

## IV.C.8.04 See page 7



**Ventura County Community College District  
Board of Trustees Regular Meeting Minutes  
June 11, 2019**

**Board Members Present:** Chair Dianne McKay, Vice Chair Larry Kennedy, Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Bernardo Perez, Student Trustee Jessica Martinez

**Others Present:** Chancellor Greg Gillespie; Vice Chancellor David El Fattal; Presidents: Julius Sokenu, Luis Sanchez; Kim Hoffmans; Administrative Officer Patti Blair; Directors: Laura Barroso and Michael Arnoldus; Academic Senate Presidents: Diane Eberhardy, Nenagh Brown, Lydia Morales; Classified Senate Presidents: Gilbert Downs, Sebastian Szczebiot; AFT President Doug Thiel; SEIU Union Steward Maria Urenda; Recorder: Laura Brower

### 1. Regular Meeting of the Board

**1.01 Call to Order.** Chair McKay called the meeting to order at 5:45 p.m.

**1.02 Public Comments – Closed Session Agenda Items.** Doug Thiel and Steve Hall commented on AFT negotiations.

### 2. Closed Session

**2.01 CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation (Gov. Code, § 54956.9, subd. (b)) – 1 claim.**

**2.02 CONFERENCE WITH LABOR NEGOTIATORS: AFT/SEIU (Gov. Code, § 54957.6).**

**2.03 PUBLIC EMPLOYEE PERFORMANCE EVALUATION - Chancellor (Gov. Code § 54957).**

**3. Reconvene in Open Session.** Chair McKay reconvened the meeting at 6:55 p.m.

#### 3.01 Report of Action in Closed Session.

- **2.01 CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation (Gov. Code, § 54956.9, subd. (b)) – 1 claim. 2.01 CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation (Gov. Code, § 54956.9, subd. (b)) – 1 claim.** It was moved by Trustee Perez and seconded by Trustee Torres, and carried on a 4-0 vote, that the Board reject the claim in the matter of Kataline Tangitaci vs. Ventura County Community College District. Motion by Trustee Bernardo Perez, second by Trustee Gabriela Torres. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Dianne McKay, Trustee Bernardo Perez. Not Present at Vote: Trustee Larry Kennedy, Student Trustee Jessica Martinez Advisory Vote.
- **2.02 CONFERENCE WITH LABOR NEGOTIATORS: AFT/SEIU (Gov. Code, § 54957.6).** There was no action taken.
- **2.03 PUBLIC EMPLOYEE PERFORMANCE EVALUATION - Chancellor (Gov. Code § 54957).** There was no action taken.

**3.02 Pledge to the Flag.** Trustee Torres led the pledge to the flag.

**3.03 Chancellor's Recommendation of the Agenda.** The District's Consultation Council is the representative body designed to support governance processes at each College, assist in District governance through the review and analysis of the Board of Trustees agenda prior to action by the Trustees, and advise the Chancellor. The items presented to the Board of Trustees were reviewed within the District's Consultation Council and are hereby presented to the Trustees for action, without constituent objections.

**3.04 Changes to the Agenda.** Chair McKay announced the following changes to the agenda:

- Item 10.01 Approval of Minutes for the May 14, 2019, VCCCD Board of Trustees Meeting. Trustee Kennedy's comments under 8.01 Collaborative Brain Trust (CBT) Report: Review of Report Recommendations by Dr. Brice Harris, were modified to read: *Trustee Kennedy asked about the Districtwide Foundation recommendation and how a Districtwide Foundation would work with the college foundations. Dr. Harris stated the formation of a Districtwide Foundation is a time-consuming, delicate project, but there would be greater opportunities with combined investments and collaborative efforts.* (page 5)
- Item 15.03 Action to Approve Amendment #1 to the Memorandum of Understanding between Child Development Resources of Ventura County, Inc. and Ventura County Community College District, Oxnard College. The second paragraph under Analysis has been changed to reflect a one-year term, ending June 30, 2020. The paragraph has been modified to read:

The MOU is for the period June 1, 2019, through June 30, 2020, and may be renewed for two additional one-year periods by mutual written consent of both parties.

