

Moorpark College Foundation
Bi-Monthly Board Meeting
8:00am, June 6, 2018
A-138, Moorpark College

MINUTES

MCF Board of Directors Present:

- | | | | |
|---|--|--|--|
| <input type="checkbox"/> Phil Adler | <input checked="" type="checkbox"/> Dana Apple (C) | <input checked="" type="checkbox"/> Antonio Castro | <input type="checkbox"/> Charles Champion |
| <input checked="" type="checkbox"/> Scott Farrenkopf | <input checked="" type="checkbox"/> Jill Haney | <input type="checkbox"/> Tom Harris | <input type="checkbox"/> Michael Hoffman |
| <input checked="" type="checkbox"/> Bill Klepper | <input checked="" type="checkbox"/> Wendy Mayea | <input type="checkbox"/> David Pollock | <input checked="" type="checkbox"/> Luis Sanchez |
| <input checked="" type="checkbox"/> Sylvia Sullivan(VC) | <input type="checkbox"/> Randy Sundeen | <input checked="" type="checkbox"/> Tim Weaver | |

Staff Members (Ex-Officio) Present:

- | | | | |
|--|---|--|---|
| <input checked="" type="checkbox"/> Silvia Barajas(T) | <input checked="" type="checkbox"/> Amanuel Gebru | <input checked="" type="checkbox"/> James Schuelke | <input checked="" type="checkbox"/> Julius Sokenu |
| <input checked="" type="checkbox"/> Tracy Stewart (FC) | | | |

C=Chair, VC=Vice Chair, T=Treasurer, MAL=Member-At-Large, EC=Executive Coordinator

- I. **Meeting called to order by Luis Sanchez at 8:03am.** The following guest was in attendance:
Gilbert Downs (Classified Senate).
- II. **APPROVAL OF MINUTES**
April 4, 2018 minutes were approved as written.
- III. **COLLEGE PRESIDENT'S REPORT**
President Sanchez shared his enthusiasm for the new direction of the Foundation with the pending election. He also shared that he is still awaiting the governor's proposed budget for community colleges throughout the state. He stated that a Leadership Team is developing a framework for the college's next ten years. The group will identify goals and determine what is practical. He went on to say that summer enrollment is up from this time a year ago. However, it is still too early to measure fall enrollment at this time. VP Amanuel Gebru shared that on Tuesdays throughout summer, registration is being held for high school seniors. During these sessions, students and their parents are touring the campus and counselors are available to help students enroll for classes all in the same day.
- IV. **DIRECTOR OF ADVANCEMENT REPORT**
James Schuelke, Director of Advancement, reported that Saturday, September 8th will be the Foundation Board Retreat led by Geoff Green from the Santa Barbara City College Foundation. The retreat will allow us to develop an action plan and identify goals for the Foundation. A conference call with the Executive Committee and Mr. Green will take place prior to the retreat.

James also reported on the progress of the Foundation's LinkedIn account and thanked Scott Farrenkopf for cleaning-up the Foundation's page. He also recommended that all Board members follow this account, as donors tend to look into social media accounts prior to making donations.
- V. **FOUNDATION COORDINATOR'S REPORT**
Foundation Coordinator Tracy Stewart reported on the following:
 - A. **Cal Cup**
Tracy reported that Cal Cup weekend was a great success. Profits were down a bit this year; however, we were able to raise our bottom line thanks to our Foundation members volunteering instead of having to hire workers. We raised approximately \$800 more than last year, bringing our total net to close to \$5,000. Tracy went on to thank Tim Weaver,

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Randy Sundeen, Gilbert Downs, and Mara Rodrigues for their help. President Sanchez mentioned that this would be the Foundation's last year hosting the beer garden at Cal Cup, as the Board of Trustees will no longer allow the College or its affiliates to host fundraisers based solely on alcohol sales.

B. Community Yard Sale

Tracy shared that planning and preparation for the Community Yard Sale & Artisan Fair is underway. The event will be held on Saturday, June 23, 2018 from 9am-12pm in Parking Lot B. Currently, we have 5 artisans and 2 community vendors. Tracy shared that advertisements will be placed in the Acorn for both Moorpark and Simi Valley markets, flyers will be posted around town, announcement will be placed on MC marquee, banners will be placed, she has also reached out to local art associations and Etsy seeking interest. We have confirmation for one food truck, Matt's Coffee, being on site the day of the event. Tracy asked the Board for help promoting the event. She will be forwarding the event flyer to all to share.

C. Golf Classic

Tracy reported that planning is underway for the upcoming Golf Classic on Thursday, July 19, 2018 at Moorpark Country Club. Ticket costs will be \$175 per golfer and sponsorship opportunities are available. There was brief discussion regarding those who don't golf and would like to attend the dinner. It was decided that we add a table sponsor price of \$500 for businesses and/or players to purchase a table of 10 for the dinner. Bill Klepper, Event Chair, reminded the Board that all members should be participating either by hosting, bringing in or sponsoring a team. Tracy will be forwarding the event flyer and brochure to all to share.

VI. REVISION OF BYLAWS

Tracy Stewart reported that in order to complete the filing of the Statement of Information with the Secretary of State, an amendment to the Bylaws is needed. As currently written, the President/CEO is also the Secretary, which the State of California will not accept. Therefore, the Foundation is in need of a Secretary to handle this position, and a change to the Bylaws will need to reflect that.

In addition to amending the Secretary position, changes to both the Election of Officers and the Executive Committee will also need to be amended. Tracy will prepare those changes and forward them to the Board.

VII. ELECTION OF OFFICERS

Bill Klepper nominated Jill Haney as Chair and Dana Apple seconded the motion. A handwritten vote was conducted. Motion carried with eight yays and no abstentions.

Jill Haney nominated Bill Klepper as Secretary and Scott Farrenkopf seconded the motion. A handwritten vote was conducted. Motion carried with seven yays and 1 abstention.

VIII. PENDING BUSINESS

A. Executive Committee – There are currently two member-at-large positions available on the Executive Committee. Jill reached out to David Pollock, Scott Farrenkopf, and Tim Weaver to determine their interest in serving on this Committee, they are all interested in serving. Tracy Stewart pointed out that the Bylaws read two members-at-large. It was suggested that an additional change to the Bylaws read "not less

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than two members-at-large", which will allow all three gentlemen to join the committee. Jill Haney moved the motion and Dana Apple seconded the motion. Motion carried.

IX. NEW BUSINESS

- A. Jill Haney thanked the Board for voting her in as incoming chair. She shared her vision for a signature event, expanding the Board, Bylaw enforcement, and a long-term vision for the Board as a whole. Jill also thanked Silvia and her team, and everyone at Moorpark College who helped to make the Gator Run a great success. The Simi Rotary hosted their annual event here for the first time on Sunday, May 20th.
- B. Sylvia Sullivan recommended hosting an alumni faculty/student fund drive. President Sanchez agreed and said it might be part of redesigning the President's Circle.

X. Adjourn at 9:00am

NEXT SCHEDULED BOARD MEETING: Wednesday, August 1, 2018, 8-9:30am, A-138