

**Moorpark College Foundation  
Monthly Board Meeting Minutes  
8:01 a.m. – 8:50 a.m., Oct. 5, 2022  
Moorpark College Gymnasium, Meeting Room 103**

**MCF Board of Directors Present:**

<input type="checkbox"/> Paul Aguilar	<input checked="" type="checkbox"/> Glenn Becerra	<input checked="" type="checkbox"/> Jennifer Clark (T)	<input checked="" type="checkbox"/> Jill Haney (C)
<input checked="" type="checkbox"/> Tom Harris	<input checked="" type="checkbox"/> Michael Hoffman	<input checked="" type="checkbox"/> Melia Keller	<input checked="" type="checkbox"/> John Loprieno
<input type="checkbox"/> Melissa Miller	<input checked="" type="checkbox"/> David Misko	<input type="checkbox"/> David Pollock	<input type="checkbox"/> Samantha Sale
<input checked="" type="checkbox"/> Kathryn Stiles(S)	<input type="checkbox"/> Anita Venkataraman	<input checked="" type="checkbox"/> Eckhard Walter	<input checked="" type="checkbox"/> Tim Weaver (VC)
<input type="checkbox"/> Hani Youssef			

**Staff Members (Ex-Officio) Present:**

<input type="checkbox"/> Julius Sokenu (CFO)	<input type="checkbox"/> Deborah Klein	<input checked="" type="checkbox"/> Amanuel Gebru
<input checked="" type="checkbox"/> John Forbes	<input checked="" type="checkbox"/> Alicia Hoffman (FC)	<input type="checkbox"/> Maria Perez-Mederios

**MCF Honorary Board Members Present:**

Sylvia Sullivan

**Recorder:** Alicia Hoffman **C=Chair, VC=Vice Chair, T=Treasurer, MAL=Member-At-Large, FC=Foundation Coordinator**

**The meeting was called to order by Chair Jill Haney, a quorum was not present, so the board heard the chair report**

**III. CHAIR REPORT**

**A. Welcome David Misko**

Board chair Jill Haney welcome new member David Misko and had Vice Chair Tim Weaver introduce him to the board.

**Mike Hoffman and Jennifer Clark joined the meeting at 8:02 a.m. The board now has a quorum**

Haney reported the Greater Conejo Valley Chamber of Commerce toured America’s Teaching Zoo as the sight for a possible gala event in the spring, and she had a meeting with Cal Lutheran President Lori Varlotta to discuss the amphitheater and MC performing arts spaces. Varlotta would like to take a campus tour and discuss partnerships.

**Amanuel Gebru, Glen Becerra, and Kathryn Stiles joined the meeting at 8:04 a.m.**

Haney provided proof that social media is a valuable tool for the foundation, stating instances in which members of the community have asked her about Moorpark College or foundation post she has shared. She asked all members to share posts and participate in social media on behalf of the foundation.

**I. APPROVAL OF AGENDA**

Chair Haney presented the agenda to the board.

**Vice Chair Tim Weaver moved to approve the agenda as presented. Board member Glen Becerra seconded the motion. The agenda was approved with a unanimous, 11-0, vote.**

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**II. APPROVAL OF MINUTES**

- A. Approve the Sept. 7, 2022 Minutes (vote)

Secretary Kathryn Stiles presented the minutes to the board for review.

**Vice Chair Tim Weaver moved to approve the minutes of the Sept. 7, 2022, board meeting as presented. Board member Mike Hoffman seconded the motion. The minutes were approved with a unanimous, 11-0, vote.**

**IV. COLLEGE UPDATES**

**A. Campus updates**

- Vice presidents Amanuel Gebru, John Forbes and Jennifer Clark reported the following:
- Assembly member Jaqui Irwin presented Zoo Development Coordinator, Mara Rodriguez, with a resolution for her service to America’s Teaching Zoo at Moorpark College.
- Spring enrollment schedules will soon go live, and the college is encouraging community members and students to take more classes and return to their education plans
- Student Support Services are live in-person and ready to assist students with enrollment, their education plans and counseling.
- The Aspen committee visited the campus and provided limited feedback on what the college is doing right and areas for improvement.
- The college has been meeting with vendors and community members to gain information on how to move forward with student housing. Options are starting to come together, and the college hopes to submit applications for state funding by the end of Fiscal Year 2023.
- The process to offer a Bachelor of Biotechnology Manufacturing at Moorpark College is moving forward. There is one more round of negotiations with CSUs before the president of the state board of trustees can deliberate on approval. The college is already moving forward on next steps.

