. It was determined the best practice would be for employees to be familiar with those that effect their work areas.

Chancellor Gillespie stated we are behind in working through the policies due to the pandemic and the discontinuation of the PPSS Committee. Chancellor Gillespie suggests expanding the policy review cycle by two years. Trustee McKay agreed that extending the cycle would provide adequate time to review; Trustee Torres disagreed with the suggestion of a two-year extension. Trustees agreed to move the item to the September 14, 2021 Board of Trustees Meeting and will provide their comments at that time.

6.03 First Reading: Action to Approve Board Policy 3200 Accreditation (reaffirm). Administrative Procedure 3200 Accreditation (revised) is provided for information. Vice Chancellor Herrera reviewed minor changes made to the Administrative Policy; the Board Policy has no changes. This item will be agendized at the September 14, 2021 Board Meeting.

6.04 Action to Approve Board Policy 5530 Student Rights and Grievances; Administrative Procedure 5530 Student Rights and Grievances is provided for information. After Trustee discussion, Trustees disagreed on changing language in the policy to enable students to go to the Board as the last step. Academic Senate President Clark suggests that if this is the direction, the Board Policy should have language added that states the Board retains the right to be the final adjudicator, and would this place the Board too much into operations. Vice Chair McKay stated, we could never get to a place where we are going to change a grade. Academic Senate President Reese stated for point of order he is confused why this item is on the agenda as the full Board has voted on this already. Trustee Torres requested the Chancellor to provide data and context on how many grievances have gone to the Chancellor and Presidents in the last five years. Chancellor Gillespie responded that a timeline to provide the data cannot be provided at this time.

7. Future Agenda Items. The next meeting will be held Thursday, September 23.

8. Adjournment. The meeting was adjourned at 6:27 p.m.