

**VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
Board of Trustees**



**Minutes for the Board of Trustees
Regular Meeting
May 11, 2021**

Respectfully submitted:

Greg Gillespie, Secretary, approved and ordered into proceedings of the District, Tuesday, June 15, 2021

A handwritten signature in black ink, appearing to read "J. Chancer", written over a horizontal line.

_____, Chair
Joshua Chancer

A handwritten signature in black ink, appearing to read "Greg Gillespie", written over a horizontal line.

_____, Secretary
Greg Gillespie



**Ventura County Community College District
Board of Trustees Regular Meeting Minutes
May 11, 2021**

Board Members Present: Joshua Chancer, Stan Mantooh, Dianne McKay, Bernardo Perez, Gabriela Torres, Student Trustee Ashley Gonzales

Others Present: Chancellor Greg Gillespie; Vice Chancellors David El Fattal, Laura Barroso; Associate Vice Chancellors Cynthia Herrera, Dan Watkins; Director Patti Blair; Presidents Julius Sokenu, Luis Sanchez; Vice President Catherine Bojorquez; Academic Senate Presidents: Erik Reese, Amy Edwards, Daniel Clark; Classified Senate Presidents: Linda Resendiz, Amparo Medina, Sebastian Szczebiot; Oxnard College Associated Student Government President Lorena Ortiz; SEIU Chief Steward Maria Urenda. **Recorder:** Laura Brower

1. Regular Meeting of the Board

1.01 Call to Order. Chair Chancer called the meeting to order at 5:05 p.m.

1.02 2020 VCCCD Board of Trustees Ground Rules. Provided for information.

1.03 Public Comments - Closed Session Agenda Items. Maria Urenda commented on *Item 2.02 CONFERENCE WITH LABOR NEGOTIATORS: SEIU* and encouraged the Board to approve the MOU for classified staff vacation accrual.

2. Closed Session

2.01 CONFERENCE WITH LEGAL COUNSEL: Anticipated Litigation - 1 Case (Gov. Code, § 54956.9, subd. (b)).

2.02 CONFERENCE WITH LABOR NEGOTIATORS: AFT/SEIU (Gov. Code, § 54957.6).

3. Reconvene in Open Session. The Board of Trustees returned to Open Session at 6:15 p.m.

3.01 Report of Action in Closed Session. There was no action taken.

Pledge of the Flag. Chief Justice led the pledge to the flag.

3.02 Chancellor's Recommendation of the Agenda. The items were reviewed within the District Consultation Council and presented without constituent objection.

3.03 Changes to the Agenda. There were no changes to the agenda.

4. Guests and Recognitions.

4.01 Acknowledgement of New Employees. The Board welcomed and congratulated the following new employees:

Appointment of Classified Personnel

- Ashley Morris, Grant Accounting/Administrative Assistant, Oxnard College
- Bryan Pazmino, Office Assistant (Bilingual), Ventura College
- Deborah Brackley, Tutoring and Supplemental Support Supervisor, Moorpark College

4.02 Recognition of Ventura County Community College District Retirees. The Board recognized the following individuals for their dedication and years of service, and offered congratulations upon retirement:

- Philip Bohlen, Ventura College, Instructor, Social Science, service began on September 5, 1984.
- Suzanne Gerhardt, Moorpark College, Student Health Center Assistant II, service began on May 21, 2007.

4.03 Acknowledgement of Guests and Special Recognitions. There were no special guests.

4.04 Certificate of Recognition for Student Trustee Ashley Gonzales. Vice Chair McKay presented a Certificate of Recognition to Student Trustee Gonzales. Trustees and Chancellor Gillespie thanked Ms. Gonzales for being an advocate for her student peers. Student Trustee Gonzales stated she did the best she could to represent students and keep them motivated during the pandemic.

5. Public Comments

5.01 Public Comments - Open Session Agenda Items. Olivia Long commented on ACCJC past accreditation issues; Michael Haberberger commented on *Item 8.01 Summer and Fall 2021 Planning*; and Jean Paul Magallanes commented on his student experience at Oxnard College. The following individuals provided written comments on *Item 8.01 Summer and Fall 2021 Planning*: Janeene Nagaoka, Jon Gallagher, Shandor Batoczki, Felicia Torres and Dana Boynton. Ronillo Lacson provided written comments on Board meeting recordings, *Item 8.01 Summer and Fall 2021 Planning*, and *Item 8.04 Police Services Follow-up Discussion*.