The Amendment has been updated to reflect the one-year period and is attached to the Board item.

**3.05 Public Comments Open Session Agenda Items.** The following individuals provided public comment on the Child Development Center at Oxnard College: Gloria Martinez, Ray Tejada, Cristina Tolosa, Jenny Juarez, Cardina De Leon, Bridgett Islas, Juanita Quinones, Orfa Ortegg, Aguilina Juarez, Noreen Bennington, and Simon Salem. The following individuals provided comment on District and college support of local employer workforce needs: Marybeth Jacobsen, Randy Eklins, Sheralee Connors, William Pratt, Scott Farrenkopf, Emily Boswell, Tre Robinson, Peter Zierhut, Alex Rivera and Bill Cunneen.

#### **4. Reception: Guests and Recognitions**

**4.01 Swearing In and Seating of Student Member Jessica Martinez.** Student Trustee Jessica Martinez was sworn in by Chair Dianne McKay.

**4.02 Acknowledgement of New Employees.** Trustees recognized and welcomed VCCCD new employees hired or promoted during the period of April 25 to May 20, 2019.

#### Appointment of Classified Personnel

- Elisabeth Alivandivafa, Human Resources Assistant, District Administrative Center
- Mariana Gaeta, Financial Aid Technician, Bilingual, Ventura College
- Dalia Guerrero, Office Assistant, Oxnard College
- Ann Nelson, Administrative Assistant, Ventura College
- Xilen Ramirez, Student Success and Support Specialist II, Moorpark College

**4.03 Recognition of Ventura County Community College District Retirees.** Trustees recognized the individuals named below for their dedication and years of service, and offered congratulations on retirement.

- David Bransky, Ventura College, Assistant Dean, District service began on September 15, 2005
- Jesus Dagum, Oxnard College, Custodian, District service began on March 3, 1997
- Brian Geisler, Oxnard College, Warehouse Operator, District service began on June 20, 2011
- Margaret Hahn, Moorpark College, Library Technician, District service began on October 6, 1993
- Paula Spencer, Moorpark College, Library Assistant, District service began on September 11, 2000

**4.04 Acknowledgement of Guests and Special Recognitions.** There were no guests.

#### **5. Student Reports**

**5.01 Student Trustee Advisory Report.** Student Trustee Martinez commented on her new position and looks forward to attending the Student Trustee Workshop in August.

**15.03 REVISED: Action to Approve Amendment #1 to the Memorandum of Understanding between Child Development Resources of Ventura County, Inc. and Ventura County Community College District, Oxnard College. (See Item 3.04, Changes to Agenda)** Chair McKay moved this item forward in the agenda to accommodate individuals who provided public comment. President Sanchez commented on forming a Task Force to study and provide recommendations on the Oxnard College Child Development Center, and addressing the achievement gap within the Oxnard College community.

Jack Hinojosa, Chief Executive Officer and Suzanne Godinez, Director of Early Care & Education Programs, provided information on the Child Development Resources Head Start Program and answered Trustee questions. Trustees look forward to the Task Force findings and recommendation.

The Chancellor recommends approval. Motion by Trustee Torres to approve Amendment #1 of the Memorandum of Understanding between Child Development Resources of Ventura County, Inc. And the Ventura County Community College District, Oxnard College and added "and specific approval of the Board of Trustees." to the terms and modification Item 1, at the end of the second sentence; second by Trustee Chancer. Motion by Trustee Gabriela Torres, second by Trustee Josh Chancer. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Jessica Martinez Advisory Vote. Not Present at Vote: Trustee Larry Kennedy.

