

ART M80: INTERNSHIP IN ART

Originator

elizee

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College

Moorpark College

Discipline (CB01A)

ART - Art

Course Number (CB01B)

M80

Course Title (CB02)

Internship in Art

Banner/Short Title

Internship in Art

Credit Type

Credit

Start Term

Fall 2023

Catalog Course Description

Provides on-the-job learning to develop effective work habits, attitudes, and career awareness in paid or unpaid internships that are related to the discipline. Involves the development and documentation of learning objectives and the completion of an internship paper, presentation, or project. Includes both workplace supervisor and faculty adviser feedback and/or written evaluations.

Course Credit Limitation: To take this course, contact the Career Transfer Center. Requires orientation session. Students receive one unit of credit for each 60 hours unpaid or 75 hours paid work. May enroll in up to 4 units a semester with a maximum of 16 total units of any type of work experience.

Taxonomy of Programs (TOP) Code (CB03)

4932.00 - *General Work Experience

Course Credit Status (CB04)

D (Credit - Degree Applicable)

Course Transfer Status (CB05) (select one only)

B (Transferable to CSU only)

Course Basic Skills Status (CB08)

N - The Course is Not a Basic Skills Course

SAM Priority Code (CB09)

D - Possibly Occupational

Course Cooperative Work Experience Education Status (CB10)

C - Is Part of a Cooperative Work Experience Education Program

Course Classification Status (CB11)

Y - Credit Course

Educational Assistance Class Instruction (Approved Special Class) (CB13)

N - The Course is Not an Approved Special Class

Course Prior to Transfer Level (CB21)

Y - Not Applicable

Course Noncredit Category (CB22)

Y - Credit Course

Funding Agency Category (CB23)

Y - Not Applicable (Funding Not Used)

Course Program Status (CB24)

1 - Program Applicable

General Education Status (CB25)

Y - Not Applicable

Support Course Status (CB26)

N - Course is not a support course

Field trips

Will not be required

Grading method

(L) Letter Graded

Alternate grading methods

(O) Student Option- Letter/Pass

(P) Pass/No Pass Grading

Does this course require an instructional materials fee?

No

Repeatable for Credit

Yes

Number of times a student may enroll in this course

4

Specify the Title 5 justification for repeatability

Cooperative Work Experience Education (§ 55253)

Justification for Repeatability

This is a cooperative work experience education course, and is therefore repeatable up to 16 units as provided in Title 5, Section 55253.

Is this course part of a family?

No

Units and Hours

Carnegie Unit Override

Yes

In-Class

Lecture

Activity

Laboratory

Total in-Class

Total in-Class

Outside-of-Class

Internship/Cooperative Work Experience

Paid

Minimum Paid Internship/Cooperative Work Experience Hours

75

Maximum Paid Internship/Cooperative Work Experience Hours

300

Unpaid

Minimum Unpaid Internship/Cooperative Work Experience Hours

60

Maximum Unpaid Internship/Cooperative Work Experience Hours

240

Total Outside-of-Class

Total Outside-of-Class

Total Student Learning

Total Student Learning

Total Minimum Student Learning Hours

60

Total Maximum Student Learning Hours

300

Minimum Units (CB07)

1

Maximum Units (CB06)

4

Prerequisites

Completion of or concurrent enrollment in one course in the discipline and instructor approval

Student Learning Outcomes (CSLOs)**Upon satisfactory completion of the course, students will be able to:**

- | | |
|---|---|
| 1 | Develop on-the-job learning objectives that demonstrate new and expanded learning at the work site that directly relate to the student's educational or occupational goal (major or career). |
| 2 | Demonstrate successful workplace human dynamics, which may include: working as part of a team, following implicit and explicit instructions including company policies and procedures, and practicing work ethics. |
| 3 | Demonstrate appropriate work skills such as communication, problem solving, decision making, teamwork, self-management, initiative, and/or technical skills that are gained as a result of new and expanded learning at the worksite. |
| 4 | Organize and maintain occupational work experience records, including time sheets, a consultation record, and learning objective proposals, evaluation, and documentation. |

- 5 Appraise and evaluate the occupational work experience situation as it applies to the student's educational or occupational goals (major or career) in written or verbal format in the form of a paper, project, or presentation

Course Objectives

Upon satisfactory completion of the course, students will be able to:

- | | |
|---|--|
| 1 | develop on-the-job learning objectives that demonstrate new and expanded learning at the work site that directly relate to their educational goal (major). |
| 2 | demonstrate successful workplace human dynamics, which may include working as part of a team, following implicit and explicit instructions including company policies and procedures, and practicing work ethics. |
| 3 | demonstrate appropriate work skills such as communication, problem solving, decision-making, teamwork, self-management, initiative, and/or technical skills that are gained as a result of new and expanded learning at the work site. |
| 4 | organize and maintain occupational work experience records, including time sheets, a consultation record, and learning objective proposals, evaluation, and documentation. |
| 5 | appraise and evaluate the occupational work experience situation as it applies to their educational goal (major) in written or verbal format which will take the form of a paper, project, or presentation. |

Course Content

Lecture/Course Content

Not applicable.

