

Moorpark College Foundation
Monthly Board Meeting Minutes
8:00 a.m. – 9:00 a.m., Feb. 1, 2023
Virtual Meeting

MCF Board of Directors Present:

- | | | | |
|---|--|--|---|
| <input checked="" type="checkbox"/> Paul Aguilar | <input checked="" type="checkbox"/> Glenn Becerra | <input checked="" type="checkbox"/> Jennifer Clark (T) | <input type="checkbox"/> Jill Haney (C) |
| <input checked="" type="checkbox"/> Tom Harris | <input checked="" type="checkbox"/> Michael Hoffman | <input checked="" type="checkbox"/> Melia Keller | <input checked="" type="checkbox"/> Hani Youssef |
| <input checked="" type="checkbox"/> Melissa Miller | <input type="checkbox"/> David Misko | <input checked="" type="checkbox"/> David Pollock | <input checked="" type="checkbox"/> Samantha Sale |
| <input checked="" type="checkbox"/> Kathryn Stiles(S) | <input checked="" type="checkbox"/> Anita Venkataraman | <input type="checkbox"/> Eckhard Walter | <input checked="" type="checkbox"/> Tim Weaver (VC) |

Staff Members (Ex-Officio) Present:

- | | | | |
|--|---|---|--|
| <input type="checkbox"/> Julius Sokenu (CFO) | <input checked="" type="checkbox"/> Deborah Klein | <input checked="" type="checkbox"/> Amanuel Gebru | <input checked="" type="checkbox"/> John Forbes |
| <input type="checkbox"/> Mara Rodriguez | <input checked="" type="checkbox"/> Tianna Tapia (FC) | <input type="checkbox"/> Maria Perez-Mederios | <input checked="" type="checkbox"/> Angela Yttri |

MCF Honorary Board Members Present:

- Sylvia Sullivan

Recorder: Tianna Tapia **C=Chair, VC=Vice Chair, T=Treasurer, MAL=Member-At-Large, FC=Foundation Coordinator**

The meeting was called to order by Chair Jill Haney, a quorum was present, so the board heard the chair report

I. Approval of Agenda

- Vice Chair Weaver motioned approval of agenda. Kathryn Stiles moved to approve. Mike Hoffman seconded the motion. Motion was approved with 15-0 vote.

II. Approval of Minutes

- Kathryn Stiles presented the minutes for approval. David Misko motioned to approve minutes. Melissa Miller seconded the motion. Motioned approved as presented with 15-0 vote.

III. Chair Report

- Deborah Klein introduced new hire of part time Foundation Coordinator, Tianna Tapia.
- VC Tim Weaver announced Chair Jill Haney is still out sick.

IV. College President's Report

- John Forbes gave President's report as Julius Sokenu was not present.
 - We have received final approval for Bachelors of Manufacturing program to start in Fall 2024.
 - Finished application for Bachelors of Applied Cyber Security and Network Operation. Should hear by end of semester of full approval. Huge demand for that area. Will allow a lot more remote coursework and potential new students from across the state and even nation.
 - Paramedics program will have first cohort in April. Big for eastern Ventura County.

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- Zoo had ZAA Accreditation visit.
 - Haven't heard yet about approval.
 - Accommodators were very impressed how the zoo runs in partnership with college.
 - They recommended we apply for their conservation award and grant for work with Palos Verde Blue Butterfly.

V. Development Report

- Debi Klein presented monthly donor reports for December and January.
 - Generated a little over \$30,000 for December.
 - January brought a little over \$16,000.
 - Zoo generated close to \$8,000 for December and January.
 - Sokenu Memorial Fund
 - Brought in more than \$1,100 for meals.
 - Over \$1,100 for bench memorial. Will need total of \$5,000.
 - Scholarship memorial has generated \$1,900 so far.
 - Lots of funds supporting Raider Central to help feed students and make huge impact.
 - Launching campaign in March and April around unrestricted support.
 - Hosted first neighbor town hall about plan for amphitheater.
 - Community is mostly concerned about noise and traffic.
 - Had meeting with sound experts who are aware of potential sound issues and how to mitigate.
 - Planning event for opening night of The Tempest.
 - Melissa has agreed to share the committee.
 - Similar to event for Kinky Boots which raised money for alumni and foundation.
 - Going to be enhancing website.
 - Will be adding more about amphitheater.

VI. Report from the Zoo/EATM

- Will hear next meeting.

VII. Strategic Planning

- Samantha Sale reported a good amount of work has been done, but going to take a pause and revisit to foundation mission.
 - Hani has agreed to help connect mission back to strategic plan

VIII. Board Development Committee

- Vice Chair Weaver said there are a couple of prospects and should be able to provide more of an update next meeting.

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IX. Alumni Committee

- D. Klein is working with registers office to capture new alumni.
 - Process of updating alumni website.
 - March 16 for event. Welcomed anyone who wants to be involved.

X. Budget & Investment Committee

- Jennifer Clark presented Financial Statements (Oct. 2022)

P&L:

- Over \$12,000 for zoo event in March.
- Goal is \$64,000 for fiscal year. Only halfway and we are already at \$44,757.
- She hasn't seen that since she's been at Moorpark.
- Expenses mostly a wash, but up a little bit. Net ordinary, 6,000 positive cash flow.

Balance Sheet:

- Positive cash flow. Things are looking really good.
- Investment committee was interested in seeing month to month. Spending time tracking fund by fund in and out.

XI. Marketing Committee

M. Hoffman

- Michael mentioned there was nothing new.
- Looking ahead to doing alumni forum at end of month.
- Debi is talking with Diane to help do mini retreat around marketing.
- Put marketing higher up on agenda as we embark on capital campaign.

XII. Pending Business

- VC Weaver presented none at this point.

XIII. New Business

- Anita visited Julius who said he was very comforted by everyone that has reached out.
- Mike thanked everyone for being part of retreat.
 - We received \$225,00 for paid student internships.
 - Reach out if anyone has potential internship available.
 - Hope to give 75-150 hours to students at businesses in Ventura County.
 - There is about \$50,000 for this and next 3 semesters.
 - Hope to provide work-based learning experience.
- Debi will follow up about board members making phone calls.
- Hani asked for clarification on town meeting.
 - Debi stated they have concerns around problems they are anticipating.
 - We are going to look into challenges they are having now.

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- There were questions about managing parking along with food and concessions that will be provided.

XIV. Adjourn

Meeting adjourned at 8:37 AM

NEXT BOARD MEETING:

April 5, 2023

8:00 am