**5.02 Student Reports.** There were no reports.

#### **5.03 College Reports**

- Julius Sokenu, Moorpark College Acting President, provided statistics on the 2019 graduating class and commented on updating the Mission, Vision and Values statement to align with the MC Educational Master Plan, thanked President Sanchez for leading the plan and Dean Oleg Bernalov and Academic Senate President Nenagh Brown who moved the process forward, and commented on the MOU for the Conejo Valley Unified School District, a former student ambassador speaking at the MC Foundation, and working with the Navy to establish internships and create curriculum for career opportunities.
- Luis Sanchez, Oxnard College Acting President, stated summer enrollments are 7.5 % above last year and thanked faculty and staff for their commitment to providing access to students, and commented on schools.com naming Oxnard

College as the fourth best community college in the state of California based on graduation and transfer rates.

- Kim Hoffmans, Ventura College President, commented on the recent classified appreciation lunch, approval of the participatory governance document and thanked Dean Phillip Briggs, Academic Senate President Lydia Morales, Classified Senate President Sebastian Szczebiot and student government representative Adrian Ponce for their work, and commented on partnering with the regional consortium to hold an Ethics and Patient Care Workshop for nurses in the community, partnership with the Ventura County Superior Courts for supervisory training resulting in certificates for 15 employees, the TEACH Scholars Night held at CSU Channel Islands where foster youth received scholarships, acknowledged Rhonda Carlson for her continued commitment and contributions, and invited Trustees to the Paramedic graduation ceremony on Friday, June 14.
- Nenagh Brown, Moorpark College Academic Senate President, thanked the Board for approving the study abroad program where student groups are visiting Greece and Italy, and advised work continues on the Great Teacher's Seminar in August with attendance of five faculty members.
- Diane Eberhardy, Oxnard College Academic Senate President, thanked Trustees and Chancellor Gillespie for attending the OC commencement and welcomed Luis Sanchez as Interim President.
- Lydia Morales, Ventura College Academic Senate President, thanked the Trustees and Chancellor Gillespie for attending commencement, welcomed newly appointed president Kim Hoffmans.

#### 5.04 District Administrative Reports.

- David El Fattal, Vice Chancellor Business and Administrative Services. There was no report.
- Patti Blair, Administrative Officer - Communications, Marketing and Outreach, distributed a marketing activities report , and commented on current projects, including the redesign of the District and college websites.
- Michael Arnoldus, Director of Employment Services thanked the Board for the opportunity to facilitate the joint Board of Trustees and Personnel Commission and provided on update of current executive recruitments.

### 6. Senate Consultation

#### 6.01 Academic Senate Presidents Consultation.

- Nenagh Brown, Moorpark College Academic Senate President, commented on *Item 13.01 Action to Approve Student Equity Plan: Oxnard College* and that due to receiving information late from the State Chancellor's office, there was not sufficient time to vet the plan through the college participatory governance process; the plan will come forward to the Board at the September Board meeting, and indicated *Item 17.01 Action to Approve Mission/Vision/Values Statements - Moorpark College* and *Item 17.02 Action to Approve Mission/Vision/Values Statements - Moorpark College* are great examples where participatory governance was followed.
- Diane Eberhardy – Oxnard College Academic Senate President, commented on *Item 15.05 Action to Approve the 2019-20 Tentative Budget for all Funds of the District* stating DCAS voted unanimously to have the following districtwide services (82119, 82143 and 82166) funded through reserves to allow the total of \$375,000 to flow through the allocation model to reach the colleges.
- Lydia Morales – Ventura College Academic Senate President. There was no report.

#### 6.02 Classified Senate Presidents Consultation.

- Gilbert Downs, Moorpark College Classified Senate President. There was no report.
- Sebastian Szczebiot, Ventura College Classified Senate President. There was no report.

### 7. Board Committee Reports

**7.01 Administrative Services Committee Update.** The Administrative Services Committee met on May 29, 2019. Trustee McKay represented Committee Chair Perez who was unable to attend. A copy of the draft meeting notes were provided in the agenda packet. Trustee Chancer advised it was a very productive meeting where solar was discussed and public comments provided on the Oxnard College Child Development Center. Chair McKay thanked Directors Emily Day and Jennifer Clark, and Vice President Cathy Bojorquez for attending and answering questions. Trustees Chancer and Torres thanked Vice Chancellor El Fattal and staff for adding additional clarification in the budget book.

