Moorpark College Academic Senate Council Agenda

Tuesday May 3, 2022 2:30pm-4:00pm in CCCR and via Zoom

Moorpark College Mission Statement: *Grounded in equity, social justice, and a students first philosophy, Moorpark College values diverse communities. We empower learners from local, national, and global backgrounds to complete their degree, certificate, transfer, and career education goals. Through the integration of innovative instruction and customized student support, our programs are designed to achieve equitable outcomes.*

The Academic Senate is an organization that primarily makes recommendations with respect to "academic and professional matters" defined as (Title 5 [§53200](§53200)):

(1) Curriculum, including establishing prerequisites and placing courses within disciplines
(2) Degree and certificate requirements
(3) Grading policies
(4) Educational program development
(5) Standards or policies regarding student preparation and success
(6) District and college governance structures, as related to faculty
(7) Faculty roles and involvement in accreditation processes, including self-study and annual reports
(8) Policies for faculty professional development activities
(9) Processes for program review
(10) Processes for institutional planning and budget development
(11) Other academic and professional matters as are mutually agreed upon between the governing board and the academic senate

All handouts are available on the Academic Senate handout website

I) **Public Comments**
(3-minute limit; please be in attendance before 2:30pm)

II) **Consent Agenda**
Consent agenda items will be approved in a single motion unless a senator requests separate action on a specific item or items.

A. Minutes from Apr 19, 2022
See handout on AS website
Consent Action item

B. Academic Senate Council and Standing Committee Representation Updates
Academic Senate Council ratifies the new faculty representatives on Council and all Standing Committees. This is also a good time to remind everyone to have elections for

representatives for Senate Council (Senate By-Laws Article VI Section C 3 on page 4) and all Standing Committees (Moorpark College Participatory Governance Handbook page 15) ideally before April 29 to be ratified at the final Senate Council of the semester on May 3. These updates will be effective August 1.
See handout on AS website
Consent Action item

III)   **Student Report**

IV)   **Unfinished Business**
   A. DAC Position Requests Update
   After collegial consultation during the April 21 meeting of the District Council on Administrative Services (DCAS), the recommendation is to increase the percentage of the total budget going to the District Administrative Center (DAC) from 7.1% to 7.3% in the budget allocation model.
   No handout on AS website
   Information item

   B. Digital Tools Recommendations
   A number of software packages were adopted with the rapid switch to online learning due to COVID-19. An analysis of these digital tools informed the recommendations made by the DE Committee at its March 23 meeting to continue campus support and funding for Cranium Café and to discontinue campus support and funding for both Proctorio and Labster.
   See handout on AS website
   Action item—second read

V)   **New Business**
   A. Academic Senate Summer Business
   The Academic Senate President requests that Council confers its authority upon the position to continue working on behalf of faculty on all academic and professional matters over the summer months until the reconvening of Council in the Fall.
   No handout on AS website
   Action item

B. Academic Senate Annual Awards—Ratification of Recipients

Council holds its Annual Awards to recognize the exceptional contributions made by so many at Moorpark College. Senate Council ratifies the annual award recipients to be celebrated at the May 9 campus update.

No handout on AS website

Action item—first read

C. Call for Nominations for Professional Development (PD) Committee Faculty Co-chair for the Fall 2022 Semester Only

Due to sabbaticals, the PD Committee will be without a faculty co-chair for the Fall 2022 semester. Council seeks nominations for a faculty co-chair to lead the PD Committee in the Fall semester. PD meets on the third Wednesday of the month 2:30pm-4:00pm.

No handout on AS website

Discussion item

D. Professional Development (PD) Committee Charter Update

The PD Committee voted to update its charter during its September meeting, adding an additional item focused on the equity work at the college. This now comes to Council as a recommendation from the PD Committee. Adoption of changes to the Participatory Governance Handbook requires approval of the Associated Students, Classified Senate, Academic Senate, and the college president.

See handout on AS website

Action item—first read

E. Proposed Integrated Planning Committee

At its Mar 22 meeting, the joint EdCAP/Fiscal Committee voted to recommend a new Integrated Planning Committee (IPC) that would dissolve both of the current committees and create this new committee. The IPC draft charge and membership were approved at its Apr 28 meeting and comes to Council as a recommendation. Adoption of changes to the Participatory Governance Handbook requires approval of the Associated Students, Classified Senate, Academic Senate, and the college president.

See handout on AS website

Action item—first read

F. Academic Senate Goals and Accomplishments

Reflection on the work performed this academic year in relation to the goals adopted at the beginning of the 2021-2022 academic year. Please contribute to the list of accomplishments before formal vote at Senate Council. The goals and accomplishments of Senate Council and all Standing Committees are sent to the college president.