**V. ZOO UPDATE – No report**

**VI. DEVELOPMENT REPORT**

Foundation Coordinator Alicia Hoffman delivered the reports on behalf of Chief Development Officer Debi Klein.

**A. Monthly Donor Report**

It was noted that the Board has brought in over \$143,000 so far this year. That amount is divided over Scholarships, program support, unrestricted funds, grants, and the Adventist Health/Moorpark College MOU.

**B. WTM Grant Award**

The foundation was awarded a \$10,000 William T. Morris Foundation grant to fund interactive, educational signage for the new tiger habitat at America’s Teaching Zoo at Moorpark College.

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**C. Mission Statement Refresh**

Klein is putting a committee together to refresh the foundation mission statement to better reflect and more precisely capture the efforts of the foundation and be more user friendly.

**D. Name Badges**

The foundation will be ordering name badges for board members and is currently researching pricing options.

**VII. STRATEGIC PLANNING – No Report**

**VIII. BOARD DEVELOPMENT COMMITTEE**

Vice Chair Tim Weaver invited board members to send him information and recommendation on prospective board members.

**IX. ALUMNI COMMITTEE**

Foundation Coordinator Alicia Hoffman delivered the reports on behalf of Chief Development Officer Debi Klein.

**A. Alumni Database**

The MCAA will be implementing Bloomerang to manage alumni association membership and communications. They are currently waiting on a PO to move forward with creating a database. This will make it easier to gauge alumni interests and invite them to events and activities.

**B. Nov. 12 Football Game**

The Moorpark Chamber of Commerce Night at Griffin Stadium is set for the Nov. 12 football game and alumni will be invited to participate in that event. Stonefire grill will host the pre-game event and a food truck will be available during the game.

The MCAA is reaching out to departments with tight-knit alumni circles to participate in the MCAA and centralize efforts to reach Alumni.

**X. BUDGET & INVESTMENT COMMITTEE**

- Treasurer Jennifer Clark presented the FY22 year-end balance sheet and Profit & Loss statements to the board, pointing out the following items of interest:
- The difference in scholarship numbers from previous months to End-of-Year payout, which is normal since donations come in at end-of-year to be paid out in the next fiscal year
- Unrestricted funds were changed by a reclass of funds
- An increase in in-kind contributions from the college, which includes a portion of college salaries. This was an expected increase.
- The Custom Cages notation is for a grant that was classed incorrectly and will be journaled to correct.

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Committee member will review first-quarter financials and have a complete report at the next meeting. Clark reminded the board that the FY23 budget includes planned deficit spending.

**XI. MARKETING COMMITTEE**

**A. Fall Simi Street Fair (Oct. 29) [Signup](#)**

Committee chair Mike Hoffman encouraged board members to sign up to work the booth as it is good to reach out to the community.

**B. Physical Training & Exercise Science (Kinesiology) Forum Dec. 7**

Hoffman reported the event will be from 4 to 5 p.m. Dec. 7 via online seminar and will include alumni working in the field talking about how the college positioned them for success. The event will be recorded so the departments can use them as a recruitment tool and show how MCAA reconnects alumni to the college.

Two additional forums will be planned for the spring semester.

**XII. PENDING BUSINESS**

**XIII. NEW BUSINESS**

**XIV. ADJOURNMENT**

**NEXT BOARD MEETING**  
Wednesday, Nov 2, 2022  
8:00 a.m. –Via Zoom