**7.02 Policy, Planning, and Student Success Committee Update.** The Policy, Planning and Student Success Committee did not meet.

### 8. Informational Items.

**8.01 First Reading – AB288 College and Career Access Pathways (CCAP) Partnership Agreement between Ventura County Community College District and Conejo Valley Unified School District (CVUSD).** Chair McKay commented on conversations with the CVUSD Board President to establish policy that any college equivalent class would offer the same GPA increase for students as the AP classes. Trustee Chancer stated he has received communications from parents of high school students who expressed concerns on minors enrolled in college classes who may need additional assistance or flexibility. The item will return for approval at the next meeting.

**9.01 Approval of Consent Calendar.** The following items were moved from the Consent Calendar to Action.

- 11.02 Action to Approve/Ratify Board Purchase Order Report #12, for FY 2018-2019 from April 22, 2019 to May 20, 2019.
- 11.06 Action to Approve Award of Bid 576, District Administration Center HVAC System Replacement.

- 11.09 Action to Approve the Extension of a Professional Services Contract with the Law Firm of Garcia, Hernandez, Sawhney, LLP for the Period July 1, 2019, through June 30, 2020.
- 11.10 Action to Approve the Extension of a Professional Services Contract with the Law Firm of Orbach, Huff, Suarez & Henderson, LLP for the Period July 1, 2019, through June 30, 2020.
- 11.11 Action to Approve the Extension of a Professional Services Contract with the law firm of Fagen, Friedman & Fulfroost for the period July 1, 2019, through June 30, 2020.

The Chancellor recommends approval. Motion by Trustee Gabriela Torres, second by Trustee Josh Chancer. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Jessica Martinez Advisory Vote. Not Present at Vote: Trustee Larry Kennedy.

## 10. Approval of Minutes

**10.01 Approval of Minutes for the May 14, 2019, VCCCD Board of Trustees Meeting.** The Chancellor recommends approval. Motion by Trustee Gabriela Torres, second by Trustee Josh Chancer. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Jessica Martinez Advisory Vote. Not Present at Vote: Trustee Larry Kennedy.

## 11. Consent Calendar: Business and Administrative Services

### 11.01 Action to Approve Ratification of Accounts Payable and Payroll for the Period of April 12, 2019 to May 12, 2019.

The Chancellor recommends approval. Motion by Trustee Gabriela Torres, second by Trustee Josh Chancer. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Jessica Martinez Advisory Vote. Not Present at Vote: Trustee Larry Kennedy.

### 11.02 Action to Approve/Ratify Board Purchase Order Report #12, for FY 2018-2019 from April 22, 2019 to May 20, 2019.

The Chancellor recommends approval. Trustee Chancer asked if the colleges have set budgets for their printing needs. Vice Chancellor El Fattal advised each college does have their own budget and Ricoh is the vendor who supplies the copy work. Motion by Trustee Josh Chancer, second by Trustee Gabriela Torres. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Jessica Martinez Advisory Vote. Not Present at Vote: Trustee Larry Kennedy.

### 11.03 Action to Approve/Ratify Board Purchase Order Report #1, for FY 2019-2020 from April 22, 2019 to May 20, 2019.

The Chancellor recommends approval. Motion by Trustee Gabriela Torres, second by Trustee Josh Chancer. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Jessica Martinez Advisory Vote. Not Present at Vote: Trustee Larry Kennedy.

### 11.04 Action to Approve the acceptance of gifts for FY 2018-2019 from April 22, 2019 to May 20, 2019.

The Chancellor recommends approval. Motion by Trustee Gabriela Torres, second by Trustee Josh Chancer. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Jessica Martinez Vote. Not Present at Vote: Trustee Larry Kennedy.

### 11.05 Action to Approve Award of Bid 566, Districtwide Parking and Roadway Maintenance, to the lowest responsible bidder in each Section of the Bid.

The Chancellor recommends approval. Motion by Trustee Gabriela Torres, second by Trustee Josh Chancer. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Jessica Martinez Advisory Vote. Not Present at Vote: Trustee Larry Kennedy.

