

# Moorpark College Academic Senate Council Agenda

Tuesday April 5, 2022 2:30pm-4:00pm in CCCR and via [Zoom](#)

**Moorpark College Mission Statement:** *Grounded in equity, social justice, and a students first philosophy, Moorpark College values diverse communities. We empower learners from local, national, and global backgrounds to complete their degree, certificate, transfer, and career education goals. Through the integration of innovative instruction and customized student support, our programs are designed to achieve equitable outcomes.*

**The Academic Senate is an organization that primarily makes recommendations with respect to “academic and professional matters” defined as (Title 5 [§53200](#)):**

- (1) Curriculum, including establishing prerequisites and placing courses within disciplines
- (2) Degree and certificate requirements
- (3) Grading policies
- (4) Educational program development
- (5) Standards or policies regarding student preparation and success
- (6) District and college governance structures, as related to faculty
- (7) Faculty roles and involvement in accreditation processes, including self-study and annual reports
- (8) Policies for faculty professional development activities
- (9) Processes for program review
- (10) Processes for institutional planning and budget development
- (11) Other academic and professional matters as are mutually agreed upon between the governing board and the academic senate

All handouts are available on the [Academic Senate handout website](#)

**I) Public Comments**

(3-minute limit; please be in attendance before 2:30pm)

**II) Consent Agenda**

Consent agenda items will be approved in a single motion unless a senator requests separate action on a specific item or items.

A. Minutes from Mar 15, 2022

See handout on AS website

Consent Action item

**III) Student Report**

#### IV) Unfinished Business

##### A. Brown Act Teleconference Suspensions During a State of Emergency

New legislation modified the Brown Act, enabling virtual meetings during a state of emergency ([Gov code Section 54953](#)). Senate must agree that the emergency impacts the ability to meet safely in person and “make the findings” (reconsider emergency circumstances and its impact on meeting safely) every 30 days to continue virtual meetings.

No handout on AS website

Action item

##### B. Academic Senate Council and Standing Committee Representation Updates

Academic Senate Council ratifies the new faculty representatives on Council and all Standing Committees. There have only been administrator updates and are provided as information only. This is also a good time to remind everyone to have elections for representatives for Senate Council ([Senate By-Laws](#) Article VI Section C 3 on page 4) and all Standing Committees ([Moorpark College Participatory Governance Handbook](#) page 15) ideally before May 1 to be ratified at the final Senate Council of the semester on May 3.

See the [linked spreadsheet](#) on AS website

Information item

##### C. VCCCD Participatory Government Handbook

It has been some time since Senate Council provided input on the VCCCD Participatory Governance (PG) Handbook. It returns significantly updated to reflect input from across the district and changes in district committees and processes, hopefully providing more clarity. Senate Council is asked to review and support the PG Handbook and all of the work that went into this update.

See handout on AS website

Discussion item—first read

##### D. Credit for Prior Learning at Moorpark College

Credit for prior learning offers avenues for students to receive recognition for prior experiences. One example is credit by exam. Course equivalents to standardized exams as well as the option for departmental exams for credit have been established. Also included are options to receive credit for military service, industry credential or licensure, and a portfolio. Departments had an opportunity to provide input for what credit for prior learning looks like at Moorpark College. This comes to Senate Council for consideration after being recommended for adoption by the Curriculum Committee.

See [linked document](#) on SharePoint

Action item—second read

## V) New Business

### A. ACCJC Annual Report and Annual Fiscal Report

Annual reports submitted to the Accrediting Commission for Community and Junior Colleges (ACCJC) as part of the accreditation process. These reports are due by April 8, 2022 and include the institution-set standards. These reports require only the college president signature but are part of academic and professional matters (#7) and management has intentionally included Senate as part of the process. The joint EdCAP/Fiscal committee recommended support of these reports at its March 22 meeting.

See handouts on AS website

Action item

### B. Guidelines for Regular and Substantive Interaction

Update to previously adopted guidelines that reflect changing federal and state regulations and accreditation requirements. This document provides definitions for Distance Education (DE) and regular and substantive interaction, guidelines for meeting and exceeding these regulatory standards, and includes examples created by Moorpark faculty. The DE Committee recommended adoption of the proposed Regular and Substantive Interaction Guidelines at its March 23 meeting.

See handout on AS website

Action item—first read

### C. Digital Tools Recommendations

A number of software packages were adopted with the rapid switch to online learning due to COVID-19. An analysis of these digital tools informed the recommendations made by the DE Committee at its March 23 meeting to continue campus support and funding for Cranium Café and to discontinue campus support and funding for both Proctorio and Labster.

See handout on AS website

Action item—first read

### D. Academic Senate Annual Awards

Council holds its Annual Awards to recognize the exceptional contributions made by so many at Moorpark College. We revisit our process documents for these awards to be celebrated at the May 9 campus update.