6. Senate Consultation

6.01 Academic Senate Presidents Consultation.

- Erik Reese, Moorpark College Academic Senate President, thanked Student Trustee Gonzales for her work in representing students and commented on *14.01 Action to Approve Moorpark College Curriculum* highlighting new programs for Data Science Certificate for Achievement and Electronics Engineering Technology Certificate, *Item 15.01 Action to Approve Board Resolution in Support of Assembly Bill 927 (Medina)* stating the bill was discussed and approved at the Academic State Plenary, and celebrated the students graduating through the pandemic.
- Amy Edwards, Oxnard College Academic Senate President, welcomed new employee Ashley Morris, thanked Student Trustee Gonzales for her work bringing student voices to the Board, and commented on *Item 8.02 Information – Use of Federal Dollars for Student Support* commending Vice President Renbarger for his collaborative approach in identifying areas for use of funds, *Item 8.05 Student Enrollment and Marketing Plan for the Colleges* stating the marketing plans are great, and congratulated all graduates.
- Daniel Clark, Ventura College Academic Senate President, thanked the Board for moving approval of curriculum items to consent, and congratulated all graduates.

6.02 Classified Senate Presidents Consultation.

- Linda Resendiz, Moorpark College Classified Senate President, congratulated Deborah Brackley in her new position, Suzanne Gerhardt on her retirement, President Sokenu on his new position, graduating students for their success, and thanked Student Trustee Gonzales for her contributions.
- Amparo Martinez, Oxnard College Classified Senate President, welcomed Ashley Morris, thanked Student Trustee Gonzales for her work with students, and thanked Vice President Renbarger for his collaborative work identifying use of federal dollars for student support.
- Sebastian Szczebiot, Ventura College Classified Senate President welcomed Bryan Pazmino and congratulated students who worked hard to graduate during the COVID Pandemic.

7. Reports

7.01 Student Trustee Advisory Report. Student Trustee Gonzales commented on Student Town Hall and EOPS recognition and thanked the Board for their support.

7.02 Student Reports. Oxnard College Associated Student Government President Ortiz thanked Student Trustee Gonzales for her work with students, congratulated graduates for their hard work during the pandemic and world social movement, and commented on the many accomplishments during the pandemic.

7.03 College Reports

- Erik Reese, Moorpark College Academic Senate President, thanked the Board for reinstating the oral reports, faculty, administration and classified staff for all their work during the pandemic, President and Vice Presidents for their commitment to keeping everyone safe, faculty for learning new ways to teach, and for support from Senate officers, faculty chairs, faculty co-chairs and Academic Senate Presidents.
- Linda Resendiz, Moorpark College Classified Senate President, commented on the Student Leadership Forum, Moorpark College Annual Strategic Planning Retreat, Annual Academic Senate Brunch celebrating retirees, Michael Ashton being named "Employee of the Year," Classified Appreciation Week, and thanked Classified Senate President Medina for invitations to webinars.
- Amparo Martinez, Oxnard College Classified Senate President, thanked Student Trustee Gonzales for building collaboration and faculty for developing ethnic studies curriculum, and commented on OC Foundation scholarship awards, pop-up vaccination center, and Gerald Richardson III for being named a Jack Cooke Foundation scholarship recipient.
- Amy Edwards, Oxnard College Academic Senate President, provided a written report and commented on OC Live, Oxnard College ESL, MOU with Ford Motor Company, correction to OC Fire Battalion graduation date to May 14 and 9:00 a.m., thanked outgoing Academic Senate Officers, welcomed new members, thanked all faculty for

their hard work this year, and Dan Clark and Erik Reese for their support, and highlighted Dolores Ortiz in faculty spotlight.

- Luis Sanchez, Oxnard College President, thanked Student Trustee Gonzales, and congratulated 2021 graduates, President Sokenu on his appointment, and Gerald Richardson III on receiving the Jack Kent Cooke Foundation scholarship.
- Dan Clark, Ventura College Academic Senate President thanked outgoing senate board members for their service, welcomed new board members, and commented on discussions about the administrative procedure for faculty hiring, districtwide participatory governance committees, districtwide camera use and practice policy, congratulated Peter Sezzi and Maline Werness-Rude for their work on the Curriculum Committee, and stated the senate will invite the State Academic Senate for a technical visit.
- Sebastian Szczebiot, Ventura College Classified Senate President, provided a written report.
- Catherine Bojorquez, Ventura College Vice President Business, advised President Hoffmans provided a written report and highlighted 400 scholarships awarded to students totaling \$650,000, 100% pass rate for nursing students, student forum to address plans for returning to campus, Pirate Fridays, Fillmore, Santa Paula, and Oxnard outreach activities, curriculum audit, and partnering with VC Health for a vaccination pop-up.