### 11.06 Action to Approve Award of Bid 576, District Administration Center HVAC System Replacement.

The Chancellor recommends approval. Trustee Chancer asked when the work on the system will take place and the impact to productivity at the District. Director Terry Cobos advised there will be weekend work involved so the work should not be disruptive to staff. Tenants of the building received communications regarding the work as some are open on Saturday. Motion by Trustee Josh Chancer, second by Trustee Gabriela Torres. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Jessica Martinez Advisory Vote. Not Present at Vote: Trustee Larry Kennedy.

### 11.07 Action to Approve Acceptance of Completion of Bid 568, Ventura College Multidisciplinary Center East (MCE) Building Chiller Coil Replacement.

The Chancellor recommends approval. Motion by Trustee Gabriela Torres, second by Trustee Josh Chancer. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Jessica Martinez Advisory Vote. Not Present at Vote: Trustee Larry Kennedy.

### 11.08 Action to Approve Award of Bid 582 Ventura College Chromatography Equipment.

The Chancellor recommends approval. Motion by Trustee Gabriela Torres, second by Trustee Josh Chancer. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Jessica Martinez Advisory Vote. Not Present at Vote: Trustee Larry Kennedy.

Trustee Chancer requested to reopen the following three Professional Services Contracts within the next year and further discuss the possibility of hiring an in-house attorney. Chair McKay advised this process is done every four years with this being the fourth year but due to Districtwide circumstances, the RFP will be delayed one year.

**11.09 Action to Approve the Extension of a Professional Services Contract with the Law Firm of Garcia, Hernandez, Sawhney, LLP for the Period July 1, 2019, through June 30, 2020.** The Chancellor recommends approval. Motion by Trustee Josh Chancer, second by Trustee Gabriela Torres. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Jessica Martinez Advisory Vote. Not Present at Vote: Trustee Larry Kennedy.

**11.10 Action to Approve the Extension of a Professional Services Contract with the Law Firm of Orbach, Huff, Suarez & Henderson, LLP for the Period July 1, 2019, through June 30, 2020.** The Chancellor recommends approval. Motion by Trustee Josh Chancer, second by Trustee Gabriela Torres. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Jessica Martinez Advisory Vote. Not Present at Vote: Trustee Larry Kennedy.

**11.11 Action to Approve the Extension of a Professional Services Contract with the law firm of Fagen, Friedman & Fulfrost for the period July 1, 2019, through June 30, 2020.** The Chancellor recommends approval. Motion by Trustee Josh Chancer, second by Trustee Gabriela Torres. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Jessica Martinez Advisory Vote. Not Present at Vote: Trustee Larry Kennedy.

**11.12 Action to Approve a Three-Year Contract for an Adobe Enterprise License Agreement.** The Chancellor recommends approval. Motion by Trustee Gabriela Torres, second by Trustee Josh Chancer. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Jessica Martinez Advisory Vote. Not Present at Vote: Trustee Larry Kennedy.

**11.13 Action to Approve a One-Year Contract with BlackBoard Ally.** The Chancellor recommends approval. Motion by Trustee Gabriela Torres, second by Trustee Josh Chancer. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Jessica Martinez Advisory Vote. Not Present at Vote: Trustee Larry Kennedy.

**11.14 Action to Approve a Three-Year Contract with Parchment.** The Chancellor recommends approval. Motion by Trustee Gabriela Torres, second by Trustee Josh Chancer. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Jessica Martinez Advisory Vote. Not Present at Vote: Trustee Larry Kennedy.

**11.15 Action to Approve a One-Year Contract with Ex Libris.** The Chancellor recommends approval. Motion by Trustee Gabriela Torres, second by Trustee Josh Chancer. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Jessica Martinez Advisory Vote. Not Present at Vote: Trustee Larry Kennedy.

**11.16 Action to Approve a One-Year Agreement with Infiniti Group for Cloud Datacenter Hosting.** The Chancellor recommends approval. Motion by Trustee Gabriela Torres, second by Trustee Josh Chancer. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Jessica Martinez Advisory Vote. Not Present at Vote: Trustee Larry Kennedy.

