

**Moorpark College Foundation
Monthly Board Meeting
7:30 a.m., May 5, 2021
Via Zoom**

MINUTES

MCF Board of Directors Present:

- | | | | |
|---|---|---|--|
| <input type="checkbox"/> Paul Aguilar | <input type="checkbox"/> Chuck Champion (S) | <input checked="" type="checkbox"/> Jill Haney (C) | <input checked="" type="checkbox"/> Tom Harris |
| <input checked="" type="checkbox"/> Michael Hoffman | <input checked="" type="checkbox"/> Jason Peplinski | <input checked="" type="checkbox"/> David Pollock | <input checked="" type="checkbox"/> Samantha Sale |
| <input checked="" type="checkbox"/> Kathryn Stiles | <input type="checkbox"/> Sylvia Sullivan | <input checked="" type="checkbox"/> Tim Weaver (VC) | <input checked="" type="checkbox"/> Anita Venkataraman |
| <input checked="" type="checkbox"/> Julius Sokenu | <input checked="" type="checkbox"/> John Loprieno | | |

Staff Members (Ex-Officio) Present:

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Jennifer Clark (T) | <input type="checkbox"/> Amanuel Gebru | <input checked="" type="checkbox"/> Mary Rees |
| <input checked="" type="checkbox"/> Alicia Hoffman (FC) | <input type="checkbox"/> Maria Perez-Mederios | |

Guests: None

C=Chair, VC=Vice Chair, T=Treasurer, MAL=Member-At-Large, FC=Foundation Coordinator

Meeting called to order by Chair Jill Haney at 7:35 am, a quorum was present.

I. APPROVAL OF THE AGENDA

Haney presented the Agenda to the board.

Tim Weaver moved to approve the Agenda as presented. Mike Hoffman seconded the motion, and the Agenda was unanimously approved with an 8-0 vote.

II. APPROVAL OF MINUTES

A. Approve the April 7, 2021 Minutes

Haney presented the Minutes to the board for review.

Mike Hoffman moved to approve the minutes of the April 7, 2021 Board meeting as presented. Tim Weaver seconded the motion, and the minutes were unanimously approved with an 8-0 vote.

IV. Chair Report

A. Annual Campaign Update

Haney delivered the report to the Board noting that she received word from The Rotary Club of Simi Valley Charitable Foundation that they will be donating \$25,000 to the Foundation Scholarship Fund, which brings that annual campaign to 73% of its \$200,000 goal

Jennifer Clark joined the meeting at 7:36 a.m.

III. President's Report

Julius Sokenu delivered the report to the board noting the following events and activities at the college:

- Thanked the board for their work promoting the Foundation and bringing in donations
- MC Forensics Team won the state championships for the 11 time with 10 to 11 students earning individual awards
- Associates of Nursing program has earned accolades
- May 20 Drive-by Commencement Ceremonies from 9 a.m. to 1p.m. with stations on campus to pick up diploma cover and be greeted by faculty, staff, and admin.

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- Summer School begins May 23 and will last until the end of June. Enrollment is good for summer school and the goal is to make up some of the losses with distance learning this spring
- Fall enrollment opened today

Mary Rees Noted the following:

- Moorpark College will be presenting at the National Entrepreneur Conference about its Maker Space
- Fall classes will be 30% to 50% online with additional portable structures, renovations of the Quad to add outdoor classrooms, an earth shell for large lecture classes and an amphitheater for theatre arts productions. A solar village will be added under the solar panels in the parking lot to provide space for students to eat, meet and for social connection.

Jennifer Clark noted:

- MC has received \$8 million in the third round of HERF funding which will pay for the campus modifications mentioned by Rees and has allowed MC to be creative with outdoor facilities and to lower class sizes and fund extra classes.
- MC should know within a few days whether it will receive matching funds for the administration building remodel that will include an expanded student health center.

V. BOARD DEVELOPMENT COMMITTEE

A. A. Executive Committee & editing changes to the Bylaws

Tim Weaver delivered the report to the Board, noting that the Executive Committee recommends changing the Bylaws so that College VPs are not required to serve on the Executive Committee and that there be a minimum of seven members on the committee. Exact wording was presented in a supplementary document.