Laboratory or Activity Content

- 5% Formulate learning objectives
- 30% Construct a demonstration of new and expanded learning experiences that occurred at the worksite
- 40% Engage in occupational work experience
- 10% Maintain and update work experience records
- 15% Manage work experience project through collaboration with faculty adviser and job-site supervisor

Methods of Evaluation

Which of these methods will students use to demonstrate proficiency in the subject matter of this course? (Check all that apply):

Written expression
Skills demonstrations

Methods of Evaluation may include, but are not limited to, the following typical classroom assessment techniques/required assignments (check as many as are deemed appropriate):

Individual projects
Oral analysis/critiques
Oral presentations
Portfolios
Problem-solving homework
Skills demonstrations
Written analyses
Other (specify)
Projects
Participation
Reports/Papers/Journals

Other

Written evaluation and personal consultation with both industry and supervisor and faculty adviser. Evaluation of final forms packet with Learning Objective Contract, Employer Acknowledgement Letter, Learning Objectives Summary and Evaluation, Time Sheet, Consultation Record, Learning Objectives Documentation, Program Evaluation, Problem-solving and analysis of results in a job-related environment.

Instructional Methodology

Specify the methods of instruction that may be employed in this course

Distance Education

Describe specific examples of the methods the instructor will use:

The instructor will use audio-visual presentations, discussions, lectures, demonstrations, and computer-aided presentations and other methods to effectively teach concepts in art.

Representative Course Assignments

Writing Assignments

Write a personal resume and cover letter related to the internship experience.

Write learning objectives for the respective internship.

Prepare a paper detailing the internship experience.

Develop and write a statement of personal philosophy on a given topic related to the internship.

Write a reflective journal related to the internship.

Critical Thinking Assignments

Analysis of the emerging trends at the internship worksite. For example, students will look critically at the work environment and analyze new trends in the arts.

Analysis of how information should be communicated to the public. For example, students will evaluate communication tactics used in the work setting and assess whether they deliver information successfully.

Analysis of data. For example, students will review data on the worksite and evaluate the company or institution's performance.

Reading Assignments

Read textbook case studies to broaden the understanding of arts organizations and their management.

Read an Art-related journal article, and/or periodicals to learn about Art practices in the business environment.

Skills Demonstrations

Appropriate skills demonstrations may vary depending on the work experience position.

Problem-Solving and Other Assignments (if applicable)

Problem solving skills may vary depending on the work experience position.

Outside Assignments

Representative Outside Assignments

Appropriate outside assignments may vary depending on the work experience position.

District General Education

A. Natural Sciences

B. Social and Behavioral Sciences

C. Humanities

D. Language and Rationality

E. Health and Physical Education/Kinesiology

F. Ethnic Studies/Gender Studies

Course is CSU transferable

Yes

CSU Baccalaureate List effective term:

F1998

CSU GE-Breadth

Area A: English Language Communication and Critical Thinking

Area B: Scientific Inquiry and Quantitative Reasoning

Area C: Arts and Humanities

Area D: Social Sciences

Area E: Lifelong Learning and Self-Development

Area F: Ethnic Studies

CSU Graduation Requirement in U.S. History, Constitution and American Ideals:

IGETC

Area 1: English Communication

Area 2A: Mathematical Concepts & Quantitative Reasoning

Area 3: Arts and Humanities

Area 4: Social and Behavioral Sciences

Area 5: Physical and Biological Sciences

Area 6: Languages Other than English (LOTE)

Textbooks and Lab Manuals

Resource Type

Other Resource Type

Description

Written or online materials relevant to the organization and operation of the workplace or work assignment.

Library Resources

Assignments requiring library resources

Research, using the Library's print and online resources.

Sufficient Library Resources exist

Yes

Example of Assignments Requiring Library Resources

Research on appropriate topics related to the area of work using the Library's print and online resources.

Distance Education Addendum

Definitions

Distance Education Modalities

100% online

Faculty Certifications

Faculty assigned to teach Hybrid or Fully Online sections of this course will receive training in how to satisfy the Federal and state regulations governing regular effective/substantive contact for distance education. The training will include common elements in the district-supported learning management system (LMS), online teaching methods, regular effective/substantive contact, and best practices.

Yes

Faculty assigned to teach Hybrid or Fully Online sections of this course will meet with the EAC Alternate Media Specialist to ensure that the course content meets the required Federal and state accessibility standards for access by students with disabilities. Common areas for discussion include accessibility of PDF files, images, captioning of videos, Power Point presentations, math and scientific notation, and ensuring the use of style mark-up in Word documents.

Yes

Regular Effective/Substantive Contact

100% online Modality:

Method of Instruction	Document typical activities or assignments for each method of instruction
Other DE (e.g., recorded lectures)	Recorded lectures, Narrated Slides, Screencasts, Instructor created content, Discussions, 3rd Party (Publisher) Tools, Websites and Blogs, Multimedia (YouTube, Films on Demand, 3CMedia, Khan Academy, etc.)
Asynchronous Dialog (e.g., discussion board)	Regular Asynchronous discussion boards will be used to encourage discussion among students where they can compare and contrast/discuss /identify and analyze elements of course outcomes. Other Discussion boards will also be used for Q&A, and general class discussion by students and the instructor to facilitate student learning outcomes.
Synchronous Dialog (e.g., online chat)	Communication, Online office hours, Online group discussions.
E-mail	Email, class announcements and tools such as "Message Students Who" and "Assignment Comments" in Canvas will be used to regularly communicate with all students to clarify class content, remind of upcoming assignments, and provide immediate feedback to students on coursework to facilitate student learning outcomes. Students will be given multiple ways to email instructor through Canvas inbox and faculty provided email account through their own canvas email and school email.

Primary Minimum Qualification

ART

Review and Approval Dates

Department Chair

11/02/2022

Dean

11/04/2022

Technical Review

02/02/2023

Curriculum Committee

2/7/2023

DTRW-I

MM/DD/YYYY

Curriculum Committee

MM/DD/YYYY

Board

MM/DD/YYYY

CCCCO

MM/DD/YYYY

Control Number

CCC000629439

DOE/accreditation approval date

MM/DD/YYYY