

**Ventura County Community College District  
Board Agenda Items Calendar FY22-23**

<b>January</b>			
<b>Business Services</b>	<b>Human Resources</b>	<b>Institutional Effectiveness</b>	<b>Trustees/Chancellor</b>
Monthly Budget Transfers	Acknowledgement of New Employees and Retirees	Curriculum (as needed)	CCCT Board of Directors Nomination
Monthly Purchase Order List	Sabbatical Leaves	Distance Education	Trustee Professional Development Update
Acceptance of Gifts		Investment Partnership Funds	Mid-Year Planning Session Agenda Review
Surplus/Disposal of Equipment			Board Policy on Committees
Ratification of Accts Payable & Payroll Checks			Ad Hoc Committee on Board Evaluation
Award of Bids			
Special Contracts			
New Contracts & Grants			
Amendment to Contracts & Grants			
<b>February</b>			
<b>Business Services</b>	<b>Human Resources</b>	<b>Institutional Effectiveness</b>	<b>Trustees/Chancellor</b>
Quarterly Financial Report CCSF-311, 2Q	Endorse Annual Classified Employee of the Year Award	Curriculum (as needed)	Mid-Year Planning Session
Monthly Budget Transfers	Faculty Tenure Approvals	Distance Education	Foundation Reports
Monthly Purchase Order List	Tenure-Track Faculty Contract Approvals	Investment Partnership Funds	Student Success Scorecards
Acceptance of Gifts	Special Pre-Retirement Program - Reduced Work Load for Faculty	Board Policy 5410 Associated Students Elections	Trustee Professional Development Update
Surplus/Disposal of Equipment	Acknowledgement of New Employees and Retirees		
Ratification of Accts Payable & Payroll Checks			
Award of Bids			
Special Contracts			
New Contracts & Grants			
Amendment to Contracts & Grants			
Non-Resident Tuition Rate			
Budget Overview/Strategies			
<b>March</b>			
<b>Business Services</b>	<b>Human Resources</b>	<b>Institutional Effectiveness</b>	<b>Trustees/Chancellor</b>
Monthly Budget Transfers	Acknowledgement of New Employees and Retirees	Curriculum (as needed)	CCCT Board of Directors Election
Monthly Purchase Order List			Trustee Professional Development Update
Acceptance of Gifts			
Surplus/Disposal of Equipment			
Ratification of Accts Payable & Payroll Checks			
Award of Bids			
Special Contracts			
New Contracts & Grants			
Amendment to Contracts & Grants			
P1 Budget Amendment			
Infrastructure Funding Model			
Budget Allocation Model			
Budget Criteria and Assumptions			

<b>April</b>			
<b>Business Services</b>	<b>Human Resources</b>	<b>Institutional Effectiveness</b>	<b>Trustees/Chancellor</b>
Monthly Budget Transfers	Acknowledgement of New Employees and Retirees	Curriculum (as needed)	Trustee Professional Development Update
Monthly Purchase Order List			BP 2015 Student Member Privileges (prior to 05/15)
Acceptance of Gifts			
Surplus/Disposal of Equipment			
Ratification of Accts Payable & Payroll Checks			
Award of Bids			
Special Contracts			
New Contracts & Grants			
Amendment to Contracts & Grants			
<b>May</b>			
<b>Business Services</b>	<b>Human Resources</b>	<b>Institutional Effectiveness</b>	<b>Trustees/Chancellor</b>
Monthly Budget Transfers	Resolution for Declaration of "Indefinite" Compensation for Retroactive Pay Adjustments for Next fiscal Year	Curriculum (as needed)	Student Trustee Final Report
Monthly Purchase Order List(s)	Approve the Equal Employment Opportunity Fund Multiple Method Allocation Model Certification Form for Current Fiscal Year.	Degrees/Certificates	Trustee Professional Development Update
Acceptance of Gifts	Acknowledgement of New Employees and Retirees		Acknowledgement of Outgoing Student Trustee
Surplus/Disposal of Equipment			Graduation Reports
Ratification of Accts Payable & Payroll Checks			BP 2015 Student Member
Award of Bids			Strategic Planning Session Agenda Review
Special Contracts			
New Contracts & Grants			
Amendment to Contracts & Grants			
Quarterly Financial Report CCSF-311, 3Q			
<b>June</b>			
<b>Business Services</b>	<b>Human Resources</b>	<b>Institutional Effectiveness</b>	<b>Trustees/Chancellor</b>
Monthly Budget Transfers	Acknowledgement of New Employees and Retirees	Curriculum (as needed)	Swearing in of Newly-Elected Student Trustee
Monthly Purchase Order List(s)			Chancellor Annual Evaluation
Acceptance of Gifts			Trustee Professional Development Update
Surplus/Disposal of Equipment			Chancellor State of the District
Ratification of Accts Payable & Payroll Checks			
Award of Bids			
Special Contracts			
New Contracts & Grants			
Amendment to Contracts & Grants			
Approval of Tentative Budget			