**11.17 Action to Approve a One-Year Agreement with Trend Micro Security Software.** The Chancellor recommends approval. Motion by Trustee Gabriela Torres, second by Trustee Josh Chancer. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Jessica Martinez Advisory Vote. Not Present at Vote: Trustee Larry Kennedy.

**11.18 Action to Approve a Three-Year Renewal Agreement with BankMobile for Financial Aid Disbursement Software and Services.** The Chancellor recommends approval. Motion by Trustee Gabriela Torres, second by Trustee Josh Chancer. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Jessica Martinez Advisory Vote. Not Present at Vote: Trustee Larry Kennedy.

**11.19 Action to Approve Training Contracts for Fiscal Year 2019-20.** The Chancellor recommends approval. Motion by Trustee Gabriela Torres, second by Trustee Josh Chancer. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Jessica Martinez Advisory Vote. Not Present at Vote: Trustee Larry Kennedy.

**11.20 Action to Ratify New Contracts and Grants for Fiscal Year 2018-19.** The Chancellor recommends approval. Motion by Trustee Gabriela Torres, second by Trustee Josh Chancer. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Jessica Martinez Advisory Vote. Not Present at Vote: Trustee Larry Kennedy.

**11.21 Action to Approve Monthly Budget Transfer Summary & Budget Amendment for the month of April 2019.** The Chancellor recommends approval. Motion by Trustee Gabriela Torres, second by Trustee Josh Chancer. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Jessica Martinez Advisory Vote. Not Present at Vote: Trustee Larry Kennedy.

**11.22 Action to Approve Measure S Budget Transfers at Oxnard College.** The Chancellor recommends approval. Motion by Trustee Gabriela Torres, second by Trustee Josh Chancer. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Jessica Martinez Advisory Vote. Not Present at Vote: Trustee Larry Kennedy.

**11.23 Action to Approve Use of Measure S Interest Revenue to Supplement Measure S Bond Budgets at Moorpark College and Ventura College.** The Chancellor recommends approval. Motion by Trustee Gabriela Torres, second by Trustee Josh Chancer. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Jessica Martinez Advisory Vote. Not Present at Vote: Trustee Larry Kennedy.

**12. Consent Calendar: Human Resources.** There were no items

**13. Consent Calendar: Policy, Planning and Student Success.**

**13.01 Action to Approve Student Equity Plan: Oxnard College.** The Chancellor recommends approval. Luis Gonzales and Leah Alarcon, Oxnard College Deans, answered Trustees questions. Trustees thanked Oxnard College staff and faculty for their work and using the governance process to include college constituents. Motion by Trustee Gabriela Torres, second by Trustee Josh Chancer. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Jessica Martinez Advisory Vote. Not Present at Vote: Trustee Larry Kennedy.

**14. Consent Calendar: Trustees/Chancellor.** There were no items.

**15. Business and Administrative Services**

**15.01 Action to Approve the District's 2021-2025 Five-Year Capital Construction Plan.** The Chancellor recommends approval. Vice Chancellor El Fattal reviewed the construction plan and answered Trustees questions. Each year the plan is submitted to the State, including a list of District and college projects. Motion by Trustee Bernardo Perez, second by Trustee Josh Chancer. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Jessica Martinez Advisory Vote. Not Present at Vote: Trustee Larry Kennedy.

**15.02 Action to Approve Easement Documents for the County of Ventura Water Lines at Moorpark College.** The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Josh Chancer. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Jessica Martinez Advisory Vote. Not Present at Vote: Trustee Larry Kennedy.

**15.03 REVISED: Action to Approve Amendment #1 to the Memorandum of Understanding between Child Development Resources of Ventura County, Inc. and Ventura County Community College District, Oxnard College. (See Item 3.04, Changes to Agenda).** Chair McKay moved this item forward in the agenda to accommodate the public speakers who addressed this item.

