

Moorpark College Foundation  
Bi-Monthly Board Meeting  
8:00 am, Wednesday, September 28, 2016  
EATM Room 204, Moorpark College

**MINUTES**

**MCF Board of Directors Present:**

- |  |   |  |   |
|--|---|--|---|
| <input type="checkbox"/> Elad Goren                    | <input checked="" type="checkbox"/> David Pollock         | <input type="checkbox"/> Roberta Isaeff        | <input checked="" type="checkbox"/> Steve Binder    |
| <input type="checkbox"/> Tom Harris                    | <input checked="" type="checkbox"/> Silvia Sullivan (MAL) | <input type="checkbox"/> Luis P. Sanchez       | <input checked="" type="checkbox"/> Darlene Melby   |
| <input checked="" type="checkbox"/> Dana Apple (Chair) | <input type="checkbox"/> Dorina Timbol                    | <input checked="" type="checkbox"/> Jill Haney | <input checked="" type="checkbox"/> Scott Wilk, Jr. |
| <input checked="" type="checkbox"/> Michael Hoffman    | <input checked="" type="checkbox"/> Phil Adler            | <input type="checkbox"/> Doug Conant           | <input type="checkbox"/> Tim Gray                   |
| <input checked="" type="checkbox"/> Scott Farrenkopf   |   |  |   |

**C=Chair, VC=Vice Chair, T=Treasurer, MAL=Member-At-Large, ED=Executive Director**

**Staff Members (Ex-Officio) Present:**

- |  |  |  |   |
|--|--|--|---|
| <input checked="" type="checkbox"/> David Mirisch (ED) | <input checked="" type="checkbox"/> Silvia Barajas | <input type="checkbox"/> Julius Sokenu | <input checked="" type="checkbox"/> Tracy Stewart |
|--|--|--|---|

**I. Meeting called to order by Chair Dana Apple at 8:08 am**

**II. MINUTES**

Minutes were approved as read.

**III. COLLEGE PRESIDENT'S REPORT**

Vice President Silvia Barajas presented a brief report of the campus, starting with the current accreditation process that is taking place on campus. Final results of the accreditation will be made available around end of October. VP Barajas also discussed the new Ventura Country College District building in Camarillo, and made mention of EATM's Annual Rendezvous at the Zoo on October 13<sup>th</sup>. This year's honorees are Dr. Kim Hoffmans and Dr. Laurie Marker.

**IV. Executive Director Report**

Executive Director Mirisch opened by asking the Board for potential new Board members.

**A. Status of Foundation**

Executive Director Mirisch mentioned he needs help making connections with local corporations who might have an interest in partnering with the college on naming rights. Guitar Center is the first local corporation he will be approaching. He mentioned that the events we are currently doing are more "friend-raisers" than fund raisers, and that he hopes naming-rights will bring in larger dollars.

**B. Introduction of Proposed New Board Member**

Wendy Mayea, Assistant Director, Student Support Services, Simi Valley Unified School District introduced herself, and shared her background and interest in being on the Foundation Board. Ms. Mayea was excused from the room, as a vote was taken on her election to the Board. Discussion was held about her nomination status, and the conflicting nomination process in the Bylaws. There is a discrepancy in the process as a whole. Scott Farrenkopf moved to accept Ms. Mayea to the Foundation Board of Directors commencing at the December Board meeting, Michael Hoffman seconded the motion. Motion carried unanimously.

**C. President's Circle**

No report given.

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**D. Project Reports**

Director David Pollock discussed the Moorpark Promise. He shared the goal is to begin accepting applications for the 2017 fall semester. Executive Director Mirisch discussed the Presidential Breakfast's with the first one being held on November 18<sup>th</sup>. Bruce Steinsile will be speaking, and mentioned this first breakfast will be by invitation. David welcomed the Board to share names of those they think might be interested in attending. David gave all Directors a solicitation envelope. As well as a brief alumni update. We are currently just over 500 names

**E. Upcoming Events**

Executive Director Mirisch mentioned the bowling tournament will be held on Saturday, November 5<sup>th</sup> at Harley's Simi Bowl. David will be hosting two alumni booth's, one at Moorpark Days – Saturday, October 8<sup>th</sup>, and the other the Thousand Oaks Street Fair – Sunday, October 16<sup>th</sup>. David gave an update on the planning preparations for the 50<sup>th</sup> Anniversary Gala being held on Saturday, August 26, 2017.

**V. Pending Business**

**A. Bylaw Revisions**

Tracy Stewart, Executive Assistant reported on the working status of Bylaw Revision Committee. The two areas of the Bylaws that are still being worked on are the Nominating of Directors and the Indemnification of Directors. After another meeting or two, the committee plans to have the final draft at the December Board meeting.

**B. Financial Report**

Darlene Melby began with asking for a new signer on the bank account. The current signers are Luis Sanchez, Silvia Barajas and Dana Apple. Phil Adler has offered to be a signer. Darlene mentioned they will all need to go to Union Bank to sign a new signature card. Darlene then mentioned that the annual audit was just completed, and that everything went well. A formal presentation will be given to the Board at the December meeting. Darlene then presented the financials, sharing that it is currently costing approximately \$10K a month to run the Foundation. This past year the Foundation had a loss of \$84K. This is the third year of showing a loss overall. Investments lost \$13K. \$100K was cashed out in April for scholarships. Darlene reported we may have to cash out more stock for operating costs.

**VI. New Business**

**A. Vice-Chair position**

Chair Dana Apple stated the Vice-Chair position has become available, as John Loprieno recently resigned from the Board. Sylvia Sullivan said she would be interested. David Pollock nominated Sylvia Sullivan as the new Vice-Chair, and Steve Binder seconded the motion. Motion carried unanimously.

**B. Auto Fair**

Director Scott Farrenkopf shared the concept of the auto fair and used car sale. He mentioned that in any new endeavor it will take time to grow, and that currently the planning committee is working through the costs associated with the college. Lots of PR will need to be done to help make this a success.

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**C. Farmers Market**

Director Phil Adler reported he has acquired approval by his landlord to host a farmers market, to be held in the shopping center parking lot. The landlord is willing to do this to help generate foot traffic. This is still in the planning stages.

**D. Maker Faire**

Director Scott Farrenkopf discussed the Maker Faire concept. This possible project is still being researched.

**VII. Future Agenda Topics**

- a. Planned giving, Director Michael Hoffman

**VIII. Adjourn at 9:30am**

**NEXT SCHEDULED BOARD MEETING:** Wednesday, December 7, 2016 8-9:30am, A-138