<b>June Strategic Planning Session</b>			
<b>Business Services</b>	<b>Human Resources</b>	<b>Institutional Effectiveness</b>	<b>Trustees/Chancellor</b>
Budget Presentation			Strategic Planning Session
			Board of Trustees Goals
			Board Self-Evaluation
			Board Performance Goals
			Board Meeting Schedule
			Progress Towards Meeting Board Goals
<b>August</b>			
<b>Business Services</b>	<b>Human Resources</b>	<b>Student Learning</b>	<b>Trustees/Chancellor</b>
Monthly Budget Transfers	Acknowledgement of New Employees and Retirees	Curriculum (as needed)	Conflict of Interest Code/Title accuracy
Monthly Purchase Order List(s)			Trustee Professional Development Update
Acceptance of Gifts			
Surplus/Disposal of Equipment			
Ratification of Accts Payable & Payroll Checks			
Award of Bids			
Special Contracts			
New Contracts & Grants			
Amendment to Contracts & Grants			
P2 Budget Amendment			
<b>September</b>			
<b>Business Services</b>	<b>Human Resources</b>	<b>Student Learning</b>	<b>Trustees/Chancellor</b>
Monthly Budget Transfers	Acknowledgement of New Employees and Retirees	Curriculum (as needed)	Trustee Professional Development Update
Monthly Purchase Order List		Student Success Scorecards	
Acceptance of Gifts			
Surplus/Disposal of Equipment			
Ratification of Accts Payable & Payroll Checks			
Award of Bids			
Special Contracts			
New Contracts & Grants			
Amendment to Contracts & Grants			
Final Year-End Budget Transfer			
Approval of GANN Appropriation Limit/Resolution			
Approval of Adoption Budget			

<b>October</b>			
<b>Business Services</b>	<b>Human Resources</b>	<b>Student Learning</b>	<b>Trustees/Chancellor</b>
Annual Financial & Budget Report CCCFS-311	Renewal/Extension of Management Contracts	Curriculum (as needed)	Policy, Planning, Student Success Committee Update
Monthly Budget Transfers	Approve Non-Renewal Notice for Management Employees		Trustee Professional Development Update
Monthly Purchase Order List	Acknowledgement of New Employees and Retirees		
Acceptance of Gifts			
Surplus/Disposal of Equipment			
Ratification of Accts Payable & Payroll Checks			
Award of Bids			
Special Contracts			
New Contracts & Grants			
Amendment to Contracts & Grants			
<b>November</b>			
<b>Business Services</b>	<b>Human Resources</b>	<b>Student Learning</b>	<b>Trustees/Chancellor</b>
Monthly Budget Transfers	Acknowledgement of New Employees and Retirees	Curriculum (as needed)	Policy, Planning, Student Success Committee Update
Monthly Purchase Order List	Approve the Renewal/Extension of Management Contracts		Trustee Professional Development Update
Acceptance of Gifts	Destruction of Human Resources Department Records		
Surplus/Disposal of Equipment	Approval of Instructional Calendar for Next Academic Year		
Ratification of Accts Payable & Payroll Checks			
Award of Bids			
Special Contracts			
New Contracts & Grants			
Amendment to Contracts & Grants			
Quarterly Financial Report CCFS-311Q-1Q			
<b>December</b>			
<b>Business Services</b>	<b>Human Resources</b>	<b>Student Learning</b>	<b>Trustees/Chancellor</b>
ANNUAL AUDITS * General Audit Financial Statements * Foundations Audits * Measure S Bond Audit	BP 7270 Student Workers/AP7270 Recruitment and Hiring: Student Workers (information) - Salary Rates for Student Workers, if necessary.	Curriculum (as needed)	Oath of Office to New Board Members
Budget & Financial Status Report	Acknowledgement of New Employees	Degrees/Certificates	Second Reading - Schedule of Meetings
Monthly Budget Transfers	Retiree Recognition	Distance Learning Surveys	Election of Chair
Monthly Purchase Order List			Election of Vice Chair
Acceptance of Gifts			Appointment of Secretary
Surplus/Disposal of Equipment			Certification of School Board Representative
Ratification of Accts Payable & Payroll Checks			Appointment of Committee Members
Award of Bids			Reception Recognize Outgoing Trustees/Officers
Special Contracts			
New Contracts & Grants			
Amendment to Contracts & Grants			

<b>Suggested Study Session Topics</b>	<b>Planned (Month/Year)</b>	<b>Completed (Month/Year)</b>
District Bond Process Overview		
Grants Update		
AB 132		
DSPS Audit		
Mental Health		
Santa Clara Valley Update		
Climate Change Resolution		
Grants Update		
Accreditation Training	Jan-22	Jan-22
DEI and Implicit Bias Training	Jan-21	Jan-21
Reserves and Guiding Principles	Mar-21	Mar-21
Police Services	Feb-21	1-Feb
AB705 Update	Feb-21	Feb-21
CTE	Apr-21	21-Apr