**15.04 Study Session: 2019-20 Tentative Budget.** Vice Chancellor El Fattal reviewed the tentative budget and answered Trustee questions advising changes will be made by the State prior to the September adopted budget, and thanked staff for their hard work. Trustee Torres noted she was pleased to see social justice noted in the budget.

**15.05 Action to Approve the 2019-20 Tentative Budget for all Funds of the District.** The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Josh Chancer. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Dianne McKay, Trustee Bernardo Perez. Not Present at Vote: Trustee Larry Kennedy, Student Trustee Jessica Martinez.

**16. Human Resources**

**16.01 Action to Approve the Reclassification of an Office Assistant Position to a Scholarship Technician Position at Moorpark College.** The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Josh

Chancer. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Dianne McKay, Trustee Bernardo Perez. Not Present at Vote: Trustee Larry Kennedy, Student Trustee Jessica Martinez.

**16.02 Action to Approve the Establishment of an Office Assistant Position at Oxnard College.** The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Josh Chancer. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Dianne McKay, Trustee Bernardo Perez. Not Present at Vote: Trustee Larry Kennedy, Student Trustee Jessica Martinez.

### 17. Policy Planning & Student Success

**17.01 Action to Approve Mission/Vision/Values Statements - Moorpark College.** The Chancellor recommends approval. Motion by Trustee Gabriela Torres, second by Trustee Josh Chancer. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez. Not Present at Vote: Trustee Kennedy, Student Trustee Jessica Martinez.

### 17.02 Action to Approve Moorpark College Educational Master Plan 2019-2020 to 2028-2029.

The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Gabriela Torres. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Dianne McKay, Trustee Bernardo Perez. Not Present at Vote: Trustee Larry Kennedy, Student Trustee Jessica Martinez.

### 18. Trustees/Chancellor's Office

**18.01 Professional Development Update.** Chair McKay commented on presenting at the CCLC CEO Leadership Academy. Kim Hoffmans, newly appointed Ventura College President and Acting President Julius Sokenu both attended and stated it was good to hear dialogue and review case studies with both new and long-standing Presidents and thanked Chair McKay for her presentation.

**18.02 Action to Approve Board Member Absence.** The Chancellor recommends approving the absence of Trustee Larry Kennedy due to illness. Motion by Trustee Bernardo Perez, second by Trustee Gabriela Torres. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Dianne McKay, Trustee Bernardo Perez. Not Present at Vote: Trustee Larry Kennedy, Student Trustee Jessica Martinez.

### 18.03 Trustee Reports.

- Trustee Chancer commented on meeting with Supervisor Steve Bennett and having a conversation about good governance.
- Trustee Perez thanked staff for preparing the joint Personnel Commission meeting and appreciated the information provided by the Commissioners, and the District marketing staff for their work during and after commencements.
- Trustee Torres commented on how she enjoyed speaking at the Oxnard College commencement, giving a Spanish welcome to Ventura College students and parents at the Ventura College commencement, thanked staff for all their preparation, and participating in the Oxnard College Upward Bound ceremony.
- Chair McKay commented on meeting the new CEO for the California's Online Community College, Heather Hiles.

**18.04 Chancellor Report.** Chancellor Gillespie thanked President Sanchez for serving as the Interim President at Oxnard College and congratulated Kim Hoffmans on her appointment as Ventura College President, thanked the negotiating team for participating in the meeting, and commented that future engagement will be scheduled to discuss employer workforce training needs and communicating opportunities to students.

**18.05 Future Agenda Items.** Chair McKay stated this item will be agendized at a future meeting.

Chair McKay adjourned the meeting in memory of Daisy Pauline Sringer-Eilers, Moorpark College retired faculty member, and Cheryl Moore, former Executive Director of the Workforce Investment Board, friend, and community partner who was a strong supporter of workforce education and development.

Chair McKay adjourned the meeting to Closed Session at 11:00 p.m.

**19.01. Adjournment.** Trustees returned from Closed Session. There was no Closed Session report. Chair McKay adjourned the meeting at 12:15 a.m.