7.04 DAC Reports

- Director Patti Blair congratulated Student Trustee Gonzales, acknowledged Alexander Fredell for his work last month on Diversity, Equity, and Inclusion Week, congratulated Moorpark Student Lauren Rosenthal on receiving the Community College Public Relations Organization student scholarship for her journalism work as a VCCCD student intern, and commented that the District and Colleges received state recognition for the 2020 Virtual Yearbooks; the work was judged on navigational ease, attractiveness of color, readability, use and quality of photos, placement and sequence of information, interactive elements, and overall impact. With the pandemic preventing commencements last year, this project provided students with the opportunity to share their stories and profiles and commencement speakers to provide special remarks, and thanked all of those involved with the project, as noted in the written report.

8. Information and Discussion

8.01 Summer and Fall 2021 Planning. Maria Urenda provided public comment. Chair Chancer stated there seems to be some disconnect between Trustees and the District. The Board believes employees and students should come back and asked what date has been established for employees to return. Chancellor Gillespie advised the answer is floating. The colleges have thru July 31 to have areas ready and between now and up to August 1, employees will be transitioning back.

8.02 Information - Use of Federal Dollars for Student Support. Vice President Goetz provided a presentation for the colleges that included disbursement of \$1,000 for both full and part-time students who complete financial aid forms. Marketing will be intensified to

communicate this to students. Trustee Torres asked if students provided input and Vice President Goetz replied surveys were sent to students. Trustees stated they would like to share their ideas on use of funds and Trustee Mantooth suggested a study session as this is a business meeting. Chair Chancer asked why the Board is not included in the approval process for decisions and requested that general planning for the remaining balance should be provided at the May 25, 2021 Board Special Meeting.

8.03 Information Item - Use of Board Authorized (up to) \$2 Million Dollars for Emergency Expenses Related to COVID-19. Item moved to May 25, 2021 Board of Trustees Special Meeting.

8.04 Police Services Follow-up Discussion. Michael Haberberger provided public comment. Officer Mitchell provided a report on police services. A video was presented but removed soon after by Chair Chancer who believed it was too graphic for public viewing.

8.05 Student Enrollment and Marketing Plans for the Colleges. Item moved to May 25, 2021 Board of Trustees Special Meeting.

8.06 Action to Approve Board Member Absence. There was no action taken.

9. Approval of Consent Calendar.

The following item was pulled from the Consent Calendar to Action, discussed, and voted on separately.

- 12.12 Action to Approve Acceptance of Quarterly Financial Status Report, General Fund – Unrestricted (CCFS-311Q).

9.01 Approval of Consent Calendar. The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Ashley Gonzales Advisory Vote.

10. Consent: Approval of Minutes

10.01 Action to Approve Minutes from the April 13, 2021 VCCCD Board of Trustees Regular Board Meeting. The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Ashley Gonzales Advisory Vote.

11. Consent Calendar: Trustees/Chancellor. There were no items.

12. Consent Calendar: Business and Administrative Services

12.01 Action to Approve Ratification of Accounts Payable and Payroll for the Period of March 5, 2021 to April 11, 2021. The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Ashley Gonzales Advisory Vote.

12.02 Action to Approve/Ratify Board Purchase Order Report #11, for FY 2020-2021 from March 19, 2021 to April 16, 2021. The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Ashley Gonzales Advisory Vote.

12.03 Action to Approve the Acceptance of Gifts for FY 2020-2021 from March 19, 2021 to April 15, 2021. The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Ashley Gonzales Advisory Vote.

12.04 Action to Approve Annual Software Maintenance and Support renewal for OnBase with Hyland Software Inc. The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Ashley Gonzales Advisory Vote.

12.05 Action to Approve Acceptance of Completion of Request for Proposal 578, Emergency Notification Solution. The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Ashley Gonzales Advisory Vote.

12.06 Action to Approve an Agreement with SHI International Corporation for Cloud Datacenter Hosting. The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Ashley Gonzales Advisory Vote.

12.07 Action to Approve a One-year Agreement for Trend Micro Security Software with Optiv Security Inc. The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Ashley Gonzales Advisory Vote.

12.08 Action to Approve Ratification of Supplemental Higher Education Emergency Relief Fund (HEERF) – Minority Serving Institutions – for Fiscal Year 2020-21. The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Ashley Gonzales Advisory Vote.

12.09 Action to Approve Ratification of New Contracts and Grants for Fiscal Year 2020-21. The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Ashley Gonzales Advisory Vote.

12.10 Action to Approve Training Contracts for Fiscal Year 2021-22. The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooh, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Ashley Gonzales Advisory Vote.

12.11 Action to Approve Monthly Budget Transfer Summary & Budget Amendment for the month of March 2021. The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooh, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Ashley Gonzales Advisory Vote.