See handouts on AS website

Action item—first read

### E. Academic Senate for California Community Colleges (ASCCC) 2022 Spring Plenary Resolutions

Current drafts of resolutions to be considered by the full body of the statewide Academic Senate at the 2022 Spring Plenary Apr 7-9 that will inform and guide the

actions of the ASCCC executive members. The AB705/AB1705 related resolutions (3.04, 6.03, 6.04, 6.05) will likely generate significant discussion. Also for consideration are the new disciplines Asian American Studies and Native American/American Indian Studies. Please send any comments and viewpoints on any of the resolutions to Erik Reese, [ereese@vcccd.edu](mailto:ereese@vcccd.edu), serving at the voting delegate for Moorpark College.

See handout on AS website

Discussion item

#### F. DAC Position Requests

The District Administrative Center (DAC) is requesting 15 new positions for a total cost of \$2.4 million. This roughly corresponds to a change in the budget allocation model from 7.1% to 8.3% for the DAC component. Many areas are understaffed districtwide, and the DAC is no exception. The district has provided a prioritized list of positions and included additional information on how each position benefits the colleges. In addition, the cumulative effect on the DAC component of the budget allocation model is provided for the ranked list of positions. At the bottom of that page is Vice Chancellor El Fattal's proposal of a DAC increase from 7.1% to 7.5% for the 2022-23 fiscal year and 8% in the 2023-24 fiscal year. The District Council on Administrative Services (DCAS) will likely vote on the DAC component to the budget allocation model at its April 21 meeting. Which positions does Senate think will best support Moorpark College and what is Senate's recommendation?

See handouts on AS website

Discussion item

#### G. Institutional Self-Evaluation Report (ISER) Review

An incredible amount of work was performed all across campus and the district last semester to make progress on Moorpark's Institutional Self-Evaluation Report (ISER) for accreditation. We continue reviewing and providing input on a few standards that are accessible in the [accreditation SharePoint](#):

- [II.B.1 \(File\)](#) Library and Learning Support Services—General
- [IV.B.1 \(File\)](#) CEO—Primary Responsibility
- [IV.C.2 \(File\)](#) Governing Board—Collective Entity
- [IV.C.4 \(File\)](#) Governing Board—Independent Body

See handouts on AS website and/or the above links

Discussion item

#### H. Future Agenda Items

What academic and professional matters would the Academic Senate Council like to discuss in future meetings?

- Online camera and microphone guidelines/best practices for MC

No handouts on AS website

Discussion item

**VI) Reports**

- A. Officer reports
- B. Faculty Liaison Reports
- C. Standing Committee Co-Chair Reports  
See handout on AS website for co-chair and liaison reports

**VII) Announcements**

- A. ASCCC 2022 Spring Plenary Session – Hybrid Event – [Apr 7-9](#)
- B. Board of Trustees Meeting – Tue Apr 12
- C. FACCC/ASCCC Legislative and Advocacy Training– [Tue Apr 26 6-8pm](#)
- D. FACCC/ASCCC Legislative and Advocacy Training– [Tue May 24 6-8pm](#)

**VIII) Adjournment**

Senate will provide to individuals with disabilities reasonable modification or accommodation including an alternate, accessible version of all meeting materials, consistent with Executive Order N-29-20 and Government Code sections 54953.2, 54954.1, 54954.2, and 54957.5. To request an accommodation, please contact the Senate Treasurer [rbennington@vccd.edu](mailto:rbennington@vccd.edu) by 5pm the Sunday before the meeting of interest.

ACADEMIC SENATE COUNCIL REPRESENTATIVES 2021 – 2022

POSITION	NAME	POSITION	NAME
ASC President	Erik Reese	Library	Danielle Kaprelian
ASC Vice President	Tiffany Pawluk	Life Sciences	Jazmir Hernandez Audrey Chen
ASC Secretary	Nicole Block	Mathematics	Marcos Enriquez Rena Petrello
ASC Treasurer	Ruth Bennington	Media Art / Comm Studies	Jenna Patronete Jamie Whittington- Studer
ACCESS	Jolie Herzig Silva Arzunyan	Performing Arts	Nathan Bowen
Athletics	Matt Crater Mike Stuart	Physics / Ast / Engr / CS	Chrystin Green Scarlet Relle
Behavioral Sciences	Dani Vieira Kari Meyers	Social Sciences	Matthew Morgan Susan Kinkella Rex Edwards
Business Administration	Reet Sumal	Student Health Center	Allison Case Barton Silva Arzunyan
Chemistry / Earth Sciences	Roger Putnam Rob Keil	Visual Arts	Cynthia Minet Erika Lizée
Child Development	Cindy Sheaks- McGowan Shannon Coulter	World Languages	Perry Bennett Alejandra Valenzuela
Counseling	Chuck Brinkman Jodi Dickey	Part-time Faculty Representative	Felix Masci Dan Darby
EATM	Gary Wilson Brenda Woodhouse	AFT Representative (non-voting)	Hugo Hernandez
English / ESL / HUM	Sydney Sims Jerry Mansfield	CTE Liaison (non-voting)	Trevor Hess
EOPS	Marnie Melendez Angie Rodriguez	GP Liaison (non-voting)	Nenagh Brown Kellie Porto-Garcia
Health Education / Kinesiology	Adam Black	Student Liaison (non-voting)	Priscilla Saerang
Health Sciences	Jamee Maxey	Committee Co-Chairs (non-voting)	