David Pollock moved to approve the changes to the makeup of the Executive Committee as presented. Mike Hoffman seconded the motion, and the motion was approved with a unanimous 9-0 vote.

Weaver noted some cleanup and grammatical changes also were needed to the Bylaws to make them consistent throughout and in line with previous bylaws changes approved by the Board. These changes also were documented and presented to the board for approval.

Mike Hoffman moved to approve the editing changes to the Bylaws as presented. Tom Harris seconded the motion, and the motion was approved with a unanimous 9-0 vote.

B. Advisory Committee invitations update

Tim Weaver asked that members of the board make recommendations for those to be invited to join the Foundation Advisory Board to assist with specific tasks like marketing, financial management, etc. He asks for Board members to email him names to consider so committees can be assigned or created.

Haney requested Board members review the changes under A & B in the Agenda and be prepared to vote on them at the next Board meeting.

C. Board Attendance Review update

Weaver will be reviewing board attendance in the future and will report back to the Board.

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D. Honorary Board member positions

Weaver offered congratulations to Sylvia Sullivan as the Foundation's first Honorary Board member.

E. 2021-2022 Board Officer Elections

Weaver presented the uncontested slate of officer candidates for the 2021-2022 Board for a vote. That slate includes the following:

- Chair – Jill Haney
- Vice Chair – Tim Weaver
- Secretary – Kathryn Stiles
- Treasurer – Jennifer Clark

Jason Peplinski moved to approve the slate of officers for the 2021-2022 Fiscal Year as presented. David Pollock seconded the motion, and the motion was approved unanimously with an 9-0 vote.

F. Approval of potential new Board member

Weaver presented Board candidate Eckhard Walter's biography and candidate evaluation forms and qualifications to the Board for consideration.

Jason Peplinski moved to approve Eckhard Walter a member of the Moorpark College Foundation Board. David Pollock seconded the motion, and it was approved with a unanimous, 9-0 vote.

VI. ALUMNI COMMITTEE

Jason Peplinski delivered the report to the board noting the committee's progress.

- Created an executive organizational committee to ensure progress and project monitoring
- Executive committee is developing a mission statement/statement of purpose for the organization that will be presented to the group at this afternoon's meeting
- Developing logo options to be voted on
- Working on completing profiles for release this month.

VII. BUDGET & INVESTMENT COMMITTEE

A. Investment Policy update

Tim Weaver reported that he and Jennifer Clark met with Edward Jones to discuss updating the Foundation's Investment Policy. They are in the process of updating the policy for compliance. There will be few changes to the investment strategy. The proposed policy will be presented to the Board at the June meeting.

B. Monthly financials

Jennifer Clark delivered the reports to the noting that the Foundation received \$30,000 in scholarships and an additional \$3,000 in unrestricted funds this month. She will present April financials next month as well as a proposed budget.

Kathryn Stiles moved to accept the financial reports. Mike Hoffman seconded the motion, and the motion was approved with a unanimous, 9-0 vote

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VIII. MARKETING COMMITTEE

Mike Hoffman presented the report to the board.

A. Marketing & Communications plan for FY 2021-22

The committee is developing a marketing and communication calendar to develop a large overall communications plan for the next fiscal year and to move the Foundation forward. The group also is looking at updating the Foundation logo.

B. Alumni Biotech Forum

The April 22 Job Ready Alumni Forum – Biotech was well attended and helps to raise awareness about Moorpark College’s impact on the community and in the field of Biotech and helps connect alumni to the association. The next Biotech forum will be in July and the following will focus on Ed Garcia’s CSNE Program.

A. Scholarship Awards

The 2021 Moorpark Scholarship Awards will take place at 1 p.m., May 15, via Zoom webinar and the Foundation is in the process of developing slides for the presentation featuring each scholarship and recipient. Board members Jill Haney, Mike Hoffman and Tim Weaver will be presenting the Awards and President Julius Sokenu will be hosting. The Board commended staff member Maria Perez-Medeiros for her work in the Scholarship office and the individual attention she shows student and donors.

IX. PENDING BUSINESS: None

X. NEW BUSINESS: None

XI. ADJOURNMENT

The meeting was adjourned at 8:18 a.m.

NEXT BOARD MEETING

Wednesday, June 2, 2021
7:30 a.m. – Zoom Meeting.