12.12 Action to Approve Acceptance of Quarterly Financial Status Report, General Fund – Unrestricted (CCFS-311Q). The Chancellor recommends approval. Chair Chancer stated it would be helpful to include a narrative of funds in the report. Vice Chancellor El Fattal advised a final spreadsheet was added that shows detail. Information regarding grant/cares funding is not included as the report is for unrestricted funds only and would not be included in this item. Trustee Torres asked where in the budget process the Board could specifically ask for funds to go. Vice Chancellor El Fattal answered there is a budget calendar and further information will be provided to the Board.

13. Consent Calendar: Human Resources

13.01 Action to Approve the Establishment of an Office Assistant (Bilingual) Position at Oxnard College. The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooh, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Ashley Gonzales Advisory Vote.

13.02 Action to Approve/Ratify Personnel. The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooh, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Ashley Gonzales Advisory Vote.

14. Consent Calendar: Institutional Effectiveness

14.01 Action to Approve Moorpark College Curriculum. The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooh, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Ashley Gonzales Advisory Vote.

14.02 Action to Approve Ventura College Curriculum. The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooh, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Ashley Gonzales Advisory Vote.

15. Action: Trustees/Chancellor

15.01 Action to Approve Board Resolution in Support of Assembly Bill 927 (Medina). Community Colleges: Statewide Baccalaureate Degree Pilot Program. The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan

Mantooth, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Ashley Gonzales Advisory Vote.

15.02 Action to Approve Board Policy 2015 Student Member (reaffirmed). Administrative Procedure 2015 Student Member is provided for information. This item was tabled and moved to the May 25, 2021 Special Board Meeting.

15.03 First Reading: Proposed Board Policy 2310 Regular Meetings of the Board. This item was tabled and moved to the May 25, 2021 Special Board Meeting.

16. Action: Business and Administrative Services

16.01 Action to Approve District Withdrawal from the Joint Powers Authority Southern California Consortium for Community College Television, also known as Intelcom Intelligent Communications. The Chancellor recommends approval. Motion by Trustee Stan Mantooth, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Ashley Gonzales Advisory Vote.

17. Action: Human Resources

17.01 Action to Approve Employment Agreement - Moorpark College President. The Chancellor recommends approval. Trustees congratulated President Sokenu on his appointment. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Ashley Gonzales Advisory Vote.

18. Action: Institutional Effectiveness

18.01 Action to Approve Spring 2021 Candidates for Graduates and Certificates at Moorpark College. The Chancellor recommends approval. Motion by Trustee Stan Mantooth, second by Trustee Gabriela Torres. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Ashley Gonzales Advisory Vote.

18.02 Action to Approve Spring 2021 Candidates for Graduates and Certificates at Oxnard College. The Chancellor recommends approval. Motion by Trustee Stan Mantooth, second by Trustee Gabriela Torres. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Ashley Gonzales Advisory Vote.

18.03 Action to Approve Spring 2021 Candidates for Graduation and Certificates at Ventura College. The Chancellor recommends approval. Motion by Trustee Stan Mantooth, second by Trustee Gabriela Torres. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Ashley Gonzales Advisory Vote.

19. Trustee/Chancellor Reports

Trustee Mantooth urged the Board to make a commitment to get through the May 25, 2021 Special Board Meeting in an efficient and timely manner.

Trustee Perez commented on attending his first CCCT Board Meeting, congratulated President Sokenu, and strongly encouraged the Board to attend the May 20, 2021, CCLC Trustee Town Hall on diversity, equity, and inclusion.

Trustee Torres advised she is happy to be back in the Board Room for meetings and thanked Associate Vice Chancellor Watkins for his technical support.

Student Trustee Gonzales congratulated graduating students.

Vice Chair McKay thanked Board members for attending the CCLC Annual Trustees Conference and commented on the huge win of HEERF funds and the importance of writing to Congress.

Chair Chancer thanked everyone who assisted in bringing back Board Meetings to the District Office, Vice Chair McKay and Trustee Perez for their leadership, and referred to public comment on meeting recordings stating the Board will do whatever they can to salvage the deleted recordings.

19.01 Trustee Reports

19.02 Chancellor Report. Chancellor Gillespie thanked Student Trustee Gonzales for her support of students and urged the Board to attend the graduation drive-thru celebrations.

19.03 Future Board Items. Chair Chancer advised the Trustees to send any future items to himself or Vice Chair McKay.

19.04 Board of Trustees May 11, 2021 Meeting Evaluation. Vice Chair McKay proposed three questions should be prepared for the Board to answer during the meeting evaluation, Trustee Perez thought the meeting stayed on point.

20. Adjournment. Chair Chancer adjourned the meeting at 10:42 p.m.