See handout on AS website

Action item—first read

G. Faculty Prioritization Workgroup

Update from the faculty prioritization workgroup for Council to review, discuss, and provide input and guidance on the progress thus far.
See handouts on AS website
Discussion item

H. Constitution & By-Laws Workgroup

Update from the constitution and by-laws workgroup to review, discuss, and provide input and guidance on the progress thus far.
No handout on AS website
Discussion item

I. Academic Senate for California Community Colleges (ASCCC) 2022 Spring Plenary Summary

Summary of resolutions passed at the ASCCC 2022 Spring Plenary and key themes. Attendees will share their experience and impressions.
See handout on AS website
Discussion item

J. Participatory Governance Committee Evaluations

As part of our effort for continuous improvement Senate and its standing committees perform committee evaluations. We take a few minutes to complete the evaluation.
See evaluation link
Activity item

K. Honorary Resolution

Council takes a few moments to recognize the work of an individual for their advocacy of academic and professional matters.
No handout on AS website
Action item

L. Future Agenda Items

What academic and professional matters would the Academic Senate Council like to discuss in future meetings?
No handout on AS website
Discussion item

VI)   Information Items

   A. Academic Senate Budget Update

     Final budget update of the semester.
     See handout on AS website
     Information item

   B. Academic Senate Scholarship Recipients

     Council voted to offer four $500 scholarships this year to the following recipients:
- James Gallant
- Mekayla Hipolito
- Olivia Holland
- Juliana Ortiz

     No handout on AS website
     Information item

   C. IEPI PRT Institutional Innovation and Effectiveness Plan Progress Report

     The Institutional Effectiveness Partnership Initiative (IEPI) Partnership Resource Teams (PRT) Institutional Innovation and Effectiveness Plan progress report was submitted, with the "status" column on the right updated. The PRT will visit Moorpark virtually on May 5 for a follow up to discuss progress made thus far.
     See handout on AS website
     Information item

   D. Program Plan Summary

     Summary of the program review process for the 2021-2022 academic year from the office of the Vice President of Academic Affairs.
     See handout on AS website
     Information item

   E. Curriculum on the May 11 Board of Trustees Agenda

     Moorpark College curriculum that will be considered by the board at the May 11, 2022 board of trustees meeting.
     See handout on AS website
     Information item

   F. FTCAP Prioritized Resource Requests

     The Committee on Accreditation and Planning—Facilities and Technology (FTCAP) has prioritized the resource requests from program plans that fall under its purview. These prioritized lists are recommendations to management. FAWG, TRAWG, and PAWG are

workgroups that focus on facilities, technology, and planning, respectively. The final list of funded items is posted on the Planning at Moorpark College website.
See handouts on AS website
Information item

VII)   Reports

A. Officer reports

B. Faculty Liaison Reports

C. Standing Committee Co-Chair Reports

See handout on AS website for co-chair and liaison reports

VIII)   Announcements

A. Board of Trustees Meeting – Tue May 11

B. Moorpark College Graduation – Fri May 20 5pm

C. FACCC/ASCCC Legislative and Advocacy Training– Tue May 24 6-8pm

D. Board of Trustees Meeting – Tue June 14

E. ASCCC Faculty Leadership Institute – June 16-18 (Hybrid)

F. ASCCC Curriculum Institute – July 6-9 (Hybrid)

IX)   Adjournment

Senate will provide to individuals with disabilities reasonable modification or accommodation including an alternate, accessible version of all meeting materials, consistent with Executive Order N-29-20 and Government Code sections 54953.2, 54954.1, 54954.2, and 54957.5. To request an accommodation, please contact the Senate Treasurer rbennington@vcccd.edu by 5pm the Sunday before the meeting of interest.

ACADEMIC SENATE COUNCIL REPRESENTATIVES 2021 – 2022

POSITION	NAME	POSITION	NAME
ASC President	Erik Reese	Library	Danielle Kaprelian
ASC Vice President	Tiffany Pawluk	Life Sciences	Jazmir Hernandez Audrey Chen
ASC Secretary	Nicole Block	Mathematics	Marcos Enriquez Rena Petrello
ASC Treasurer	Ruth Bennington	Media Art / Comm Studies	Jenna Patronete Jamie Whittington-Studer
ACCESS	Jolie Herzig Silva Arzunyan	Performing Arts	Nathan Bowen
Athletics	Matt Crater Mike Stuart	Physics / Ast / Engr / CS	Chrystin Green Scarlet Relle
Behavioral Sciences	Dani Vieira Kari Meyers	Social Sciences	Matthew Morgan Susan Kinkella Rex Edwards
Business Administration	Reet Sumal	Student Health Center	Allison Case Barton Silva Arzunyan
Chemistry / Earth Sciences	Roger Putnam Rob Keil	Visual Arts	Cynthia Minet Erika Lizée
Child Development	Cindy Sheaks-McGowan Shannon Coulter	World Languages	Perry Bennett Alejandra Valenzuela
Counseling	Chuck Brinkman Jodi Dickey	Part-time Faculty Representative	Felix Masci Dan Darby
EATM	Gary Wilson Brenda Woodhouse	AFT Representative (non-voting)	Hugo Hernandez
English / ESL / HUM	Sydney Sims Jerry Mansfield	CTE Liaison (non-voting)	Trevor Hess
EOPS	Marnie Melendez Angie Rodriguez	GP Liaison (non-voting)	Nenagh Brown Kellie Porto-Garcia
Health Education / Kinesiology	Adam Black	Student Liaison (non-voting)	Priscilla Saerang
Health Sciences	Jamee Maxey	Committee Co-Chairs (non-voting)	