

Moorpark College Foundation  
Bi-Monthly Board Meeting  
8:00am, December 5, 2018  
A-138, Moorpark College

**MINUTES**

**MCF Board of Directors Present:**

- |  |  |   |  |
|--|--|---|--|
| <input type="checkbox"/> Phil Adler                | <input checked="" type="checkbox"/> Antonio Castro | <input type="checkbox"/> Charles Champion           | <input checked="" type="checkbox"/> Scott Farrenkopf |
| <input checked="" type="checkbox"/> Jill Haney (C) | <input checked="" type="checkbox"/> Tom Harris     | <input checked="" type="checkbox"/> Michael Hoffman | <input type="checkbox"/> Bill Klepper                |
| <input checked="" type="checkbox"/> Wendy Mayea    | <input checked="" type="checkbox"/> David Pollock  | <input checked="" type="checkbox"/> Luis Sanchez    | <input type="checkbox"/> Sylvia Sullivan(VC)         |
| <input type="checkbox"/> Randy Sundeen             | <input checked="" type="checkbox"/> Tim Weaver     |   |  |

**Staff Members (Ex-Officio) Present:**

- |  |   |  |   |
|--|---|--|---|
| <input checked="" type="checkbox"/> Silvia Barajas(T)  | <input checked="" type="checkbox"/> Amanuel Gebru | <input checked="" type="checkbox"/> James Schuelke | <input checked="" type="checkbox"/> Julius Sokenu |
| <input checked="" type="checkbox"/> Tracy Stewart (FC) |   |  |   |

**Guests:** Dr. Kelli Hays, Kathryn Stiles, Professor Nenagh Brown, Athletic Director Vance Manakas, Classified Senate Chair Gilbert Downs, ASMC President Andrew Lopez

**C=Chair, VC=Vice Chair, T=Treasurer, MAL=Member-At-Large, FC=Foundation Coordinator**

**I. Meeting called to order by Chair Jill Haney at 8:04am.**

**II. CAMPUS SPOTLIGHT**

President Sanchez introduced Professor and Academic Senate Chair Nenagh Brown as she shared the most recent accolades awarded to the college the 2018 Champions of Higher Education by the Campaign for College Opportunity. MC received 1<sup>st</sup> place for associates degrees for transfer, 1<sup>st</sup> in growth in associates degrees, and 1<sup>st</sup> in relative campus enrollment. MC was awarded a plaque and banner commemorating this great achievement.

Professor Brown then went on to discuss the Guided Pathways program. This program is in the beginning stages and will have a five year implementation. The program will organize everything an incoming student will need in a concise manner. This program hopes to prepare the students' educational pathways; getting students into college, providing transfer opportunities and certificate programs – essentially developing “cradle to career”.

**III. APPROVAL OF MINUTES**

September 26, 2018 minutes were approved as written.  
October 24, 2018 minutes were approved as written.

**IV. CHAIR REPORT**

Chair Jill Haney reported that the golf tournament is being postponed, and she hopes to have a new date soon. She shared that Bill is working with Moorpark Country Club on the details. Additionally, Bill has a possible new fundraiser opportunity to share.

**V. COLLEGE PRESIDENT'S REPORT**

President Sanchez reported that November started out rough with the Borderline tragedy and fires in our area. He shared that ASMC held a vigil the evening after the shooting with about 150 in attendance. The testimonials of MC student Noel Sparks, who was tragically killed in the Borderline shooting, were uplifting as she appears to have been an inspirational presence in countless lives.

## MINUTES

### VI. FINANCIAL REPORT

Treasurer Silvia Barajas reported that the October Edward Jones returns reflected a \$72K loss this past month. The Fiscal Committee will continue to monitor the investment accounts.

Treasurer Barajas then presented the proposed 2018-19 Foundation Fiscal Budget. After some discussion regarding ending the year with a deficit, Tom Harris moved to adopt the 2018-19 fiscal budget, Michael Hoffman seconded it. Scott Farrenkophf recommended we find ways to improve the deficit and amend the budget at a later date. Motion carried.

### VII. DIRECTOR OF ADVANCEMENT REPORT

James Schuelke, Director of Advancement, reported that in light of the recent fires and Borderline shooting, a GoFundMe was established by the Foundation. To date it has raised just under \$2,500 from 35 donors. He added that further aid will also be made available through the Chancellors office. An application to receive aid from the Foundation's GoFundMe account will be rolled-out soon. These funds will be available to any student, faculty, or staff member who is employed or enrolled as of Fall 2018 at Moorpark College.

Nenagh Brown reported hearing that a part-time faculty member lost their home in the fire. Tim Weaver motioned to approve disbursement of funds raised from the Foundation's GoFundMe campaign, David Pollock seconded. Motion carried.

### VIII. FOUNDATION COORDINATOR'S REPORT

Foundation Coordinator Tracy Stewart reported on the following:

#### A. Foundation Audit Reports

Tracy distributed the final audit reports received from Farber, Hass, Hurley.

#### B. Holiday Spectacular VIP Nights

Stewart shared that the Foundation is hosting a VIP party prior to the Performing Arts Department's holiday show on Saturday, December 15<sup>th</sup>. All invitations have gone out via Evite, social media, and email. This event is a year-end thank you for Foundation supporters.

### IX. MEMBERSHIP

A. Dr. Kelli Hays, Superintendent, Moorpark Unified School District. Under Dr. Hays' leadership, the Moorpark Unified School District has collaborated with MC on student focused initiatives and is interested in joining the Board.

B. Kathryn Stiles, Adventist Health Simi Valley. Ms. Stiles has a heart for service, as she has served on various Boards within the community, along with some of our existing Board members.

Dr. Hays and Ms. Stiles were excused from the room and a vote was taken for their election to the Board. Scott Farrenkopf moved to accept Dr. Kelli Hays to the Foundation Board of Directors, Tim Weaver seconded the motion. Motion carried unanimously.

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Tom Harris moved to accept Kathryn Stiles to the Foundation Board of Directors, David Pollock seconded the motion. Motion carried unanimously.

Both candidates were welcomed back into the room, and to the Foundation Board.

**X. ACTION PLAN**

President Sanchez opened with three areas of the action: 1) goals, 2) committee composition, and 3) a Board commitment letter. The Goals working document provided by President Sanchez outlined a vision through June 2021. After some discussion, it was determined that a modification of the document will better reflect the areas needing attention. Next, a discussion regarding the committee composition was confirmed. The committees are as follows: Alumni, Individual Gift/Major Donors, Corporate, and Board Roles & Responsibilities. President Sanchez has asked each committee to convene and determine how they plan to move forward with their work. Those groups will present at the February Board meeting. Lastly a draft commitment letter was reviewed. President Sanchez has asked the Board to review the document and offer any recommended additions or modifications. This too will be discussed at the February Board meeting.

**XI. PENDING BUSINESS**

No pending business.

**XII. NEW BUSINESS**

No new business,

**XIII. Adjourn** at 9:31am

**NEXT SCHEDULED BOARD MEETING:** Wednesday, February 6, 2019, 8-9:30am, A-138